

AFCA Annual Convention 2023 January 8 - 10, 2023 Charlotte Convention Center Charlotte, North Carolina

HEALTH AND SAFETY

Stay informed on Products, Services and Resources that will help you plan for a safe return to your next event. <u>Click Here</u> for our Health and Safety Resources.

BOOTH EQUIPMENT

Each 10' x 10' booth will be set with 8' high black back drape and 3' high black side drape. Booths 300 sqft or less will receive a 7" x 44" identification sign. Booths larger than 300 sqft may receive an identification sign upon request.

EXHIBIT HALL CARPET

The exhibit area is not carpeted. The aisles will be carpeted in tuxedo. Flooring is recommended, but not required.

DISCOUNT PRICE DEADLINE DATE

Order early on <u>FreemanOnline</u> to take advantage of advance order discount rates, place your order by December 09, 2022.

EXHIBITOR FREQUENTLY ASKED QUESTIONS

For more information and helpful hints on products and services, ordering and invoicing, shipping your freight, and other top questions, please visit <u>FreemanOnline FAQ page</u>.

SHOW SCHEDULE

EXHIBITOR MOVE-IN

EXHIBITOR MOVE-OUT					
Tuesday	January 10, 2023	8:30 AM -	12:00 PM		
Monday	January 09, 2023	8:30 AM -	5:00 PM		
Sunday	January 08, 2023	9:00 AM -	5:00 PM		
EXHIBIT HO	DURS				
Saturday	January 07, 2023	8:00 AM -	5:00 PM		
Friday	January 06, 2023	8:00 AM -	5:00 PM		

 Tuesday
 January 10, 2023
 1:00 PM
 11:59 PM

We will return empty containers by January 10, 2023 at 3:00 PM.

EXHIBITOR SERVICE HOURS

Our Exhibitor Services team will be available from 8 AM - 5 PM from the first day of Exhibitor Move-in to the last day of Exhibitor Move-out. Hours may be extended the day before show open and the day of show close to assist with additional exhibitor needs.

DISMANTLE AND MOVE-OUT INFORMATION

All exhibitor materials must be removed from the exhibit facility by Tuesday, January 10, 2023 at 11:59 PM.

To ensure all exhibitor materials are removed from the exhibit facility by the Exhibitor Move-Out deadline, please have all carriers check-in by Tuesday, January 10, 2023 at 8:00 PM. In the event your selected carrier fails to show on final move-out day, Freeman reserves the right to re-route your freight onto another carrier.

quick facts

POST SHOW PAPERWORK AND LABELS

Our Exhibitor Support Department will gladly prepare your outbound Material Handling Agreement and labels in advance. Complete the Outbound Shipping form and your paperwork will be available at show site. Be sure your carrier knows the company name and booth number when making arrangements for shipping your exhibit at the close of the show.

EXCESSIVE TRASH AND BOOTH ABANDONMENT

Any excessive trash which consists of display materials, carpet, padding, crates and/or pallets will be disposed of and charged both a handling fee and disposal fee during move-in. Excessive booth materials and/or literature left in the booth at the end of the published exhibitor move-out that is not labeled for an outbound shipment will be considered abandoned and deemed as trash. The exhibitor will be charged for the removal and disposal of these items. Charges may include Installation & Dismantle Labor, Forklift/Rigging Labor, and/or Dumpster Fee.

SERVICE CONTRACTOR CONTACTS / INFORMATION:

FREEMAN

Contact Us

FREEMAN EXHIBIT TRANSPORTATION

(800) 995-3579 Toll Free US & Canada or +1 (512) 982-4187 or +1 (817) 607-5183 Local & International Shipping Services or fax +1 (469) 621-5810 or email exhibit.transportation@freeman.com

FREEMAN ONLINE®

Take advantage of discount pricing by ordering online at <u>FreemanOnline</u> by December 09, 2022. Using the enhanced Freeman Online, you will enjoy easy access to added features and functions as well as the high caliber of Freeman services you've come to expect - **before**, during and **after** your show.

To place online orders you will be required to enter your unique Username and Password. If this is your first time to use Freeman Online, click on the **"Create an Account"** link. To access Freeman Online without using the email link, visit FreemanOnline.

If you need assistance with Freeman Online please call Exhibitor Support at (888) 508-5054.

SHIPPING INFORMATION

Warehouse Shipping Address:

Exhibiting Company Name / Booth # _____ AFCA Annual Convention 2023 C/O TForce Freight / Freeman 5204 N Graham St Charlotte, NC 28269 Please note, the warehouse will be closed for the following holidays: <u>Christmas Eve</u> - December 23, 2022 <u>Christmas Day</u> - December 26, 2022 <u>New Years</u> - January 2, 2023 Show Site Shipping Address:

Exhibiting Company Name / Booth # _____ **AFCA Annual Convention 2023** C/O Freeman Charlotte Convention Center 501 S College St Charlotte, NC 28202

Freeman will receive shipments at the exhibit facility beginning Friday, January 06, 2023. Shipments arriving before this date may be refused by the facility. Any charges incurred for early freight accepted by the facility are the responsibility of the Exhibitor. Certified weight tickets must accompany all shipments. If required, provide your carrier with this phone number: (888) 508-5054.

Please note: All materials received by Freeman are subject to Material Handling Charges and are the responsibility of the Exhibitor. This also applies to items not ordered through the Official Show Vendors. Refer to the material handling form for charges for the service.

Please be aware that disposal of exhibit properties is not included as part of your material handling charges. Please contact Freeman for your quoted rates and rules applicable to disposal of your exhibit properties.

PURCHASE TERMS

Freeman's Terms & Conditions apply to all orders submitted to Freeman for any goods or services, and may be amended without notice. To review the current Purchase Terms, <u>click here</u>.

LABOR INFORMATION

Union Labor may be required for your exhibit installation and dismantle. Please carefully read the UNION RULES AND REGULATIONS to determine your needs. Exhibitors supervising Freeman labor will need to pick up and release their labor at the Freeman Service Center. Refer to the order form under Display Labor for Straight time and Overtime hours.

ASSISTANCE

We want you to have a successful show. If we can be of assistance, please call Exhibitor Support at (888) 508-5054.

WE APPRECIATE YOUR BUSINESS!

01/21

quick facts

FREEMAN GENERAL INFORMATION

TRANSLATION SERVICES

Freeman is pleased to offer a new service for our international exhibitors that provides quick interpretation and translation in 150 languages. This service will not only interpret for us on a three way conversation, but also translate emails from customers. To access this feature you may contact Exhibitor Support at (888) 508-5054 US & Canada or +1(817) 607-5000 Local & International.

HELPFUL HINTS

SAVE MONEY

Order early on <u>FreemanOnline</u> to take advantage of advance order discount rates, place your order by December 09, 2022.

AVOID DELAY

Ship early to avoid delays. Shipments arriving late at show site will cost you money, time and business!

SAFETY TIPS

Use a ladder, not a chair. Standing on chairs, tables and other rental furniture is unsafe and can cause injury to you or to others. These objects are not designed to support your standing weight.

Be aware of your surroundings. You are in an active work area with changing conditions during move-in and move-out. Pay attention. Look for obstacles, machinery and equipment that are in use.

Keep your eyes open for scooters and forklifts. The drivers of these vehicles may not be able to see you.

Stay clear of dock areas, trucks and trailers. These areas can be particularly dangerous.

Prevent electrical shocks, falling items and damage to materials. Do not attach items or equipment to the drapes or metal framework provided for your booth. This can cause serious injury or damage to materials.

We discourage children from being in the exhibit hall during installation and dismantle. If children are present during installation and dismantle, they must be supervised by an adult at all times.

Freeman does not ship or handle Hazardous Materials. If any materials you are shipping to the event fall into this category, please contact Freeman to be sure the material will be allowed at the facility and by the association. In addition, if authorized by the facility and the association, you will need to make separate arrangements for the transport and handling of the approved materials, since Freeman will not transport or handle them.

The operation or use of all motorized lifts and motorized material handling equipment for installation/dismantle of exhibits is NOT permitted by exhibitors or by their exhibitor appointed contractors (EACs). Thank you for your cooperation.

Call Exhibitor Support at (888) 508-5054 with any questions or needs you may have.

Interested in going green and saving money?

Follow these tips to make sure your sustainable booth strategies are cost-neutral or even cost-saving! Leave an impact on the show floor, not the environment.

BEFORE THE SHOW

booth structure

Option 1 Multiple Use Use Forest Sustainable Certified (FSC) wood to build your booth and crates.

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Get creative! Design your booth with a **small shipping footprint** to minimize carbon emissions. Freeman's eye-catching stretch- fabric booth designs pack up small (and light!) for shipping.

Option 2 One-time Use Rent locally from nearby Freeman offices to reduce both shipping costs and carbon emissions.



Option 1 Rent

Rent rather than buy carpet to save on shipping, cleaning, and storage. Freeman Classic carpet can be reused at least four times.

Option 2 Color

Use darker-colored carpet, which is easier to reuse and recycle. Freeman Classic darkcolored carpets are made of 20-50 percent recycled content.

Shipping Online + before deadline = better bottom line. Take advantage of early-bird

pricing and consolidate

shipping when

ordering supplies.



Choose reusable shipping padding. Avoid packing peanuts and foam plastic materials that never decompose.



Ship early. Use the 30-day policy to ship materials to the Freeman advance warehouse.

graphics

Red



Reduce printing and **go digital** with your booth literature.

printing

Print locally. Supporting local businesses while reducing shipping? It's a win-win.



Print on at least 50 percent post-consumer recycled paper.

Option 1 Multiple Use Print on a durable substrate without dates, event names, or locations.

Option 2 One-time Use Print on 100 percent recyclable materials like Freeman Honeycomb and Smartbuild Eco, which are just as cost-effective as PVC.







ON SITE

save energy

Use Energy Star-rated equipment for audio-visual equipment and monitors.

Power down. Turn off equipment at the end of each day.



Light up your booth with CFLs, LEDs, or other energyefficient lighting.



train your team

Educate your installation and dismantling teams about **recycling and donation processes.**







Pack in, pack out. Leave no traces on show site.

Join a caravan.

If you're shipping directly to another show, ask **Freeman Transportation about joining a caravan** to your next show.



leftover materials

Remember to label. Clearly label recyclable leftover material for disposal.

Donate the rest.

Ask the Freeman Exhibitors Services desk about local donation programs.

TYPICALLY* RECYCLABLE

Cardboard: Used for signs or shipping boxes

Glass: Green, brown, clear

Plastics: Shrink-wrap or plastic banding used to secure shipments; water/soda bottles; plexiglass (acrylics) clear, smoked, or tinted; Visqueen used to protect flooring

Metal: Aluminum cans/ steel banding

Paper: Fliers, brochures, programs, tickets, office paper, newspaper, magazines, paperboard

Wood: Non-laminate wood

DONATE-ABLE

TYPICALLY*

Furniture: Purchased items Home furnishing: Décor staging materials

Unused raw materials: Plywood, subflooring, non-laminate wood

Flooring: 100 square feet of flooring. Excludes carpet.

Left over giveaways: Pens, pads of paper, sunglasses, USBs, etc., left over in your promotional giveaway

FREEMAN

FREEMAN.COM

PAYMENT INFORMATION

Freeman only accepts payment information electronically. Place your order on <u>FreemanOnline</u> or follow the steps below to provide your payment information electronically and submit your order forms.

Freeman will no longer accept cash payments for any Freeman services.

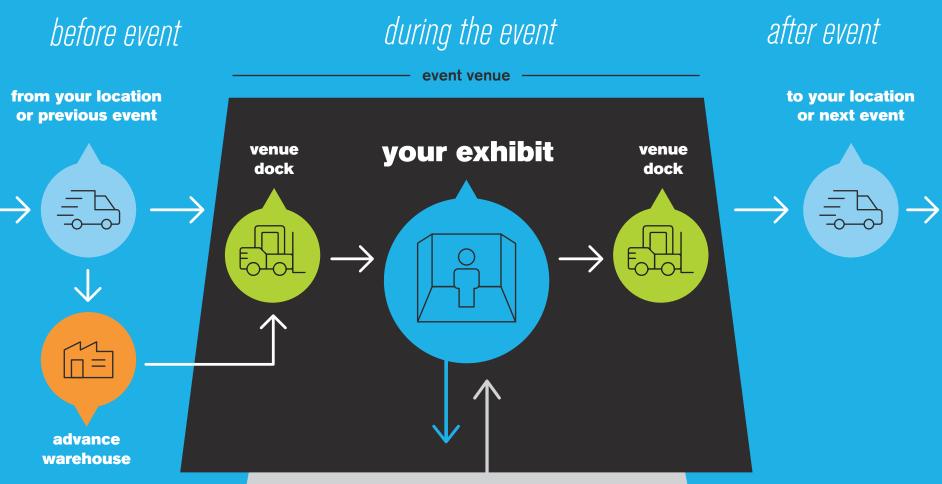
1. Submit your payment information

Proceed to our electronic Freeman Pay site to securely submit your payment information https://www.freemanpay.com/516738

2. Submit your order

Upload your order forms through the same link used to submit your payment information

- Both your order and your payment must be received by the discount price deadline date to guarantee discount pricing.
- Orders received without payment or after the discount price deadline date will be charged at the standard price.
- Copies of invoices may be picked up from the Freeman Service Center prior to show closing.



storage for empty containers



advance warehouse

where exhibit materials are stored before an event



shipping

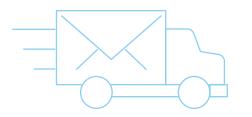
transport to the venue's shipping dock then from the shipping dock to the next event or customer location



material handling

move items from the dock, to the exhibit, back to the dock after the show

FREEMAN



TRANSPORTATION SERVICE, FULLY LOADED.

Our convenient, affordable package puts productivity in overdrive.

Turn to Freeman for one-stop transportation services. Our all-inclusive round trip standard ground shipping and material handling package means transporting materials to any exhibit location has never been easier or more affordable. Plus, Freeman works directly with you and show site decision makers to streamline the process, so it's faster than ever to get on the road to success.

The Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- PICK-UP AND TRANSPORTATION FROM POINT OF ORIGIN TO YOUR CHOICE OF EITHER ADVANCE WAREHOUSE OR SHOW SITE
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION
- PRE-PRINTED SHIPPING LABELS AND OUTBOUND PAPERWORK

Benefits:

- TURNKEY PRICING ENSURES PRECISE BUDGETING
- NO ADDITIONAL HANDLING, PICK-UP OR DELIVERY FEES
- NO ADDITIONAL FUEL SURCHARGES OR OVERTIME SURCHARGES
- NO CARRIER WAITING TIME FEES
- EXPERIENCED ON-SITE TRANSPORTATION REPS FROM MOVE-IN THROUGH MOVE-OUT
- LTL (LESS THAN TRUCK LOAD) SHIPPING

Services apply to destinations anywhere in the Continental U.S.

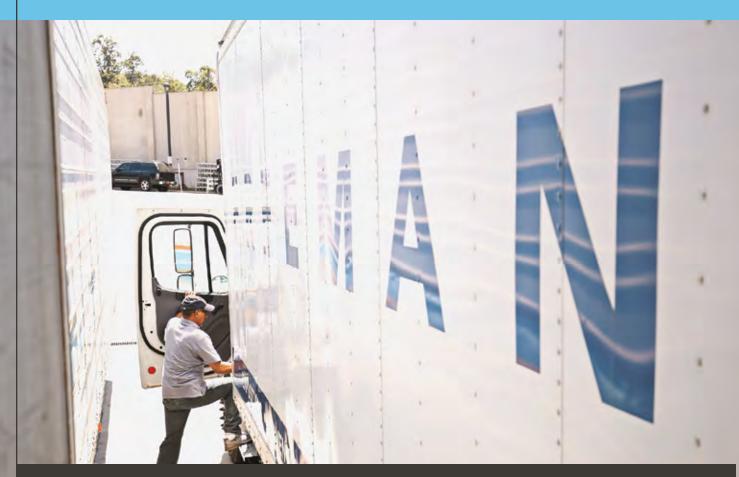


To take advantage, call 1-800-995-3579 or email exhibit.transportation@freeman.com for a quote.

RESULTS, DELIVERED

With more than 90 years of experience in the events industry, no one understands exhibit transportation better than Freeman. Our transportation services are a seamless extension of the premium products that exhibitors around the world rely on time and time again.

Between our all-inclusive pricing and superior customer service, Freeman Exhibit Transportation is the most reliable, convenient and cost-effective solution available. Our team of experts has the ability to quickly respond to changes when necessary, remaining entirely responsive to all of your show requirements, whenever and wherever they arise.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

FREEMAN

EXHIBIT TRANSPORTATION

EXHIBIT TRANSPORTATION SERVICES

Freeman Exhibit Transportation is an EPA Smartway Partner and is dedicated to reducing carbon emissions related to the transportation of goods. Renting or shipping items locally saves on carbon emissions and your shipping footprint.

Freeman Exhibit Transportation promise:

- ALL-INCLUSIVE PRICING WITH NO ADDITIONAL FEES FOR PICKUPS AND DELIVERIES, INCLUDING WEEKEND AND NIGHT SERVICE
- ONE CONVENIENT INVOICE ENCOMPASSING ALL FREEMAN SHOW SERVICES
- ON-SITE TRANSPORTATION EXPERTS ARE AVAILABLE BEFORE, DURING AND AFTER THE SHOW
- **RELIABLE CUSTOMER SERVICE SEVEN DAYS A WEEK, OFFERING COMPLETE SHIPMENT VISIBILITY AND EXPERT SUPERVISION**

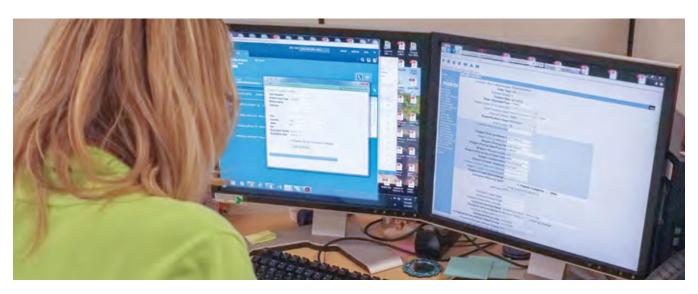
Questions?

For more information regarding our services, rates, shipment deadlines, documentation requirements, ordering and the terms and conditions of our service offerings, please visit **freeman.com**

Continental U.S. Exhibitors: Contact our exhibit transportation experts at **800.995.3579** or via email at **exhibit.transportation@freeman.com**

International Exhibitors: Contact our exhibit transportation experts at **+1.817.607.5183** or via email at **international.freight@freeman.com**

DON'T FORGET ABOUT INBOUND SHIPPING! COMPLETE AND SEND THE ORDER FORM



Freemai

COMPANY NAME

CONTACT NAME

E-MAIL ADDRESS :

(800) 995-3579 Toll Free US & Canada (817) 607-5183 Local & International

TIPS FOR EASY ORDERING

· Credit card information must be on file prior to pick up, as

charges will be included on your show services invoice.

COMPLETE THE FOLLOWING ITEMS

(State)

FREEMAN / Exhibiting Company Name / Booth #

FREEMAN / Exhibiting Company Name / Booth #

CANNOT BE DELIVERED BEFORE JANUARY 06, 2023

Next Day Air: Delivery next business day by 5:00 PM Second Day Air: Delivery second business day by 5:00 PM □ 3-5 Day Service: Delivery within 3 - 5 business days

customs. Please call for additional information:

(800) 995-3579 Toll Free US & Canada

(817) 607-5183 Local & International

I will be shipping to the WAREHOUSE

AFCA Annual Convention 2023 C/O: TForce Freight / Freeman 5204 N Graham St Charlotte, NC 28269

I will be shipping to SHOW SITE

AFCA Annual Convention 2023

Charlotte Convention Center

Actual Weight, whichever is greater.

MUST BE DELIVERED BY DECEMBER 30, 2022

PICK UP INFORMATION

ON THIS FORM:

Requested Pick Up Date:

SHIPPER NAME

(City)

SHIPPER ADDRESS

DESTINATION

C/O: Freeman

501 S College St Charlotte, NC 28202

TYPE OF SERVICE

Declared Value \$

International Exhibitors remember - Shipments originating

from countries other than the US must be cleared through

NAME OF SHOW: AFCA Annual Convention 2023 / January 8 - 10, 2023

COMPLETE SHIPPING Y FREEMAN

6 & Canada	COMPLETE THIS FORM ONLY IF YOU ARE SHIPPING YOUR EXHIBIT MATERIALS BY FREEMAN EXHIBIT TRANSPORTATION	ion
rnational		snortation
ual Convention 2023 / Ja	• · ·	C
	BOOTH #:	C
	PHONE #:	N N N
For fast, easy ordering	g, go to <u>www.freeman.com/store</u> .	trai
EXHIBIT TR		
RING	SHIPPING INFORMATION	+
on file prior to pick up, as Ir show services invoice. Der - Shipments originating	Items to be shipped Number of Pieces Est. Weight	exhibit
S must be cleared through	Crates (wooden)	-
nal information:	Cartons (cardboard)	-
canada ational	Cases/Trunks (fiber) (color)	X
LOWING ITEMS		J
	Carpet (color)	
N	Other ()	
-	Total	
	- Size of largest piece: (H) (W) (L)	
	NOTE: Shipments will be weighed and measured prior to delivery.	
	OUTBOUND SHIPPING	
	─ □ I would like to schedule outbound Freeman Exhibit	
ate) (Zip Code)	_ Transportation. Please provide me with a Material Handling Agreement at show site for my shipping instructions and	
	signature. So we may print your Outbound Material Handling	
	Agreement and labels, please complete the following	
EHOUSE	information if different from pick up address:	
oany Name / Booth #	Ship to address:	
23		
1		
IBER 30, 2022		
TE	Number of Labels :	
any Name / Booth #		

FAX THIS COMPLETED FORM VIA:

E-mail:

exhibit.transportation@freeman.com

or

Fax: (469) 621-5810

A TRANSPORTATION SPECIALIST WILL CALL YOU TO CONFIRM **RECEIPT OF SHIPMENT REQUEST**

AND FINALIZE DETAILS.

(516738) SHOW #

Air Transportation charges are billed by Dimensional or

FREEMAN[®]

FREIGHT SERVICES

WHAT ARE FREIGHT SERVICES?

As the official service contractor, Freeman is the exclusive provider of freight services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. It should not be confused with the cost to transport your exhibit material to and from the convention or event. You have two options for shipping your advance freight — either to the warehouse or directly to show site.

HOW DO I SHIP TO THE WAREHOUSE?

- We will accept freight beginning 30 days prior to show move-in.
- To check on your freight arrival, call Exhibitor Services at the location listed on the Quick Facts.
- To ensure timely arrival of your materials at show site, freight should arrive by the deadline date listed on the Quick Facts. Your freight will still be received after the deadline date, but additional charges will be incurred.
- The warehouse will receive shipments Monday through Friday, except holidays. Refer to the Quick Facts for warehouse hours. No appointment is necessary.
- The warehouse will accept crates, cartons, skids, trunks/cases and carpets/pads. Loose or pad-wrapped material must be sent directly to show site.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- · Certified weight tickets must accompany all shipments.
- Warehouse freight will be delivered to the booth prior to exhibitor set up.

HOW DO I SHIP TO SHOW SITE?

- Freight will be accepted only during exhibitor move-in.
 Please refer to the Quick Facts for the specific exhibitor move-in dates and times.
- All shipments must have a bill of lading or delivery slip indicating the number of pieces, type of merchandise and weight.
- Shipments received without receipts or freight bills, such as Federal Express and UPS, will be delivered to the booth without guarantee of piece count or condition.
- · Certified weight tickets must accompany all shipments.

WHAT ABOUT PREPAID OR COLLECT SHIPPING CHARGES?

- Collect shipments will be returned to the delivery carrier.
- To ensure that your freight does not arrive collect, mark your bill of lading "prepaid."
- "Prepaid" designates that the transportation charges will be paid by the exhibitor or a third party.

HOW SHOULD I LABEL MY FREIGHT?

- The label should contain the exhibiting company name, the booth number and the name of the event.
- The specific shipping address for either the warehouse or show site is located on the Quick Facts.

HOW DO I ESTIMATE MY MATERIAL HANDLING CHARGES?

- Charges will be based on the weight of your shipment.
 Each shipment received is billed individually. All shipments are subject to reweigh.
- On the Material Handling Form, locate the rate that applies to your shipment and multiply that rate by the weight of your shipment in pounds.
- The above services, whether used completely or in part, are offered as a package and the charges will be based on the total inbound weight of the shipment.

WHAT HAPPENS TO MY EMPTY CONTAINERS DURING THE SHOW?

- Pick up "Empty Labels" at the Freeman Service Center. Once the container is completely empty, place a label on each container individually. Labeled empty containers will be picked up periodically and stored in non-accessible storage during the event.
- At the close of the show, the empty containers will be returned to the booth in random order. Depending on the size of the show, this process may take several hours.

FREEMAN[®]

FREIGHT SERVICES

HOW DO I PROTECT MY MATERIALS AFTER THEY ARE DELIVERED TO THE SHOW OR BEFORE THEY ARE PICKED UP AFTER THE SHOW?

 Consistent with trade show industry practices, there may be a lapse of time between the delivery of your shipment(s) to your booth and your arrival. The same is true for the outbound phase of the show — the time between your departure and the actual pick-up of your materials. During these times, your materials will be left unattended. We recommend that you arrange for a representative to stay with your materials or that you hire security services to safeguard your materials.

HOW DO I SHIP MY MATERIALS AFTER THE CLOSE OF THE SHOW?

- Each shipment must have a completed Material Handling Agreement in order to ship materials from the show. All pieces must be labeled individually.
- To save time, complete and submit the Outbound Shipping Form in advance, or you may contact the Freeman Service Center at show site for your shipping documents.
- Once we receive your outbound shipping information we will create your Material Handling Agreement and shipping labels. If the shipping information is provided in advance, the Material Handling Agreement will be delivered to your booth with your invoice. Otherwise the Material Handing Agreement and labels will be available for pick up at the Freeman Service Center.
- After materials are packed, labeled and ready to be shipped, the completed Material Handling Agreement must be turned in at the Freeman Service Center.
- Call your designated carrier with pick-up information. Please refer to the Quick Facts for specific dates, times, and address for pick up. In the event your selected carrier fails to show by the final move-out day, your shipment will be rerouted on Freeman's carrier choice at the exhibitor's expense.
- For your convenience, approved show carriers will be on site to book outbound transportation if you have not made arrangements in advance.

WHERE DO I GET A FORKLIFT?

- Forklift orders to install or dismantle your booth after materials are delivered may be ordered in advance or at show site. We recommend that you order in advance to avoid additional charges at show site. Refer to the Rigging Order Form for available equipment.
- Advance and show site orders for equipment and labor will be dispatched once a company representative signs the labor order at the Freeman Service Center.
- Start time is guaranteed only when equipment is requested for the start of the working day.

DO I NEED INSURANCE?

- Be sure your materials are insured from the time they leave your firm until they are returned after the show. It is suggested that exhibitors arrange all-risk coverage. This can be done by riders to your existing policies.
- All materials handled by Freeman are subject to the Terms and Conditions, which can be found in the exhibit service manual or online at www.freeman.com.

OTHER AVAILABLE FREIGHT SERVICES

(may not be available in all locations)

- Cranes
- Accessible storage at show site
- Exhibit transportation services (see enclosed brochure)
- Security storage at show site
- Short-term and long-term warehouse storage
- Local pick-up and delivery
- Priority empty return

FREEMAN[®]

material handling simplified

Our new straight forward pricing makes pre-show budgeting easier. Pay for your actual weight per-pound with no invoice surprises.

- \times No minimums
- \times No crated
- \times No special handling
- × No carpet & pad only
- \times No uncrated
- imes No hundred-weight billing
- $\times \operatorname{No}$ reweigh fees
- \times No overtime
- × No marshalling yard fees
- imes No rounding pay only for actual weight

It's just easier!





AFCA Annual Convention 2023 January 8 - 10, 2023 Charlotte Convention Center Charlotte, North Carolina

MATERIAL HANDLING

Freeman is the exclusive provider of material handling services. Material handling includes unloading your exhibit material, storing up to 30 days in advance at the warehouse address, delivering to the booth, the handling of empty containers to and from storage, and removing of material from the booth for reloading onto outbound carriers. You have two options for shipping your advance freight - either to the warehouse or directly to show site. Material handling charges will automatically be applied to your account upon receipt of each shipment. It is not necessary to return this form to receive material handling services.

RATES

Material Handling Rate applies to shipments sent to either the warehouse or directly to show site.	1.55 per pound
Material Handling - After Deadline \$ Rate applies to shipments arriving at the warehouse after December 30, 2022.	1.94 per pound
Material Handling - 10 lbs and under This rate is per shipment. A qualifying shipment totals any number of pieces delivered to the same booth, by the same carrier, from the same shipper, on the same day, weighing 10 pounds or less.	Free of Charge

IMPORTANT SHIPPING INFORMATION

Freeman Exhibit Transportation offers fast and easy service! Please call (800) 995-3579 to have one of our representatives help arrange all your shipment needs.

Warehouse:

- Avoid wait times at show site; ship to our warehouse!
- Warehouse receiving begins on December 07, 2022.
- Warehouse address: Exhibiting Company Name / Booth #

AFCA Annual Convention 2023 C/O TForce Freight / Freeman 5204 N Graham St Charlotte, NC 28269

 Please note that the Freeman warehouse does not accept uncrated freight (loose, pad-wrapped material and/or unskidded machinery), COD shipments, hazardous materials, freight requiring refrigeration or frozen storage, a single piece of freight weighing more than 5,000 pounds or a single piece of freight beyond the dimensions of 108"H x 93"W.

Show Site:

- Show site receiving begins on January 06, 2023.
- Show Site address: Exhibiting Company Name / Booth # AFCA Annual Convention 2023 Charlotte Convention Center C/O Freeman

501 S College St Charlotte, NC 28202

Outbound:

• Submit your outbound shipping information in advance and we will deliver your paperwork to your booth during the show. If no outbound information is submitted, Freeman reserves the right to return the freight back to the company address on file at the exhibitor's expense.

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters. (516738)



MOBILE UNIT & VEHICLE SPOTTING

Exhibitors or agents with mobile units or vehicles will require guidance to their respective booths. This guidance is required and provided by Freeman to prevent damage that may occur to exhibitors, the property of others, or when necessary to move crates that may be in the aisles.

Mobile units are defined as a piece of equipment than can be pushed or towed to the booth on wheels.

Vehicles are defined as an automobile, trailer, tractor, crane, etc. arriving at the exhibit hall that can be driven to the booth location under its own power. Exhibitors may drive their vehicles into and out of the exhibit areas or have Freeman supply an operator when available.

Each vehicle shall comply with the following:

- 1. Batteries should be disconnected in an approved manner.
- 2. Vehicles shall not be fueled or refueled within the building. Fuel in the tank shall not exceed 1/4 of the tank capacity or 5 gallons, whichever is less.
- 3. Fuel tank openings shall be locked and sealed to prevent escape of vapors.
- 4. No leaks underneath vehicles.
- 5. At least 36" clear access or aisles must be maintained around the vehicle.
- 6. Vehicles must be a minimum of 20 feet from exit of door or exit pathway.

SPOTTING FEES

Mobile Units *..... \$385.75 per unit (round trip) Vehicles...... \$385.75 per unit (round trip)

* **Note:** If a forklift is utilized to tow a mobile unit or vehicle to the booth, a one hour forklift/operator charge will be assessed in addition to the spotting fee. If rigging labor is utilized to push the equipment to the booth, a one hour rigging labor charge will be assessed in addition to the spotting fee. Please refer to the Forklift & Rigging Labor Order Form for rates.



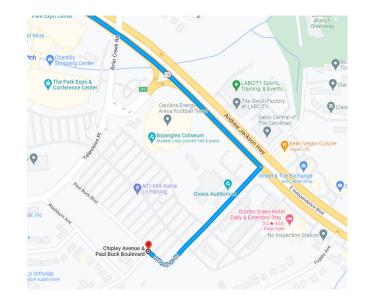
Directions to the Bojangles Lot Marshalling Yard 667-637 Paul Buck Blvd, Charlotte NC 28205

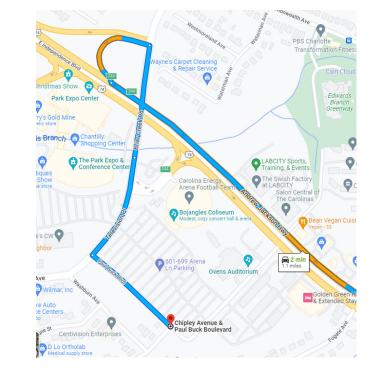
Heading East on US-74 E/E Independence Blvd/E Independence Expy:

Turn right onto Paul Buck Blvd

Marshalling Yard is at the intersection of Chipley Ave and Paul Buck Blvd

Please note, all trucks need scale tickets both heavy and light weight.





Heading West on E Independence Blvd/E Independence Expy toward Westchester Blvd:

Take exit 244 for Briar Creek Rd toward Bojangles Coliseum

Turn right onto Briar Creek Rd

Continue onto Television PI

Turn left onto Paul Buck Blvd

Marshalling Yard is at the intersection of

Chipley Ave and Paul Buck Blvd

Please note, all trucks need scale tickets both heavy and light weight.



(888) 508-5054

Fax: (469) 621-5610

Place your order online at www.freeman.com/store

Submit order forms here.

NAME OF SHOW:	DW: AFCA Annual Convention 2023 / January 8 - 10, 2023			
COMPANY NAME:	BOOTH #:			
CONTACT NAME :	PHONE #:			
E-MAIL ADDRESS :	:			

EVERY OUTBOUND SHIPMENT WILL REQUIRE A MATERIAL HANDLING AGREEMENT AND SHIPPING LABELS. WE WOULD BE HAPPY TO PREPARE THESE FOR YOU AND DELIVER THEM TO YOUR BOOTH PRIOR TO SHOW CLOSE. TO TAKE ADVANTAGE OF THIS SERVICE, PLEASE COMPLETE AND RETURN THIS FORM TO THE FREEMAN SERVICE CENTER.

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SHIP TO: COMPANY NAME:				
DELIVERY ADDRESS:				
CITY:	STATE/ PROVINCE: –		ZIP/ POSTAL CODE:	
SPECIAL INSTRUCTION	NS:			
BILL TO: Same as Ship to: COMPANY NAME:				
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No need to schedule your outbound shipment. Charges will appear on your Freeman invoice.		Carrier Name: Carrier Phone:		
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Select Shipment Options (if appl	icable)			
 Have loading dock Inside delivery Pad wrap required 		 ☐ Lift gate requi ☐ Air ride requir ☐ Residential 		
☐ Do not stack		—		
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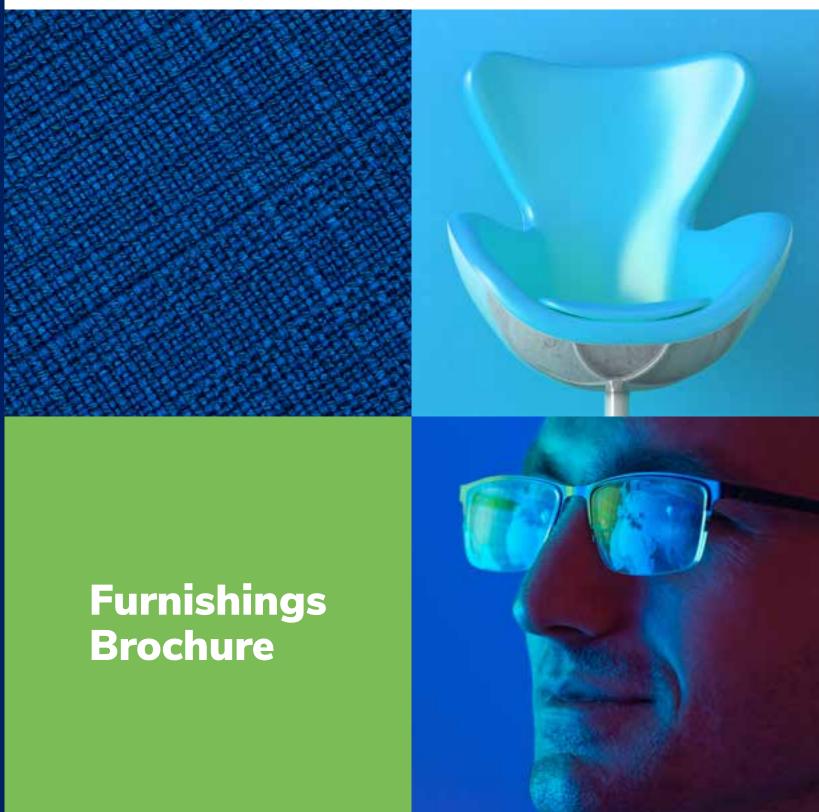
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THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.								

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RECEIVING DATE BEGINS: DECEMBER 07, 2022	RECEIVING DATE BEGINS: DECEMBER 07, 2022				
DEADLINE DATE IS: DECEMBER 30, 2022	DEADLINE DATE IS: DECEMBER 30, 2022				
TO:	TO:				
C/O: TForce Freight / Freeman	C/O: TForce Freight / Freeman				
5204 N Graham St Charlotte, NC 28269	5204 N Graham St Charlotte, NC 28269				
HANGING SIGN (516738)	HANGING SIGN				
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THE ABOVE LABELS ARE PROVIDED FOR YOUR CONVENIENCE. PLACE ONE ON EACH PIECE SHIPPED TO ENSURE PROPER DELIVERY. IF MORE LABELS ARE NEEDED, COPIES ARE ACCEPTABLE.					

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Exhibitor support

Visit us at freeman.com or call 1.888.508.5054 to speak to our award winning exhibitor support team.

Freeman® Trade Show Furnishings are proud to offer this collection of the highest quality, design-oriented furnishings. Our nationwide distribution and professional staff is dedicated to the success of your exhibit. Make Freeman® Trade Show Furnishings your furniture solution.



Comfortable and Safe Networking

Meaningful engagement doesn't have to be complicated.

Networking and connecting with peers face-to-face is a key objective of attending in-person events. Delivering environments which facilitate both ad-hoc and in-depth networking is important in accommodating attendee needs and will allow attendees to connect with peers effectively, comfortably, and safely.

To help you feel confident as you begin to plan your in-person and hybrid events, we have developed Freeman SafeConnect. This program includes standards, protocols, and service offerings that reflect our values and commitment to safety and wellbeing — for our people, our customers, and our attendees.

Learn more about Freeman SafeConnect at Freeman.com





Bowery Swivel Chairs & Sedona C-Tables

Accent Chairs | pg 16 Side Tables | pg 28 Dividers | pg 57 Greenery | pg 48



Top Design Tips

for Tradeshow Booths.



Complete The Look Of Your Exhibit Space

Freeman makes it easy to furnish your next exhibit space with recommended booth packages available on FreemanOnline. To view all available booth packages for your event and order your favorite, visit freeman.com/store.



The Cinematic 10'x20' booth package to display presentations, while hosting attendees in a comfortable and inviting environment.

Shown here with Banana Barstools



The Showcase 10'x10' booth package to display. Multiple cabinets elevate your products and make it easy to catch the eye of attendees.

Shown here with Zoey Barstools



The Gather 10'x10' booth package

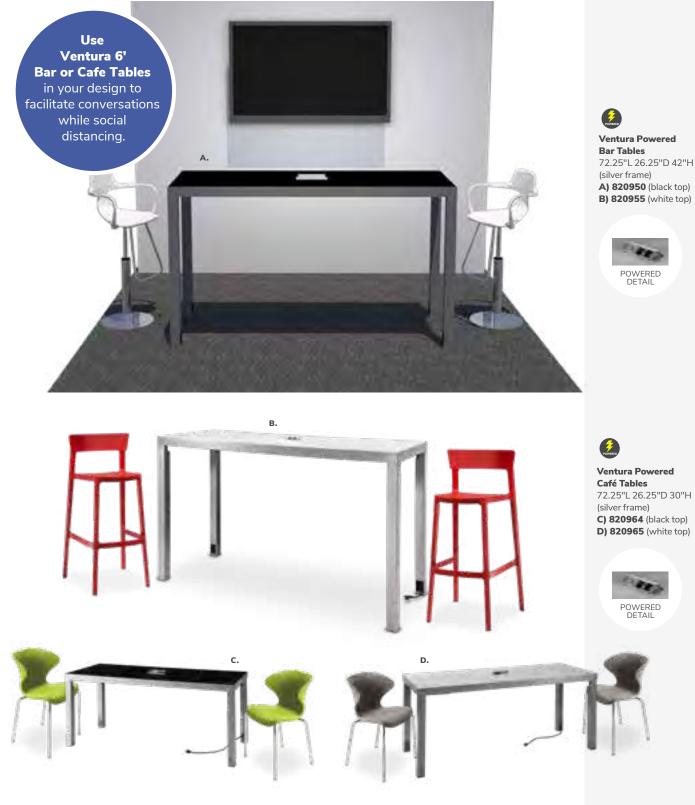
turns your booth into a comfortable oasis from the bustle of the show floor. Ideal for comfortable one-on-one time with prospects.

Shown here with Baja Chairs and Sydney Power Cocktail Table

Power Up In Style.

(7 Denotes Powered Products

Powered Tables







Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

Powered Seating

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.









Naples Loveseat, Powered (black vinyl) 62"L 30"D 33.25"H



Take Charge.

Denotes Powered Products

Powered Pedestals

Powered Tables

Empower attendees at your next show with functional charging furniture and make searching for wall outlets history. From soft seating and tables to pedestals and lamps, our complete charging collection lets you Power Up the Possibilities.

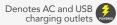


Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



Powered Tech Desk









Powered Locking Pedestal (white)

A) 85061 24"L 24"D 36"H **B) 85063** 24"L 24"D 42"H (black) C) 85060 24"L 24"D 36"H D) 85062 24"L 24"D 42"H

(The flip top electrical units rotate 180 degrees, allowing devices to be charged from inside the locked cabinet or on the surface.)

A) 84083 Tech Desk, Powered w/ 3 Drawer File Cabinet (black metal, laminate) 60"L 30"D 30"H

B) 84084 Tech Desk, Powered (black metal, laminate) 60"L 30"D 30"H

C) 84080 3 Drawer File **Cabinet on Castors** (black metal, laminate) 16"L 20"D 28"H

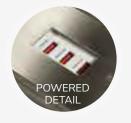
Take Charge.



Powered Poducts

Powered Tech Tablet Chair

Create an engaged learning environment at your next exhibit with the exclusive, powered Tech Tablet Chair. The soft dove gray vinyl chair features a removable white swivel tablet, an under-seat shelf for personal storage and an in-arm charging panel with three USB ports. An additional AC outlet is located at the base of the chair.



A) 81039 Tech Tablet Chair
(gray vinyl, white metal tablet, chrome base)
30.5"L 29"D 33.5"H
B) 81038 Tech Chair, No Tablet





Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



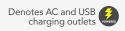
Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.

8502 Village Charging Hub

12"L 12"D 28.25"H

(cream)

ς.











Soft Seating

Create Engaging Booth Environments





VALENCIA

A) 810180 Chair (spice orange velvet) 28"L 30.5"D 31"H B) 83045 Sofa (coffee brown velvet) 63"L 30.5"D 31"H

Soft Seating Collections







BAJA

A) 83019 Sofa (white vinyl) 86"L 28"D 30"H

B) 81050 Chair (white vinyl) 36"L 30.5"D 28"H

C) 83020 Loveseat (white vinyl) 61"L 30.5"D 28"H

STERLING

A) 8309 Sofa (gray fabric) 82"L 33.5"D 32"H

B) 81037 Chair (gray fabric) 33"L 33.5"D 32"H





A) 830951 Sofa (black fabric) 79"L 35"D 34"H

B) 810950 Chair (black fabric) 35"L 35"D 34"H

C) 830950 Loveseat (black fabric) 57"L 35"D 34"H

Soft Seating

Denotes Powered Products

Soft Seating Collections

Create Engaging Booth Environments



Palm Beach Sofa & Swanson Chairs 10'x10' Booth



PALM BEACH

83040 Sofa (white vinyl, brushed metal) 69"L 29"D 33"H









ALLEGRO

A) 81019 Chair (blue fabric) 36"L 34.5"D 30"H B) 83015 Sofa (blue fabric) 73"L 34.5"D 30"H



FAIRFAX

A) 830949 Sofa (white vinyl, brushed metal) 62"L 26"D 30"H B) 810949 Chair (white vinyl, brushed metal) 27"L 26"D 30"H





(black vinyl) 36"L 30"D 33.25"H 810120 (Powered)

B) 830119 Sofa (black vinyl) 87"L 30"D 33.25"H 830121 (Powered)

C) 830120 Loveseat (black vinyl) 62"L 30"D 33.25"H 830122 (Powered)

Accent Chairs

Create Space

Swivel chairs maximize functionality and allow you to engage safely with those all around. They're particularly helpful in smaller spaces!



Meeting & Stage Chairs



Marina Chair

17.5"L 19.5"D 35"H A) 810164 (white vinyl) B) 810160 (black vinyl) C) 810161 (brown fabric)

810948 Meeting Chair 25.5"L 23.5"D 34"H (white vinyl)

Accent Chairs

Accent Chair Styles



Madrid

810816 Chair

(white, chrome)

30"L 30"D 31"H

Lena 81036 Chair (moss green leather, bronze) 27"L 25"D 31"H



810949 Fairfax Chair (white vinyl, brushed metal) 27"L 26"D 30"H

F.



A) 810151 Munich Armless Chair (gray fabric) 22.5"L 27"D 28.5"H

B) 81035 Century Chair (gray velvet) 30"L 30"D 31"H

C) 81024 Atherton Chair (distressed brown leather, blackened steel) 27"L 31"D 30"H

D) 810947 Pro Executive Guest Chair (black vinyl) 24"L 26"D 36"H

E) 81032 Pasadena Chair (white molded plastic w/ chrome tower base) 27"L 25"D 26"H

F) 81037 Sterling Chair (gray fabric) 33"L 33.5"D 32"H

Group Seating

Lounges

Carefully designed lounges deliver a safe and effective setting for casual and relaxed connections. The strategic placement of other furniture pieces-like coffee tables, room dividers, and large plants-helps to maintain order and preserve social distancing protocols while delivering comfortable and safe networking.



С.

Sec. and







Mix & Match

variety of shapes and sizes to design the perfect look.

I) 210108 LIMERICK[®] Chair BY HERMAN MILLER TM (gray) 18"W X 17.75"L X 33"H





A) 810846 Christopher Chair (white vinyl, chrome) 17"L 19"D 35"H

B) 810841 Rustique Chair w/arms (gunmetal) 20"L 18"D 31"H

C) 81093 Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H

D) 71089 **Diamond Side Chair** (black) 21"W X 23"L X 32"H

E) 71090 Diamond Arm Chair (black) 20"W X 21"L X 33"H

F) 810837 **Razor Armless Chair** (white) 15.38"L 15.5"D 30.5"H

G) 81083 **Blade Chair** (sky blue) 20.5"L 19"D 30.5"H

H) 81082 **Blade Chair** (red) 20.5"L 19"D 30.5"H







Ottomans

Vibe Cube 18"L 18"D 18"H

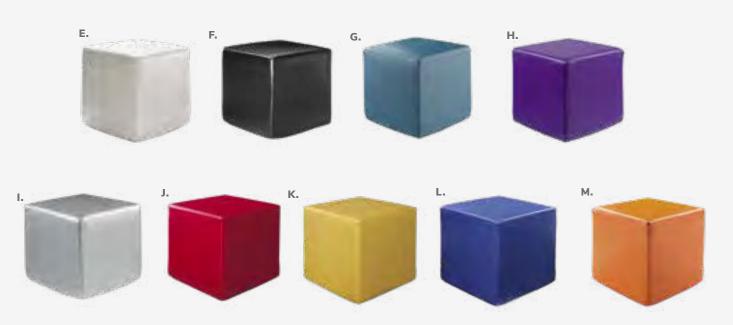
A) 81535 (citrus green vinyl)
B) 81537 (spice orange vinyl)
C) 81538 (desert rose vinyl)
D) 81536 (taupe vinyl)
E) 81531 (white vinyl)
F) 81530 (black vinyl)
G) 81532 (steel blue vinyl)
H) 81534 (purple vinyl)
I) 81533 (silver vinyl)
J) 81519 (red vinyl)
K) 81517 (yellow vinyl)
L) 81518 (blue vinyl)
M) 81525 (orange vinyl)



Beverly Bench Ottomans



Styles & Shapes







Beverly Bench 60"L 20"D 18"H

A) 81556 (white vinyl) B) 81550 (black vinyl) C) 81552 (gray fabric) D) 81555 (red fabric) E) 81554 (ocean blue fabric) F) 81553 (linen fabric) G) 81551 (brown fabric)



E) 82074 Regis Bench (brushed metal) 47"L 15.5"D 16"H

ENDLESS Square 34"L 34"D 15"H

A) 815123 (black) **B) 815122** (white)

ENDLESS Curved 60.5"L 37.5"D 15"H C) 815952 (black) D) 815953 (white)

Ottomans

Beverly Small Bench Ottomans

- 30"L 20"D 18"H
- A) 81567 (orange fabric) B) 81563 (olive green fabric) C) 81569 (white vinyl) D) 81560 (black vinyl) E) 81561 (ocean blue fabric) F) 81562 (brown fabric) G) 81564 (gray fabric) H) 81565 (linen fabric) I) 81566 (lavender fabric)
- J) 81568 (red fabric)
- K) 81570 (yellow fabric)









J.

















Marche Swivel Ottomans 17" RND 18"H A) 815150 (white vinyl) B) 815154 (red fabric) C) 81539 (Ivory Faux Sheep Fur) D) 815158 (pear yellow fabric) E) 815156 (plum fabric) F) 815159 (blue fabric) G) 815151 (gray fabric) H) 815155 (rose quartz fabric) I) 815152 (linen fabric) J) 815153 (raspberry fabric) K) 815157 (meadow green fabric) L) 815160 (orange fabric) M) 81543 (black vinyl) N) 81540 (forest green vinyl) 0) 81541 (teal velvet) P) 81542 (distressed brown vinyl)







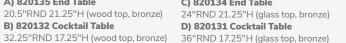
Accent Tables

Styles & Shapes

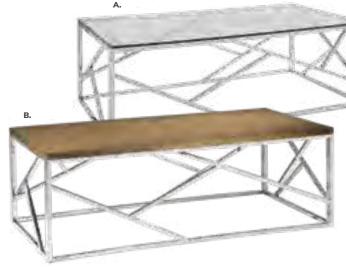
Tables and Meeting Rooms

When you want to facilitate more in-depth conversations and provide work surfaces, be sure to use appropriately-sized tables. As always, create generous aisleways between meetings spaces; this will help individuals feel comfortable networking.





20.5"RND 21.25"H (black top, bronze) F) 820130 Cocktail Table 32.25"RND 17.25"H (black top, bronze)





B) 820132 Cocktail Table



ALONDRA

Cocktail Table 47"L 24"D 16"H A) 820250 (glass, chrome) B) 820251 (wood, chrome)

End Table 20"L 20"D 20"H C) 820252 (glass, chrome) D) 820253 (wood, chrome)



Cocktail Table 50"L 22"D 16"H A) 82034 (glass, chrome) B) 82027 (wood, black)

End Table 26"L 26"D 20"H C) 82035 (glass, chrome) D) 82028 (wood, black)

Accent Tables

Tables and Meeting Rooms

Styles & Shapes













SYDNEY

Cocktail Tables (brushed steel) 48"L 26"D 18"H A) 82053 (white) 82073 (powered) B) 82052 (black) 82076 (powered) **C) 82077** (blue) D) 82078 (wood)

End Tables

27"L 23"D 22"H E) 82055 (white) F) 82054 (black) G) 82079 (blue) H) 82080 (wood)

REGIS

(brushed metal) I) 82074 Bench Table 47"L 15.5"D 16"H J) 82075 End Table 16"L 15.5"D 16.5"H

SILVERADO

(glass, chrome) K) 82015 End Table 24" RND 22"H L) 82014 Cocktail Table 36" RND 17"H

WIRELESS

M) Charging Table, Powered N) 820710 (white, AC plug-in) 20"L 20"D 18"H

AURA

Round Table N) 820844 (white metal) 15" Round 22"H

Café Tables



A) 820940 Blue Hydraulic Café Table (chrome base, blue top) 30" RND 29"H B) 810131 Malba Chair (gray) 20"L 20"D 32"H

85030 7' Boxwood Hedge

36.5"L 12"D 84"H



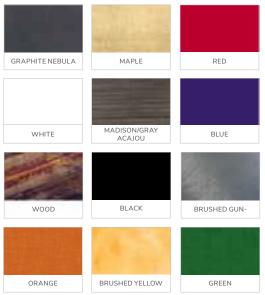
A) 820241 Madison Hydraulic Café Table (chrome base, gray acajou top) 30" RND 29"H B) 810130 Malba Chair (green) 20"L 20"D 32"H

B

Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.





Mix & Match

Create your look. Choose from a wide variety of tables and seating options.



also available 72064 36" RND 30"H



E) 72069 Soho Black-Top Café Table (black) 24" RND 30"H also available 72067 36" RND 30"H | 72066 18" RND 18"H

F) 81082 Blade Chair (red) 20.5"L 19"D 30.5"H



A) 8201233 Hydraulic Cafe Table (orange top, chrome) 30" RND 29"H B) 810861 Laguna Chair (maple, chrome) 18"L 19"D 34"H

30" Round Café Table A) 820941 Standard Black Base (blue top) 30" RND 29"H B) 81093 Lucent Chair (frosted, acrylic) 19.5"L 19.75"D 32.5"H

R

C) 72063 Chelsea Butcher Block-Top Café Table (oak) 30" RND 30"H

D) 810164 Marina Chair (white vinyl) 17.5"L 19.5"D 35"H

Café Tables

Standard Black Base 30" RND 29"H

A) 8201220 (white) also available 820265 (Madison/gray acajou) 820941 (blue) 820943 (wood) 8201236 (black) 8201235 (brushed gunmetal) 8201239 (brushed yellow) 8201237 (green) 8201238 (orange)

36" RND 29"H 8201243 (black)

Café Tables

Hydraulic Chrome Base 30" RND 29"H

B) 820923 (graphite nebula) also available 8201208 (maple) 820921 (red) 820940 (blue) 820942 (wood) 8201223 (white) 8201231 (black) 8201230 (brushed gunmetal) 8201234 (brushed yellow) 8201232 (green) 8201233 (orange)

36" RND 29"H 820126 (white) 8201209 (graphite nebula) 8201206 (maple) 8201242 (black)

Bar Tables

A) 8201222 30" Round Bar Table (white top, chrome hydraulic base) 30" RND 45"H B) 81080 Blade Barstool (red) 20.5"L 20.125"D 40.5"H



E) 820930 30" Round Bar Table (blue top, chrome hydraulic base) 30" RND 45"H F) 810860 Laguna Barstool (maple, chrome) 18"L 20"D 47"H



C) 8201226 Rustique Square Metal Bar Table (gunmetal) 23.75"L 23.75"D 41.25"H D) 810839 Rustique Barstool (gunmetal) 13"L 13"D 30"H



G) 820240 30" Round Bar Table w/ Hydraulic Chrome Base (Madison/gray acajou) 30" RND 45"H H) 810848 Christopher Barstool (white vinyl, chrome) 19"L 15"D 41"H



Customize and Create

Choose your base, black or chrome, then pick a color that suits your design.



Style & Design

Choose from a variety of table top colors and styles for the perfect look.





Bar Tables Standard Black Base

30" RND 42"H

A) 8201221 (white) B) 820919 (brushed yellow) also available 820264 (Madison/gray acajou) 820915 (brushed gunmetal) 820916 (black) 820917 (green) 820918 (orange) 820931 (blue) 820933 (wood)

36" RND 42"H 8201241 (black)

Bar Tables

Hydraulic Chrome Base 30" RND 45"H

C) 820920 (red) also available 8201207 (maple) 820922 (graphite nebula) 820910 (brushed gunmetal) 820911 (black) 820912 (green) 820913 (orange) 820914 (brushed yellow) 820930 (blue) 820932 (wood) 8201236 (black)

36" RND 45"H 820125 (white) 8201211 (graphite nebula) 8201205 (maple) 8201240 (black)

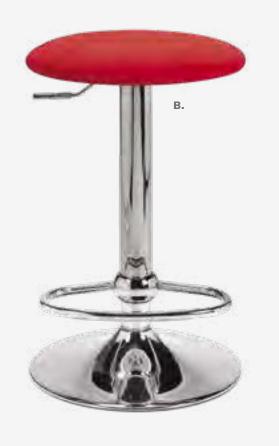
Barstools

Marina Barstools

LIFT Barstools

15" RND 23–33.5"H A) 810870 (white vinyl) B) 810873 (red vinyl) C) 810871 (black vinyl) D) 810872 (gray vinyl)













Marina Barstools 21"L17.5"D41.5"H

A) 81026 (ocean blue fabric) B) 81028 (brown fabric) C) 81029 (red fabric) D) 81030 (white vinyl) E) 81027 (black vinyl)

All frames brushed metal.



Barstools

Barstools Styles & Shapes

Mix & Match

A) 810840 Zoey Barstools (white, chrome) 15"L 16"D 30-34.75"H

Banana Barstools 21"L 22"D 41.75"H B) 810104 (black, chrome) C) 810103 (white, chrome)

D) 810848 **Christopher Barstool** (white vinyl, chrome) 19"L 15"D 41"H

E) 810202 Shark Barstool (white, chrome) 22"L 19"D 34-44"H

F) 810850 Zenith Barstool (white, chrome) 19"L 20"D 44"H

G) 81092 Lucent Barstool (frosted, acrylic) 22"L 22.5"D 45.5"H







210109 LIMERICK[®] Stool BY HERMAN MILLER (white) 18" X 17.75"L X 44"H









H) 810860 Laguna Barstool (maple, chrome) 18"L 20"D 47"H

Blade Barstool 20.5"L 20.125"D 40.5"H I) 81080 (red) J) 81081 (sky blue)

K) 71088 Black Diamond Stool (black) 22"W X 18"L X 46"H

L) 810839 Rustique Barstool (gunmetal) 13"L 13"D 30"H

Conference Tables

42" Round Coference Table

42"RND 29"H A) 820708 (white laminate) B) 820260 (Madison/gray acajou) C) 8201244 (black top, black)



Geo Tables



Work Space







Geo Rounded Square Tables 42"L 42"D 29"H G) 82044 (glass, chrome) H) 82043 (glass, black)

I) 820706 Work Table (white laminate, white) 48"L 24"D 30"H

Conference Tables

Black Rectangular Conference Table

Madison

(Madison/gray acajou) A) 820261 5' Table 60"L 48"D 29"H

B) 820262 8' Table 96"L 60"D 29"H

C) 820263 10' Table 120"L 48"D 29"H











Black Rectangular **Conference Table** (black top, silver)

A) 8203 5' Table 60"L 48"D 29"H 8204 Powered

B) 8205 8' Table 96"L 48"D 29"H 8206 Powered

C) 8201 10' Table 120"L 48"D 29"H 8202 Powered



Executive Seating

Pro Executive High Back Chair 25"L 24"D 48"H A) 810844 (white vinyl) B) 810946 (black vinyl) Adjustable height



A) 810170 (black vinyl, chrome) 27"L 30.5"D 40-43"H Adjustable. Genesis Chair B) 810175 (black fabric, black) 27.5"L 27.5"D 40-43.5"H Adjustable.

Communal and Powered Tables

Choose from a variety of powered, solid or grommet hole table tops.

Bar Tables





Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



Pro Executive Guest Chair 24"L 22"D 36"H 810947 (black vinyl)









Colors not available in all table options. Please check options listed to the right.

Denotes AC and USB charging outlets







Ventura Powered **Bar Tables** (silver frame) 72.25"L 26.25"D 42"H A) 820950 (black top) B) 820955 (white top)

Ventura Communal **Bar Tables** (silver frame) 72.25"L 26.25"D 42"H

Maple Top B) 820954 (solid) 820951 (grommets)

White Top C) 820953 (grommets) 820956 (solid)

Black Top 820952 (solid)



72.25"L 26.25"D 30"H (silver frame) A) 820964 (black top) B) 820965 (white top)

Ventura Communal Café Tables (silver frame) 72.25"L 26.25"D 30"H

Maple Top C) 820963 (solid) 820960 (grommets)

White Top D) 820961 (grommets) 820966 (solid)

Black Top E) 820962 (solid)

Office Essentials

Α. DESK BACK



MADISON

A) 84075 Madison Executive Desk (gray acajou) 60"L 30"D 29"H

B) 810844 Pro Executive High Back Chair (white classic vinyl) 25"L 24"D 48"H Adjustable

Tech Powered Desk





C

Lighting & Shelving





Denotes AC and USB charging outlets



A) 84083 Tech Desk, Powered, w/ 3 Drawer File Cabinet (black metal, laminate) 60"L 30"D 30"H

B) 84084 Tech Desk, Powered (black metal, laminate) 60"L 30"D 30"H

C) 84080 3 Drawer File **Cabinet on Castors** (black metal, laminate) 16"L 20"D 28"H

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.





ACCENT LAMPS

Mason Lamps (brushed silver) A) 850708 Floor Lamp . 18" RND 55"H B) 850707 Table Lamp 16" RND 26"H

SHELVING

C) 85020 Posh Shelving (chrome, acrylic) 36"L 18"D 72"H D) 84078 Madison Bookcase (gray acajou) 36"L 12"D 72"H

Denotes AC and USB charging outlets

Product Display Counter

Midtown Powered Counter

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.





Midtown Bar

POWERED

Metallic pewter gray curved bar with taupe-colored glass top features locking cabinet for storage and two shelves.



Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



(lit-white)

Please Note: Customer is responsible for providing labor and an electrical power source to the furniture. One 110V power source is required for each charging panel. Two charging units can be daisy chained together. 10A max per charging panel.



A) 72056 **Display Counter** (black) 24"W X 49"L X 42"H

B) 210109 LIMERICK[®] Stool BY HERMAN MILLER (white) 18" X 17.75"L X 44"H

Greenery and Dividers

Metallic pewter gray curved counter with taupe-colored glass top features two AC outlets, three USB charging outlets, locking storage cabinet and two shelves.

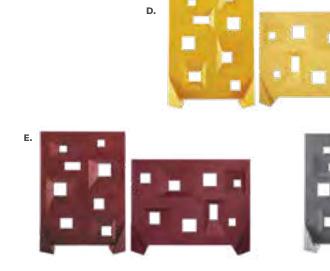
HEDGE A) 85030 7' Boxwood Hedge 36.5"L 12"D 84"H B) 85035 4' Boxwood Hedge 46"L 9"D 47"H





Miramar Dividers





Miramar Dividers (molded plastic)

(molded plastic) **A) 85040** (white) **Vertical:** 63"L 23"D 83"H **Horizontal:** 83"L 23"D 63"H



B) 820930 30" Round Bar Table (blue top, chrome hydraulic base) 30" RND 45"H **C) 810860 Laguna Barstool** (maple, chrome) 18"L 20"D 47"H



E.



Miramar Dividers (molded plastic) D) 85043 (harvest yellow) E) 85042 (burgundy) F) 85041 (gray) Vertical: 63"L 23"D 83"H Horizontal: 83"L 23"D 63"H

Product Kiosk & Display

A) 75032 Display Cube-Large (black) 24"W X 24"L X 42"H

B) 75031 **Display Cube-Medium** (black) 18"W X 18"L X 36"H

C) 75030 **Display Cube-Small** (black) 12"W X 12"L X 42"H

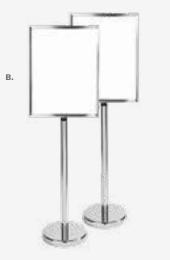


Stanchions & Signage

A) 220121 **Chrome Stanchion** w/ 8' Retractable Belt (black, belt) 42"H

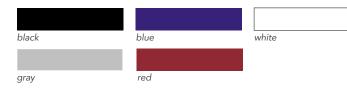
B) 220118 **Chrome Sign Holder** (sign holds) 22"W X 28"H





Draped or Undraped Tables & Counters

Table Drape Colors



Visit us at freeman.com/store to view full product line and place order.



Sizing Chart*

24"D X 30"H Tables Draped			24"D X 42"H Counter Draped				
124330	Tables Draped	3'L x 24"D x 30"H	124342	Counter Draped	3'L x 24"D x 42"H		
124430	Tables Draped	4'L x 24"D x 30"H	124442	Counter Draped	4'L x 24"D x 42"H		
124630	Tables Draped	6'L x 24"D x 30"H	124642	Counter Draped	6'L x 24"D x 42"H		
124830	Tables Draped	8'L x 24"D x 30"H	124842	Counter Draped	8'L x 24"D x 42"H		
24"D X 3	0"H Tables Un	draped	24"D X 4	2"H Counter Un	draped		
125330	Tables Undrape	d 3'L x24"Dx30"H	125342	Counter Undrape	d 3'L x 24"D x 42"⊢		
125430	Tables Undrape	d 4'L x 24"D x 30"H	125442	Counter Undrape	d 4'L x 24"D x 42"⊢		
125630	Tables Undrape	d 6'L x 24"D x 30"H	125642	Counter Undrape	d 6'L x 24"D x 42"H		
125830	Tables Undrape	d 8'L x 24"D x 30"H	125842	Counter Undrape	d 8'L x 24"D x 42"H		
4th Side	Table Draped 3	20"	4th Side	Table Draped 42			
	I I amie Blabca s			I I WANTE BI WOOD TA			

4th Side 1a	able Draped 50		411
12404630	Drape Table 4th Side	6' X 30"	124
12404830	Drape Table 4th Side	8' X 30"	124

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404642	Drape Table 4th Side	6' X 42"
404842	Drape Table 4th Side	8' X 42"

Office Accessories





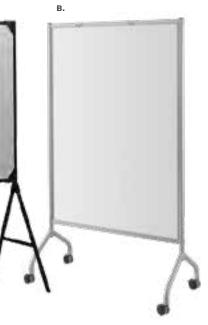
750136 Flat Literature Rack (black) 10''W X 55''H

> 8503001 Large Refrigerator (white) 14.0 cubic feet 28"W X 28"L X 64"H



84080 **3 Drawer File Cabinet** on Castors (black metal, laminate) 16"L 20"D 28"H

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Α.

A) 10201484 Floor Standing **Bulletin Board** (white laminate, black) 48"W X 96"L X 78"H

B) 84050 Mobile White Board (white laminate, white) 48"L 24"D 30"H

C) 220110 Chrome Bag Rack (3" at center) 1"W X 41"H X 26"W

D) 220109 Chrome Coat Tree (21"w at the base) 8 1/4"W X 69 1/2"H

E) 220134 Brushed Aluminum Easel (open 5 1/4"W X 64 1/4"H) 26"W X 62"H

F) 220106 Corrugated Wastebasket (black)



Е.

Strategic planning with health & safety in mind

Health & Safety are the top priorities as we consider new designs and ways to connect. When those are clearly emphasized on the show floor, attendees will feel more confident re-engaging.

Together, let's imagine what this new experience will look like - based on **both what is possible and realistic.** Some recommendations may be new to you. Some, not. To get you started, our top five recommendations include

In all cases, we've put considerable thought into them.

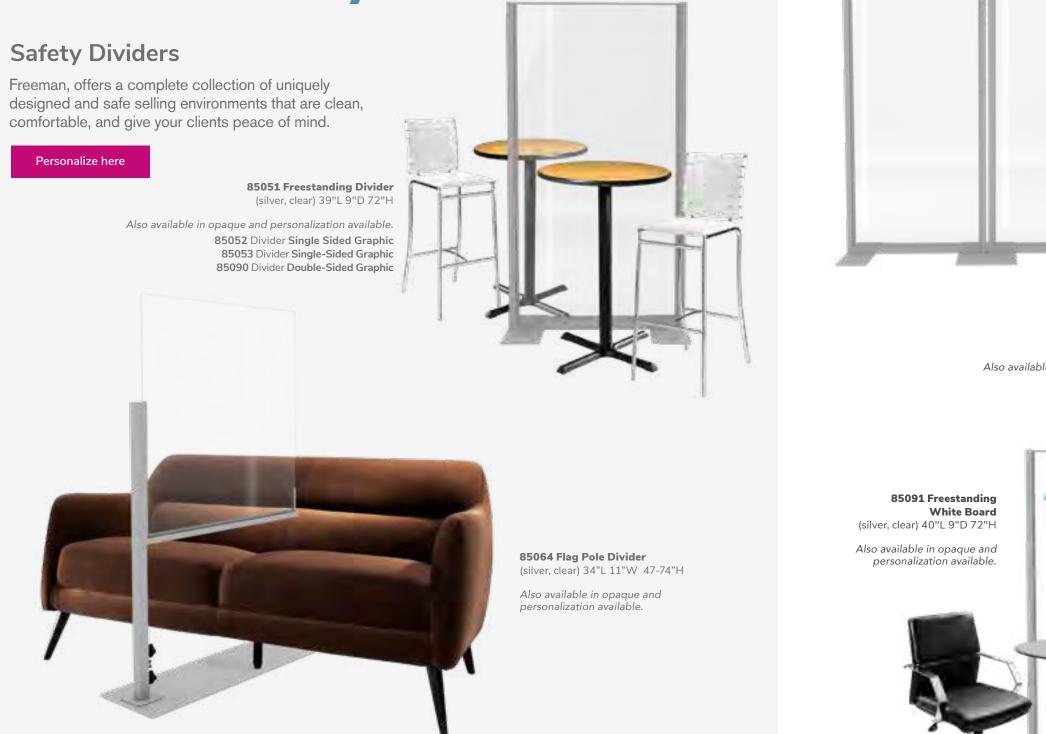
<u>Click</u> to learn more detailed, interactive, printable checklist.

Freeman® top five health & safety Recommendations include:

- **1.** Strategize your audience approach
- 2. Re-imagine your booth design.
- **3.** Evaluate a hybrid booth approach
- 4. Create safe networking opportunities during the show
- **5.** Stay connected to your audience post-show

Learn More





Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options **here** and learn more about our SafeConnect Promise on **Freeman.com**

85055 Freestanding Wall Plus

(silver, clear) 40"L 9"D 72"H

Also available in opaque and personalization available.

85056 Panel Single-Sided Graphic 85057 Panel Single-Sided Graphic 85058 Panel Double-Sided Graphic



Also available in opaque and personalization available.



A) Atomic Round Tables (glass, chrome) 8201225 42" RND 30"H 8201224 36" RND 30"H

B) 810944 Pro Executive Mid Back Chair (black vinyl) 24"L 22"D 40"H Adjustable height

Greenery and Dividers

20'x20' Midtown, Greenery Booth

Midtown Bar | pg 46 Dividers | pg 59 Accent Chair | pg 16 Bar Tables | pg 7 Barstools | pg 33 Greenery | pg 48

Keep it Green. Life-like greenery is an easy yet sophisticated way to bridge the distance between seats for a warmer, organic environment.

7

85030 7' Boxwood Hedge 36.5"L 12"D 84"H

85035 4' Boxwood Hedge 46"L 9"D 47"H



(silver, clear) 48-70"L 12"W 31.5"H

Also available in opaque and personalization available.

85080 Divider with Header Graphic
85083 Divider with Front Panel Graphic
85081 Divider with Side Panel Graphic
85082 Divider with Header and Side Panel Graphic
85084 Divider with Front and Side Graphics



Personalize here



Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options **Here** and learn more about our SafeConnect Promise on **Freeman.com**





B) 8201233 Hydraulic Cafe Table (orange top, chrome) 30" RND 29"H

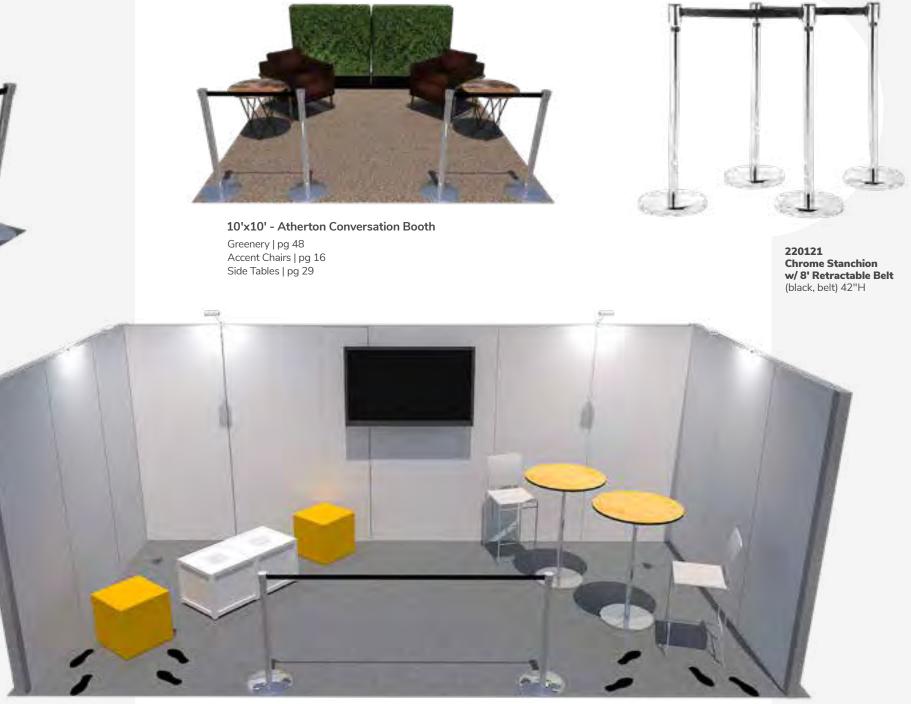
C) 810861 Laguna Chair (maple, chrome) 18"L 19"D 34"H

Stanchions & Booth Design

Stanchions & Booth Design

Design unique and safe selling environments using stanchions. Create stylish spaces that are comfortable and give your clients peace of mind.





10'x10' - Beverly **Demonstration Booth**

> Greenery | pg 48 Safety Decals | pg 63 Bar Tables | pg 33 Barstools | pg 33 Side Tables | pg 29 Ottomans | pg 24

> > 10'x20' - Wireless Charging Engagement Booth Bar Tables | pg 32 Barstools | pg 33 Charging Tables | pg 11 Ottomans | pg 22

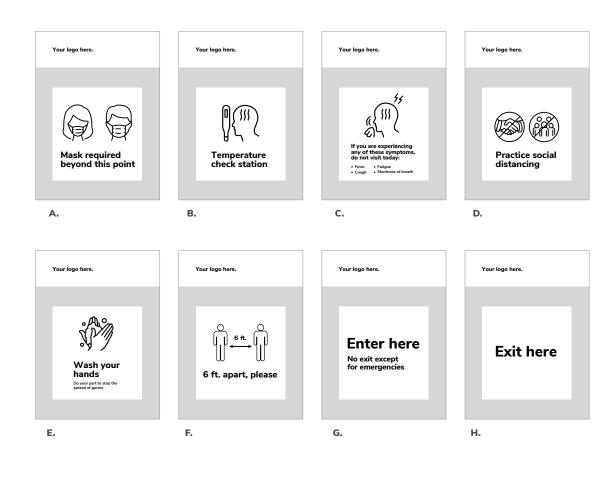
Safety & Directional Signage

Please reach out to your Freeman contact to discuss



Safety & Directional Signage

Design your next booth with Freeman safety signage. Choose from select signage or customize with your brand to complete any size space.









A) Masks Required Sign 20303001 22"W X 28"H 20303002 8.5" WX 11"H

B) Temperature Check Station Sign 20303003 22"W X 28"H 20303004 8.5"W X 11"H

C) If You Are Experiencing Symptoms Sign 20303005 22"W X 28"H 20303006 8.5"W X 11"H

D) Practice Social **Distancing Sign** 20303007 22"W X 28"H **20303008** 8.5"W X 11"H

E) Wash Your Hands Sign 20303009 22"W X 28"H **20303010** 8.5" W X 11" H

F) 6' Apart Please Sign 20303011 22"W X 28"H **20303012** 8.5"W X 11"H

G) Enter Here Sign 20303013 22"W X 28"H **20303014** 8.5" W X 11" H

H) Exit Here Sign 20303015 22"W X 28"H **20303016** 8.5" W X 11" H

I) Stand Here Floor Decal 20303017 12"W X 12"H

J) Directional Arrow Floor Decal 20303018 18"W X 24"H

Sanitization Product & Services

Hand Sanitizing Stations

Using hand sanitizer reduces microbial counts and kills many harmful germs that could compromise the health of attendees with the COVID-19 and other viruses. Hand sanitizing stations provide convenient access to hand sanitizer after interactions where they happen.





Please Note:

Safety dividers also available in opaque finish. Graphics and branding options also available. View those options **here** and learn more about our SafeConnect Promise on **Freeman.com**

Also available in opaque and personalization available. 1510100 Clear Barrier with graphic

1510103 Clear Barrier (plexi, clear) 31.5"W x 36"H

Personalize here

Freeman. (888) 508-5054

Fax: (469) 621-5610

Place your order online at www.freeman.com/store

Submit order forms here.

NAME OF SHOW: AFCA Annual Convention 2023 / January 8 - 10, 2023

COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:
E-MAIL ADDRESS :	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
		SOF	T SEATING			
Naples G	Froup - Bla	-	565.00	621.50	701.00	
	_	Chair	565.00		791.00	
	_	Loveseat	655.00	720.50	917.00	
	_	Sofa	745.00	819.50	1,043.00	
Munich	Group - Gra	-				
		Armless Chair	360.00	396.00	504.00	
Baja Gro	up - White	•				
	81050	Chair	565.00	621.50	791.00	
	83020	Loveseat	655.00	720.50	917.00	
	83019	Sofa	745.00	819.50	1,043.00	
/alencia	- Velvet					
	810180	Chair - Spice Orange	450.00	495.00	630.00	
	83045	Sofa - Coffee Brown	585.00	643.50	819.00	
Key Larg		Black Fabric				
	_	Loveseat	540.00	594.00	756.00	
	830951	Sofa	630.00	693.00	882.00	
	_	Chair	450.00	495.00	630.00	
Allegro G	Froup - Blu					
	81019	Chair	450.00	495.00	630.00	
	83015	Sofa	630.00	693.00	882.00	
Fairfax G	roup - Whi 810949	te Vinyl Chair	360.00	396.00	504.00	
	_	Sofa	540.00	594.00	756.00	
	_		040.00	004.00		
Palm Bea	ach - White	e Vinyl				
	83040	Sofa	655.00	720.50	917.00	
Sterling (Group - Gra	ay Fabric				
	81037	Chair	655.00	720.50	917.00	
	8309	Sofa	880.00	968.00	1,232.00	
Cordoba	Group - Ta	aupe/Black				
	81048	Chair	540.00	594.00	756.00	
	83013	Loveseat	630.00	693.00	882.00	
		CASI	JAL SEATING			
Ottomans						
	_	Endless Square - White Vinyl	370.00	407.00	518.00	
	_	Endless Square - Black Vinyl	370.00	407.00	518.00	
	815953	Endless Curve - White Vinyl	390.00	429.00	546.00	
	815952	Endless Curve - Black Vinyl	390.00	429.00	546.00	
	81518	Vibe Cube - Blue Vinyl	135.00	148.50	189.00	
	81519	Vibe Cube - Red Vinyl	135.00	148.50	189.00	
	81525	Vibe Cube - Orange Vinyl	135.00	148.50	189.00	
	81517	Vibe Cube - Yellow Vinyl	135.00	148.50	189.00	
	81530	Vibe Cube - Black Vinyl	135.00	148.50	189.00	
	81531	Vibe Cube - White Vinyl	135.00	148.50	189.00	

NAME OF SHOW:	AFCA Annual Convention 2023 / January 8 - 10, 2023
COMPANY NAME:	BOOTH #:

CONTACT NA	ME :	PHONE #:
E-MAIL ADDR	ESS :	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Ottoman	s (continu	ed)				
	81532	Vibe Cube - Steel Blue Vinyl	135.00	148.50	189.00	
	81533	Vibe Cube - Silver Vinyl	135.00	148.50	189.00	
	81534	Vibe Cube - Purple Vinyl	135.00	148.50	189.00	
		Vibe Cube -Citrus Green Vinyl	135.00	148.50	189.00	
		Vibe Cube - Taupe Vinyl	135.00	148.50	189.00	
	81537	Vibe Cube - Spice Orange Vinyl	135.00	148.50	189.00	
	- 81538	Vibe Cube - Desert Rose Vinyl	135.00	148.50	189.00	
	- 815151	Marche Swivel - Gray Fabric	190.00	209.00	266.00	
	- 815154	Marche Swivel - Red Fabric	190.00	209.00	266.00	
	- 815159	Marche Swivel - Blue Fabric	190.00	209.00	266.00	
	- 815152	Marche Swivel - Linen Fabric	190.00	209.00	266.00	
	815157	Marche Swivel - Meadow Green Fabric	190.00	209.00	266.00	
	- 815158	Marche Swivel - Pear Yellow Fabric	190.00	209.00	266.00	
	- 815156	Marche Swivel - Plum Fabric		209.00	266.00	
	_		190.00		266.00	
	- 815153 815155	Marche Swivel - Raspberry Fabric	190.00	209.00		
	_	Marche Swivel - Rose Quartz Fabric	190.00	209.00	266.00	
	- 815150	Marche Swivel - White Vinyl	190.00	209.00	266.00	
	_ 815160	Marche Swivel - Orange Fabric	190.00	209.00	266.00	
	81540	Marche Swivel - Forest Green Vinyl	190.00	209.00	266.00	
	81541	Marche Swivel - Teal Velvet	190.00	209.00	266.00	
	81542	Marche Swivel - Distressed Brown Vinyl	190.00	209.00	266.00	
	81543	Marche Swivel - Black Vinyl	190.00	209.00	266.00	
	81539	Marche Swivel - Ivory Faux Sheep Fur	190.00	209.00	266.00	
everly E	Sench Otto	omans				
	81550	Black Vinyl	370.00	407.00	518.00	
	_ 81551	Brown Fabric	370.00	407.00	518.00	
	- 81552	Gray Fabric	370.00	407.00	518.00	
	- 81553	Linen Fabric	370.00	407.00	518.00	
	81554	Ocean Blue Fabric	370.00	407.00	518.00	
	_ 81555	Red Fabric	370.00	407.00	518.00	
	81556	White Vinyl	370.00	407.00	518.00	
everly S	Small Bend	ch Ottomans				
	81560	Black Vinyl	280.00	308.00	392.00	
	_ 81561 81562	Blue Fabric Brown Fabric	280.00 280.00	308.00 308.00	392.00 392.00	
	- 81563	Green Fabric	280.00	308.00	392.00	
	- 81565	Linen Fabric	280.00	308.00	392.00	
	-					
	- 81568 81569	Red Fabric	280.00 280.00	308.00 308.00	392.00 392.00	
	- 81569 81566	White Vinyl	280.00	308.00	392.00 392.00	
	81567	Orange Fabric	280.00	308.00	392.00	
	81564	Gray Fabric	280.00	308.00	392.00	
	81570	Yellow Fabric	280.00	308.00	392.00	
	-					
ccent C		Please Discussed Ord Col.	100.00	400.00	169.00	
	71089	Black Diamond Side Chair	120.00	132.00	168.00	
	71090	Black Diamond Arm Chair	135.00	148.50	189.00	

COMPANY NAME:	BOOTH #:	
CONTACT NAME :	PHONE #:	
E-MAIL ADDRESS :		

0108 00108 00816 00948 00164 0166 0166 0166 0166 0167 0168 0161 0162 0163 01161 01130 0130 00837 00933 0145 <th>inued) Limerick® Chair by Herman Miller</th> <th>80.00 565.00 295.00 160.00 160.00 160.00 160.00 105.00 105.00 135.00 145.00 135.00 135.00 100.00 295.00 100.00</th> <th>88.00 621.50 324.50 176.00 176.00 176.00 176.00 176.00 115.50 115.50 115.50 148.50 159.50 148.50 110.00 324.50</th> <th>112.00 791.00 413.00 224.00 224.00 224.00 224.00 224.00 147.00 147.00 189.00 203.00 140.00 413.00</th> <th></th>	inued) Limerick® Chair by Herman Miller	80.00 565.00 295.00 160.00 160.00 160.00 160.00 105.00 105.00 135.00 145.00 135.00 135.00 100.00 295.00 100.00	88.00 621.50 324.50 176.00 176.00 176.00 176.00 176.00 115.50 115.50 115.50 148.50 159.50 148.50 110.00 324.50	112.00 791.00 413.00 224.00 224.00 224.00 224.00 224.00 147.00 147.00 189.00 203.00 140.00 413.00	
0816 00948 0164 0160 0160 0162 0162 0162 0163 0131 00046 00085 20087 1000846 00085 20087 1000846 00085 20087 100085 20087 100085 20087 100085 20085 100085 20085 100085 20085 100085 20085 100085 2000	Madrid Chair - White Vinyl/Chrome Meeting Chair - White Vinyl Marina Chair - White Vinyl Marina Chair - Black Vinyl Marina Chair - Brown Fabric Marina Chair - Ocean Blue Fabric Marina Chair - Cocean Blue Fabric Marina Chair - Red Fabric Malba Chair - Gray Molded Plastic Malba Chair - Green Molded Plastic Malba Chair - Green Molded Plastic Christopher Chair - White Vinyl/Chrome Zenith Chair - White/Chrome Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	565.00 295.00 160.00 160.00 160.00 105.00 105.00 135.00 135.00 135.00 135.00 100.00	621.50 324.50 176.00 176.00 176.00 176.00 115.50 115.50 148.50 159.50 148.50 148.50 110.00 324.50	791.00 413.00 224.00 224.00 224.00 224.00 224.00 147.00 147.00 189.00 203.00 189.00 140.00	
0948 0164 0160 0160 0162 0162 0162 0162 0162 0162	Meeting Chair - White Vinyl Marina Chair - White Vinyl Marina Chair - Black Vinyl Marina Chair - Brown Fabric Marina Chair - Ocean Blue Fabric Marina Chair - Coean Blue Fabric Malba Chair - Red Fabric Malba Chair - Gray Molded Plastic Malba Chair - Green Molded Plastic Malba Chair - White Vinyl/Chrome Christopher Chair - White Vinyl/Chrome Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	295.00 160.00 160.00 160.00 160.00 105.00 105.00 135.00 135.00 135.00 100.00 295.00	324.50 176.00 176.00 176.00 176.00 115.50 115.50 148.50 159.50 148.50 110.00 324.50	413.00 224.00 224.00 224.00 224.00 224.00 147.00 147.00 189.00 203.00 189.00 140.00	
0164 0160 0161 0162 0163 010163 010163 01010 0100 0100 0100	Marina Chair - White Vinyl Marina Chair - Black Vinyl Marina Chair - Brown Fabric Marina Chair - Ocean Blue Fabric Marina Chair - Red Fabric Malba Chair - Gray Molded Plastic Malba Chair - Green Molded Plastic Stage Chair - White Vinyl/Chrome Swanson Swivel Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	160.00 160.00 160.00 160.00 105.00 105.00 135.00 135.00 135.00 100.00 295.00	176.00 176.00 176.00 176.00 115.50 115.50 148.50 159.50 148.50 110.00 324.50	224.00	
0160 0161 0162 0163 0163 0131 0130 0130 0130 0130 0130	Marina Chair - Black Vinyl Marina Chair - Brown Fabric Marina Chair - Ocean Blue Fabric Marina Chair - Red Fabric Malba Chair - Gray Molded Plastic Malba Chair - Green Molded Plastic Statum - Gurmetal Rastique Chair - White/Chrome Rastique Chair - Gurmetal Swanson Swivel Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	160.00 160.00 160.00 105.00 105.00 135.00 145.00 135.00 100.00 295.00	176.00 176.00 176.00 115.50 115.50 148.50 159.50 148.50 110.00 324.50	224.00	
D161	Marina Chair - Brown Fabric Marina Chair - Ocean Blue Fabric Marina Chair - Red Fabric Malba Chair - Gray Molded Plastic Malba Chair - Green Molded Plastic Christopher Chair - White Vinyl/Chrome Zenith Chair - White/Chrome Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Slade Chair - Sky Blue Blade Chair - Red	160.00 160.00 105.00 105.00 135.00 145.00 135.00 135.00 295.00 100.00	176.00 176.00 176.00 115.50 115.50 148.50 159.50 148.50 110.00 324.50	224.00 224.00 224.00 147.00 147.00 189.00 203.00 189.00 140.00	
00162 00163 00131 00132 00132 00133	Marina Chair - Ocean Blue Fabric Marina Chair - Red Fabric Valba Chair - Gray Molded Plastic Valba Chair - Green Molded Plastic Christopher Chair - White Vinyl/Chrome Zenith Chair - White/Chrome Rustique Chair - White/Chrome Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Slade Chair - Sky Blue Blade Chair - Red	160.00 160.00 105.00 135.00 135.00 135.00 135.00 100.00 295.00 100.00	176.00 176.00 115.50 115.50 148.50 159.50 148.50 110.00 324.50	224.00 224.00 147.00 147.00 189.00 203.00 189.00 140.00	
D163 I D131 I D130 I D846 0 D851 2 D841 I D837 I D837 I D837 I D837 I D837 I D837 I D833 I D82 I D93 I D145 I	Marina Chair - Red Fabric Malba Chair - Gray Molded Plastic Malba Chair - Green Molded Plastic Christopher Chair - White Vinyl/Chrome Zenith Chair - White/Chrome Rustique Chair - White/Chrome Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White High Density Plastic Slade Chair - Sky Blue Blade Chair - Red	160.00 105.00 135.00 145.00 135.00 100.00 295.00 100.00	176.00 115.50 115.50 148.50 159.50 148.50 110.00 324.50	224.00 147.00 147.00 189.00 203.00 189.00 140.00	
D131 I D130 I D846 0 D851 2 D841 I D837 I D875 2 D83 I D82 I D93 L D145 L	Valba Chair - Gray Molded Plastic Valba Chair - Green Molded Plastic Christopher Chair - White Vinyl/Chrome Zenith Chair - White/Chrome Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	105.00 105.00 135.00 145.00 135.00 100.00 295.00 100.00	115.50 115.50 148.50 159.50 148.50 110.00 324.50	147.00 147.00 189.00 203.00 189.00 140.00	
0130 0846 (0851 2 0841 0837 0837 083 083 082 093 0145	Valba Chair - Green Molded Plastic Christopher Chair - White Vinyl/Chrome Zenith Chair - White/Chrome Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Slade Chair - Sky Blue Blade Chair - Red	105.00 135.00 145.00 135.00 100.00 295.00 100.00	115.50 148.50 159.50 148.50 110.00 324.50	147.00 189.00 203.00 189.00 140.00	
0846 (0851 2 0841 F 0837 F 0875 9 083 F 083 F 082 F 093 F	Christopher Chair - White Vinyl/Chrome Zenith Chair - White/Chrome Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	135.00 145.00 135.00 100.00 295.00 100.00	148.50 159.50 148.50 110.00 324.50	189.00 203.00 189.00 140.00	
0851 2 0841 F 0837 F 0875 5 083 F 083 F 082 F 093 F 093 F	Zenith Chair - White/Chrome Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	145.00 135.00 100.00 295.00 100.00	159.50 148.50 110.00 324.50	203.00 189.00 140.00	
0841 0837 0875 083 083 082 093 0145	Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Slade Chair - Sky Blue Slade Chair - Red	135.00 100.00 295.00 100.00	148.50 110.00 324.50	189.00	
0841 0837 0875 083 083 082 093 0145	Rustique Chair - Gunmetal Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Slade Chair - Sky Blue Slade Chair - Red	100.00 295.00 100.00	110.00 324.50	140.00	
0837 0875 083 082 093 0145 \	Razor Armless Chair - White High Density Plastic Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	100.00 295.00 100.00	110.00 324.50	140.00	
0875 \$ 083 F 082 F 093 F 0145 \	Swanson Swivel Chair - White Vinyl Blade Chair - Sky Blue Blade Chair - Red	295.00 100.00	324.50		
083 082 093 0145 \	- 3lade Chair - Sky Blue 3lade Chair - Red	100.00		_	
)82)93)145 \	Blade Chair - Red		110.00	140.00	
)93 l)145 \			110.00	140.00	
)145 \		180.00	198.00	252.00	
	Nentworth Chair - Brown Vinyl	295.00	324.50	413.00	
	Atherton Chair - Brown Leather	655.00	720.50	917.00	
	Bowery Chair - Yellow Fabric	450.00	495.00	630.00	
	Century Chair - Gray Velvet	450.00	495.00	630.00	
	Lena Chair - Green Leather	450.00	495.00	630.00	
	Montreal Chair - Blue Fabric	565.00	621.50	791.00	
	Pasadena Chair - White Plastic	285.00	313.50	399.00	
	Fech Chair - Gray Vinyl	565.00	621.50	791.00	
	Brooklyn Swivel Meeting Chair - White/Black	360.00	396.00	504.00	
•	Grav Gaslift Chair Without Arms	215.00	236.50	301.00	
	•				
	,				
5170 (Superano Ivila Dack Chair - Diack Villyi	400.00	440.00		
100	Plack Diamond Stool	175.00	102 50	245.00	
	,				
	•				
0109					
0070					
03 04 04 04 07 07 07 07 07 07 07 07 07 07 07 07 07	39 1 46 E 147 E 147 E 148 I 3374 I 175 I 344 I 348 I 447 I 109 I 3472 I	89 Tech Tablet Chair - Gray Vinyl	89 Tech Tablet Chair - Gray Vinyl	39 Tech Tablet Chair - Gray Vinyl	99 Tech Tablet Chair - Gray Vinyl

NAME OF SHOW:	AFCA Annual Convention 2023 / January 8 - 10, 2023	
COMPANY NAME:	BOOTH #:	

CONTACT NAME :	PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online price by ordering at <u>www.freeman.com/store</u> by DECEMBER 09, 2022.

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
arstool	s (continue	ed)				
	810871	Lift Barstool - Black Vinyl/Chrome	175.00	192.50	245.00	
	810870	Lift Barstool - White Vinyl/Chrome	175.00	192.50	245.00	
	810103	Banana Barstool - White Vinyl/Chrome	200.00	220.00	280.00	
	810104	Banana Barstool - Black Vinyl/Chrome	200.00	220.00	280.00	
	810850	Zenith Barstool - White/Chrome	190.00	209.00	266.00	
	810840	Zoey Barstool - White Vinyl/Chrome	305.00	335.50	427.00	
	810848	Christopher Barstool - White Vinyl/Chrome	190.00	209.00	266.00	
	810202	Shark Swivel Barstool - White Plastic/Chrome	315.00	346.50	441.00	
	810839	Rustique Barstool - Gunmetal	135.00	148.50	189.00	
	81080	Blade Barstool - Red	145.00	159.50	203.00	
	81081	Blade Barstool - Sky Blue	145.00	159.50	203.00	
	81092	Lucent Barstool - Frosted Acrylic	235.00	258.50	329.00	
	810135	Task Stool - Black Fabric	275.00	302.50	385.00	
	81026	Marina Barstool - Ocean Blue	215.00	236.50	301.00	
	81027	Marina Barstool - Black Vinyl	215.00	236.50	301.00	
	81028	Marina Barstool - Brown Fabric	215.00	236.50	301.00	
	81029	Marina Barstool - Red Fabric	215.00	236.50	- 301.00	
	81030	Marina Barstool - White Vinyl	215.00	236.50	- 301.00	

Draped Tables & Counters

124330 Draped Table 3'L x 30"H 124430 Draped Table 4'L x 30"H	160.00 160.00	176.00	004.00	
124430 Draped Table 4'L x 30"H	160.00		224.00	
		176.00	224.00	
124630 Draped Table 6'L x 30"H	190.00	209.00	266.00	
124830 Draped Table 8'L x 30"H	205.00	225.50	287.00	
12404630 4th Side Drape 6'L x 30"H	45.00	49.50	63.00	
12404830 4th Side Drape 8'L x 30"H	45.00	49.50	63.00	
124342 Draped Counter 3'L x 42"H	190.00	209.00	266.00	
124442 Draped Counter 4'L x 42"H	190.00	209.00	266.00	
124642 Draped Counter 6'L x 42"H	205.00	225.50	287.00	
124842 Draped Counter 8'L x 42"H	235.00	258.50	329.00	
12404642 4th Side Drape 6'L x 42"H	55.00	60.50	77.00	
12404842 4th Side Drape 8'L x 42"H	55.00	60.50	77.00	
Undraped Tables & Counters				
125330 Undraped Table 3'L x 30"H	115.00	126.50	161.00	
125430 Undraped Table 4'L x 30"H	115.00	126.50	161.00	
125630 Undraped Table 6'L x 30"H	145.00	159.50	203.00	
125830 Undraped Table 8'L x 30"H	160.00	176.00	224.00	
125342 Undraped Counter 3'L x 42"H	135.00	148.50	189.00	
125442 Undraped Counter 4'L x 42"H	135.00	148.50	189.00	
125642 Undraped Counter 6'L x 42"H	150.00	165.00	210.00	
125842 Undraped Counter 8'L x 42"H	180.00	198.00	252.00	
Table Top Risers - Risers are 8" wide				
1504100 Black 4'L x 7"H Corrugated Riser	45.00	49.50	63.00	
1504101 White 4'L x 7"H Corrugated Riser	45.00	49.50	63.00	
1506100 Black 6'L x 7"H Corrugated Riser	45.00	49.50	63.00	
1506101 White 6'L x 7"H Corrugated Riser	45.00	49.50	63.00	

furnishings

NAME OF SHOW: AFCA Annual Convention 2023 / January 8 - 10, 2023

 COMPANY NAME:
 BOOTH #:

 CONTACT NAME :
 PHONE #:

E-MAIL ADDRESS :

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
able To	op Risers	- Risers are 8" wide (continued)				
	1508100	Black 8'L x 7"H Corrugated Riser	45.00	49.50	63.00	
	 1508101	White 8'L x 7"H Corrugated Riser	45.00	49.50	63.00	
	1504200	Black 4'L x 14"H Corrugated Riser	45.00	49.50	63.00	
	1504201	White 4'L x 14"H Corrugated Riser	45.00	49.50	63.00	
	1506200	Black 6'L x 14"H Corrugated Riser	45.00	49.50	63.00	
	1506201	White 6'L x 14"H Corrugated Riser	45.00	49.50	63.00	
	1508200	Black 8'L x 14"H Corrugated Riser	45.00	49.50	63.00	
	1508201	White 8'L x 14"H Corrugated Riser	45.00	49.50	63.00	
destal	Tables - Se	oho Series				
	72069	Black Top Cafe Table - 30"H x 24"W	225.00	247.50	315.00	
	72067	Black Top Cafe Table - 30"H x 36"W	240.00	264.00	336.00	
	72066	Black Top Mini Table - 18"H x 18"W	156.25	171.90	218.75	
	72070	Black Top Bistro Table - 42"H x 24"W	225.00	247.50	315.00	
	72068	Black Top Bistro Table - 42"H x 36"W	240.00	264.00	336.00	
destal	Tables - C	helsea Series				
	72063	Butcher Block Top Cafe Table - 30"H x 30"W	225.00	247.50	315.00	
	72064	Butcher Block Top Cafe Table - 30"H x 36"W	240.00	264.00	336.00	
	720163	Butcher Block Top Bistro Table - 42"H x 30"W	225.00	247.50	315.00	
		Butcher Block Top Bistro Table - 42"H x 36"W	240.00	264.00	336.00	
destal	Tables				_	
	8201208	Hydraulic Base Cafe Table - Maple	355.00	390.50	497.00	
	8201207	Hydraulic Base Bar Table - Maple	355.00	390.50	497.00	
	8201209	Hydraulic Base Cafe Table - Graphite	370.00	407.00	518.00	
	8201211	Hydraulic Base Bar Table - Graphite	370.00	407.00	518.00	
		Hydraulic Base Cafe Table - Maple	370.00	407.00	518.00	
		Hydraulic Base Bar Table - Maple	370.00	407.00	518.00	
		Yutraulic Base Cafe Table - White Laminate	370.00	407.00	518.00	
	- 820125	Hydraulic Base Bar Table - White Laminate	370.00	407.00	518.00	
	820241	Madison Hydraulic Base Cafe Table - Gray Acajou.	355.00	390.50	497.00	
	820240	Madison Hydraulic Base Bar Table - Gray Acajou	355.00	390.50	497.00	
	820265		265.00	291.50	371.00	
		Madison Cafe Table - Gray Acajou			_	
	820264	Madison Bar Table - Gray Acajou	265.00	291.50	371.00	
	8201220	30" Cafe Table Black Base - White Laminate	265.00	291.50	371.00	
	8201221	30" Bar Table Black Base - White Laminate	265.00	291.50	371.00	
	8201222	30" Bar Table Chrome Base - White Laminate	355.00	390.50	497.00	
	8201223	30" Cafe Table Chrome Base - White Laminate	355.00	390.50	497.00	
	820920	30" Bar Table Chrome Hydraulic Base - Red	355.00	390.50	497.00	
	820921	30" Cafe Table Chrome Hydraulic Base - Red	355.00	390.50	497.00	
		30" Bar Table Chrome Hydraulic Base - Graphite	355.00	390.50	497.00	
	 820923	30" Cafe Table Chrome Hydraulic Base - Graphite	355.00	390.50	497.00	
		30" Bar Table w/ Hydraulic Base - Blue	355.00	390.50	497.00	
	- 820931	30" Bar Table w/ Black Base - Blue			_	
	_	30" Bar Table w/ Hydraulic Base - Wood	265.00	291.50	371.00	
	_ 820932	30" Bar Table W/ Black Base - Wood	355.00	390.50	497.00	
	820933		265.00	291.50	371.00	
	820940	30" Cafe Table w/ Hydraulic Base - Blue	355.00	390.50	497.00	
	820941	30" Cafe Table w/ Black Base - Blue	265.00	291.50	371.00	

COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:
E-MAIL ADDRESS :	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
destal	Tables (co	ontinued)				
	820942	30" Cafe Table w/ Hydraulic Base - Wood	355.00	390.50	497.00	
		30" Cafe Table w/ Black Base - Wood	265.00	291.50	371.00	
		30" Bar Table w/ Hydraulic Base - Gunmetal	355.00	390.50	497.00	
	820911	30" Bar Table w/ Hydraulic Base - Black	355.00	390.50	497.00	
		30" Bar Table w/ Hydraulic Base - Green	355.00	390.50	497.00	
		30" Bar Table w/ Hydraulic Base - Orange	355.00	390.50	497.00	
		30" Bar Table w/ Hydraulic Base - Yellow	355.00	390.50	497.00	
	 820915	30" Bar Table w/ Black Base - Gunmetal	265.00	291.50	371.00	
	 820916	30" Bar Table w/ Black Base - Black	265.00	291.50	371.00	
		30" Bar Table w/ Black Base - Green	265.00	291.50	371.00	
	820918	30" Bar Table w/ Black Base - Orange	265.00	291.50	371.00	
	820919	30" Bar Table w/ Black Base - Yellow	265.00	291.50	371.00	
	8201230	30" Cafe Table w/ Hydraulic Base - Gunmetal	355.00	390.50		
	_	30" Cafe Table w/ Hydraulic Base - Black			497.00	
	8201231	30" Cafe Table w/ Hydraulic Base - Breen	355.00	390.50	497.00	
	8201232	30" Cafe Table W/ Hydraulic Base - Green	355.00	390.50	497.00	
	8201233		355.00	390.50	497.00	
	8201234	30" Cafe Table w/ Hydraulic Base - Yellow	355.00	390.50	497.00	
	8201235	30" Cafe Table w/ Black Base - Gunmetal	265.00	291.50	371.00	
	8201236	30" Cafe Table w/ Black Base - Black	265.00	291.50	371.00	
	8201237	30" Cafe Table w/ Back Base - Green	265.00	291.50	371.00	
	8201238	30" Cafe Table w/ Black Base - Orange	265.00	291.50	371.00	
	8201239	30" Cafe Table w/ Black Base - Yellow	265.00	291.50	371.00	
	8201240	36" Bar Table w/ Hydraulic Base - Black	370.00	407.00	518.00	
	8201241	36" Bar Table w// Black Base - Black	295.00	324.50	413.00	
	8201242	36" Cafe Table w/ Hydraulic Base - Black	370.00	407.00	518.00	
	8201243	36" Cafe Table w/ Black Base - Black	295.00	324.50	413.00	
cent Ta	_ ables					
	82015	Silverado End Table - Tempered Glass/Painted	265.00	291.50	371.00	
	 82014	Steel Silverado Cocktail Table - Tempered Glass/Painted	340.00	374.00	476.00	
	_	Steel				
	- 820252	Alondra End Table - Glass/Chrome	265.00	291.50	371.00	
	- 820250	Alondra Cocktail Table - Glass/Chrome	340.00 265.00	374.00 291.50	476.00 371.00	
	- 820255 820251	Alondra End Table - Wood/Chrome	340.00	374.00	476.00	
	8201224	Atomic 36" Round Table - Glass/Chrome	340.00	374.00	476.00	
	8201225	Atomic 42" Round Table - Glass/Chrome	355.00	390.50	497.00	
	82028	Geo End Table - Wood/Black Steel	225.00	247.50	315.00	
	- 82027	Geo Cocktail Table - Wood/Black Steel	295.00	324.50	413.00	
	- 82035	Geo End Table - Glass/Chrome	225.00	247.50	315.00	
	- 82035 82034	Geo Cocktail Table - Glass/Chrome	225.00	324.50	413.00	
	- 82034 82054	Sydney End Table - Black Laminate/Brushed Steel	295.00	247.50	413.00 315.00	
	- 82054 82055	Sydney End Table - black Laminate/Brushed Steel	225.00	247.50	315.00	
	_	Sydney End Table - White Laminate/Brushed Steel				
	82052	Steel	295.00	324.50	413.00	
	82053	Sydney Cocktail Table - White Laminate/Brushed Steel	295.00	324.50	413.00	
	— 82079	Sydney End Table - Blue Laminate/Brushed Steel	225.00	247.50	315.00	

COMPANY NAME:

CONTACT NAME :

BOOTH #:

NAME :

PHONE #:

E-MAIL ADDRESS :

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
cent Ta	ables (con	tinued)				
	82080	Sydney End Table - Wood Laminate/Brushed Steel	225.00	247.50	315.00	
	82077	Sydney Cocktail Table - Blue Laminate/Brushed Steel	295.00	324.50	413.00	
	82078	Sydney Cocktail Table - Wood Laminate/Brushed Steel	295.00	324.50	413.00	
		Regis End Table - Brushed Metal	265.00	291.50	371.00	
		Regis Bench Table - Brushed Metal	340.00	374.00	476.00	
	820844	Aura Round Table - White Metal	160.00	176.00	224.00	
	82043	Geo Square-Round Table - Glass/Black Steel	355.00	390.50	497.00	
	82044	Geo Square-Round Table - Glass/Chrome	355.00	390.50	497.00	
	8201226	Rustique Square Metal Bar Table - Gray	315.00	346.50	441.00	
	820130	Mesa Cocktail Table - Black/Bronze	295.00	324.50	413.00	
	820131	Mesa Cocktail Table - Glass/Bronze	295.00	324.50	413.00	
	820132	Mesa Cocktail Table - Wood/Bronze	295.00	324.50	413.00	
	820133	Mesa End Table - Black/Bronze	225.00	247.50	315.00	
	820134	Mesa End Table - Glass/Bronze	225.00	247.50	315.00	
	820135	Mesa End Table - Wood/Bronze	225.00	247.50	315.00	
	820310	Sedona Side Table - Black/Bronze	160.00	176.00	224.00	
	820311	Sedona Side Table - Wood/Bronze	160.00	176.00	224.00	
	820312	Sedona Side Table - White/Bronze	160.00	176.00	224.00	
	820320	Taos Side Table - Black/Bronze	160.00	176.00	224.00	
	820321	Taos Side Table Wood/Bronze	160.00	176.00	224.00	
	820322	Taos Side Table - White/Bronze	160.00	176.00	224.00	
nferend	ce Tables					
	82041	Geo Conference Table - Glass/Black Steel	445.00	489.50	623.00	
	82051	Geo Conference Table - Glass/Chrome	445.00	489.50	623.00	
	820260	Madison Conference Table - Gray Acajou	405.00	445.50	567.00	
	820708	42" Round Conference Table - White Laminate	405.00	445.50	567.00	
	820261	Madison 5' Conference Table - Gray Acajou	535.00	588.50	749.00	
	_ 820262	Madison 8' Conference Table - Gray Acajou	945.00	1,039.50	1,323.00	
	820263	Madison 10' Conference Table - Gray Acajou	945.00	1,039.50	1,323.00	
	820951	Ventura Bar Table - Maple w/ Grommets	630.00	693.00	882.00	
	820952	Ventura Communal Bar Table - Black	630.00	693.00	882.00	
	820953	Ventura Bar Table - White w/ Grommets	630.00	693.00	882.00	
	820954	Ventura Communal Bar Table - Maple	630.00	693.00	882.00	
	820956	Ventura Communal Bar Table - White	630.00	693.00	882.00	
	820963	Ventura Communal Cafe Table - Maple	540.00	594.00	756.00	
	820960	Ventura Cafe Table - Maple w/ Grommets	540.00	594.00	756.00	
	820961	Ventura Cafe Table - White w/ Grommets	540.00	594.00	756.00	
	820966	Ventura Communal Cafe Table - White	540.00	594.00	756.00	
		Ventura Communal Cafe Table - Black	540.00	594.00	756.00	
		42" Round Conference Table - Black Laminate	405.00	445.50	567.00	
	- 8201	10' Table - Black Laminate	945.00	1,039.50	1,323.00	
	- 8203	5' Table - Black Laminate	535.00	588.50	749.00	
	_					

COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Office	1 411 7	Boonpath	51111011100	Dissount i not	Standard Fried	. otur
	84075	Madison Desk - Gray Acajou	605.00	665.50	847.00	
	84078	Madison Bookcase - Gray Acajou	445.00	489.50	623.00	
Compute	er Desks/T				—	
		Work Desk - White Laminate	355.00	390.50	497.00	
		P	OWERED			
Powered	Seating					
	•	Naples Chair, Powered - Black Vinyl	655.00	720.50	917.00	
		Naples Loveseat, Powered - Black Vinyl	745.00	819.50	1,043.00	
		Naples Sofa, Powered - Black Vinyl	835.00	918.50	1,169.00	
Powered					·	
	820950	Ventura Communal Bar Table, Powered - Black	720.00	792.00	1,008.00	
	 820955		720.00	792.00	1,008.00	
		Ventura Communal Cafe Table, Powered - Black	630.00	693.00	882.00	
	820965	Ventura Communal Cafe Table, Powered - White	630.00	693.00	882.00	
_	 84083	Tech Desk w/ 3 Drawer File Cabinet, Powered - Black Metal	605.00	665.50	847.00	
	 84084	Tech Desk, Powered - Black Metal	480.00	528.00	672.00	
		Sydney Cocktail Table, Powered - Black	385.00	423.50	539.00	
		Sydney Cocktail Table, Powered - White	385.00	423.50	539.00	
	8202	10' Table, Powered - Black Laminate	1,035.00	1,138.50	1,449.00	
	8204	5' Table, Powered - Black Laminate	625.00	687.50	875.00	
	8206	8' Table, Powered - Black Laminate	1,035.00	1,138.50	1,449.00	
owered	 Pedestals					
	85060	Powered Locking Pedestal 36" H, Black	525.00	577.50	735.00	
	- 85061	Powered Locking Pedestal 36" H, White	525.00	577.50	735.00	
	85062	Powered Locking Pedestal 42" H, Black	620.00	682.00	868.00	
	85063	Powered Locking Pedestal 42" H, White	620.00	682.00	868.00	
	820710	Wireless Charging Table, Powered	355.00	390.50	497.00	
idtown (– Counters &	& Bars				
		Midtown Powered Counter Unlighted - Pewter	1,380.00	1,518.00	1,932.00	
	850102	Midtown Powered Counter Lighted w/ Plug-In -	1,465.00		2,051.00	
	-	Pewter	1,400.00	1,611.50	2,031.00	
	850101 -	Midtown Bar Unlighted - Pewter	1,225.00	1,347.50	1,715.00	
	850100	Midtown Bar Lighted w/ Plug-In - Pewter	1,465.00	1,611.50	2,051.00	
	-		& ACCESSO			
Draduct C	toroco					
Product S	-		170.55	107.55	000.05	
	- 84080	3 Door File Cabinet on Castors - Black	170.00	187.00	238.00	
	85020	Posh Shelving w/ Chrome Frame - White	510.00	561.00	714.00	
efrigerat	or					
	8503001	Refrigerator - White	1,645.00	1,809.50	2,303.00	
	8983000	Small Refrigerator	675.00	742.50	945.00	
ighting						
	850707	Mason Table Lamp - White/Brushed Silver	125.00	137.50	175.00	
	850708	Mason Floor Lamp - White/Brushed Silver	230.00	253.00	322.00	

NAME OF SHOW:	AFCA Annual Convention 2023 / January 8 - 10, 2023
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COMPANY NAME:	BOOTH #:
CONTACT NAME : PHONE #:	
E-MAIL ADDRESS :	

Qty	Part #	Description	Online Price	Discount Price	Standard Price	Total
Display						
	75030	Display Cube - Black - 12" Small	250.00	275.00	350.00	
	75031	Display Cube - Black - 18" Medium	265.00	291.50	371.00	
	75032	Display Cube - Black - 24" Large	285.00	313.50	399.00	
	72056	Display Counter - Black	375.30	412.85	525.40	
Boxwood	Hedges					
	85030	7' Boxwood Hedge	640.00	704.00	896.00	
	85035	4' Boxwood Hedge	350.00	385.00	490.00	
Accesso	ries					
	220121	Chrome Stanchion w/ 8' Retractable Belt	115.00	126.50	161.00	
	220118	Chrome Sign Holder	115.00	126.50	161.00	
	750135	Round Literature Rack	264.65	291.10	370.50	
	750136	Flat Literature Rack	220.00	242.00	308.00	
	220109	Chrome Coat Tree	70.00	77.00	98.00	
	220134	Aluminum Easel	65.00	71.50	91.00	
	220110	Chrome Bag Rack	130.00	143.00	182.00	
	10201484	Floor Standing Bulletin Board	225.00	247.50	315.00	
	220106	Corrugated Wastebasket	23.00	25.30	32.20	
	8502	Village Charging Hub	345.00	379.50	483.00	
Special D	rape			_		
□ Black	k 🗌 Blue	□ White □ Gray □ Red				
	12103	Special Drape 3'H (per ft.)	22.95	25.25	32.15	
	12108	Special Drape 8'H (per ft.)	31.55	34.70	44.15	

TOTAL COST
Total Cost = \$
Appicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

Freeman²

Flooring solutions

Stand out in style.





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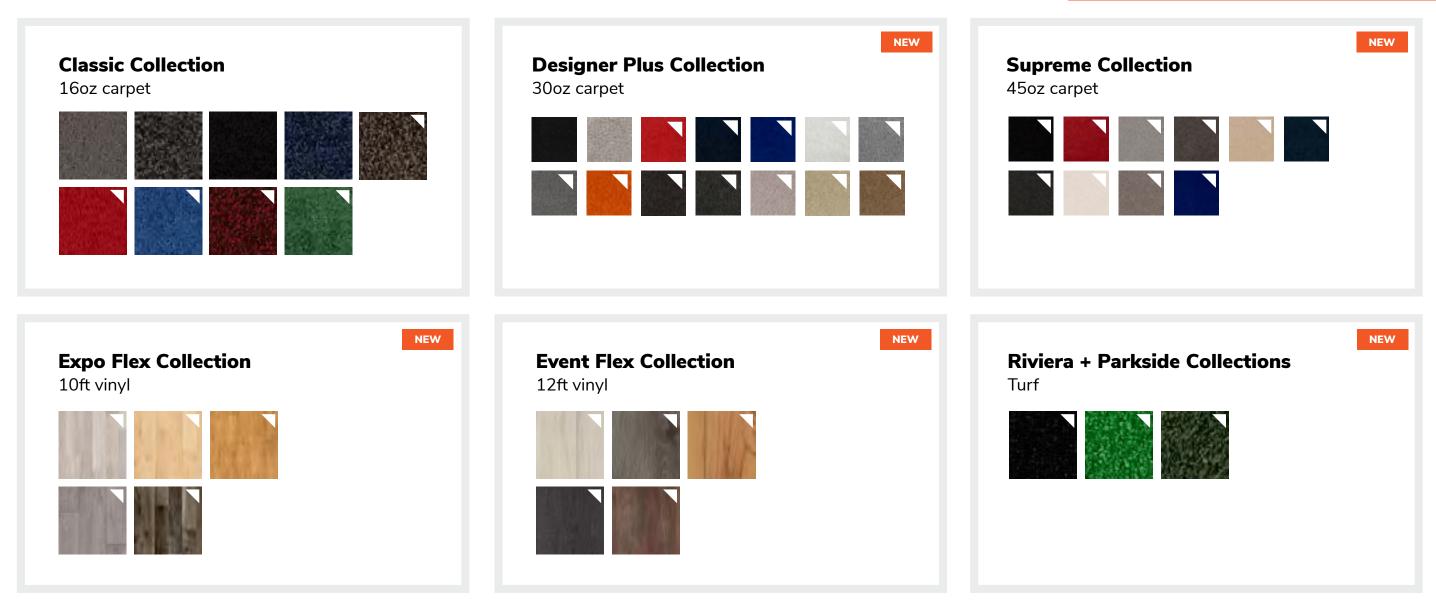
Your exhibit's flooring should **complement your** brand

- The largest selection of exhibit flooring in the industry with a wide choice of colors and sizes
- New vinyl and turf solutions added to broaden your options and freshen your space
- Colorfast carpeting boasts a consistent shade every time
- All carpet and padding is manufactured with 100% recycled material
- Rental prices include delivery, installation, carpet removal and material handling fees

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Most popular flooring options

Freeman offers the widest selection of flooring options, ensuring you can take your booth to the next level. Choose from varying carpet weights to fit your level of comfort and durability or stand out with vinyl and turf. Continue reading for more detail on each flooring option.



Be sure to order before the discount deadline!

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

 \mathbf{N} = Available only before the discount deadline

Classic Collection

- Best value and best seller
- Available in 10ft width and in the most common exhibit spaces including 10x10, 10x20, and 10x30
- 100% recyclable
- For extra comfort, add padding for an additional fee

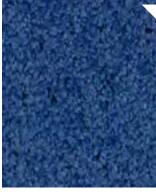




Gray

Tuxedo





Blue









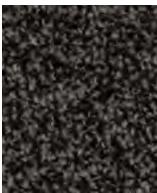


Red

Custom Cut Classic Collection 16oz

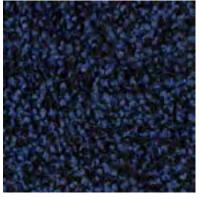
- 10ft width and custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee





Gray

Tuxedo





Midnight

Red



Red Pepper

 \blacksquare = Available only before the discount deadline

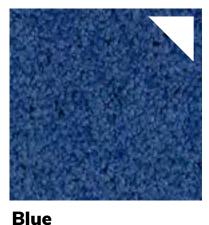
For fast, easy ordering, visit us at freeman.com/find-show





Black







Green

NEW

Designer Plus Collection

30oz

- Step up the comfort and durability with the Designer plus carpet
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee

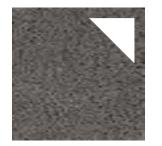




Black

Grey Pearl

Red

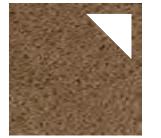


Lava Rock



Paprika

Graphite

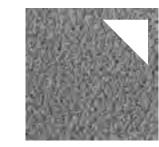


Silky Beige

White



lvory



Silver Cloud

 \blacksquare = Available only before the discount deadline









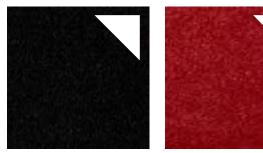
Navy



Royal Blue



Sword



Red



Black

Silver Cloud

NEW

Supreme Collection 45oz

- The most plush flooring option with added durability
- 10ft width designed and cut to size
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- Exhibit spaces are protected with Visqueen plastic floor covering
- For extra comfort, add padding for an additional fee





Charcoal

Reflex Blue

Cream





Smoke

White

Available only before the discount deadline

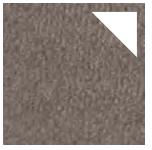
For fast, easy ordering, visit us at freeman.com/find-show





Navy





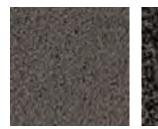
Silver Mist

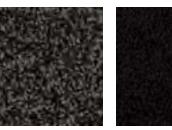
Ordering after the discount deadline? Don't fret.

You can select from these options.

Classic Collection

16oz





Gray

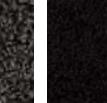
Black

Custom Cut Classic Collection 16oz

Tuxedo







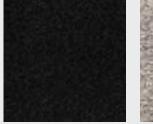
Gray

Tuxedo

Black

Designer Plus Collection

30oz

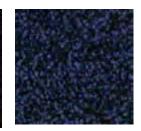




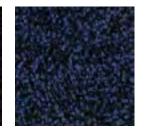
Black

Gray Pearl

For fast, easy ordering, visit us at freeman.com/find-show



Midnight



Midnight

Red



Want to try something other than carpet? We have it! Now offering vinyl and turf

flooring solutions.



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NEW

Expo Vinyl Collection

- Get the upgraded appearance of wood or tile
- Standard 10ft width and can be custom cut to size
- Great for exhibit spaces in common sizes of 10x10, 10x20 and 10x30
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee





Birch

Light Maple





Smoke





Dark Maple



NEW

Event Flex Collection

- Get the look of classic wood, tile, or laminate with easier installation
- 12ft width designed and cut to size
- Great for island exhibit spaces or aisle flooring designs
- Priced per sq.ft., minimum of 100 sq.ft.
- 100% recyclable
- For extra comfort, add padding for an additional fee





Whitewood

Blackwood

Silverwood





Barnwood

For fast, easy ordering, visit us at freeman.com/find-show

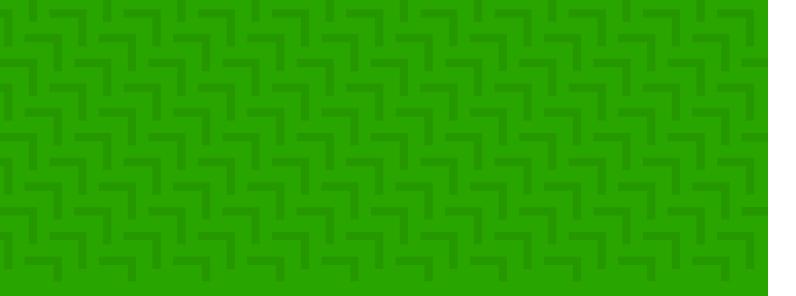
Available only before the discount deadline





Dark Maple



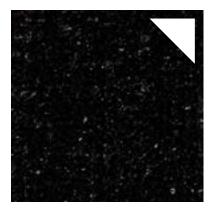


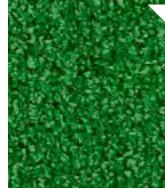
NEW

Turf

- Bring the outdoors to you with these synthetic grass flooring solutions
- Available in many shades of green and durable for both indoor and outdoor use
- Standard 12ft width and can be custom cut to size
- Priced per sq.ft., minimum of 100 sq.ft.

Riviera synthetic grass brings an outdoor feel to your event space. Optimized for durability and resistance that is ideal for indoor or outdoor use.





Riviera Black

Riviera Green

Parkside Parkside high-quality synthetic grass provides the real look and feel of your backyard. Colorfast and UV technology makes this the most durable turf solution for both indoor and outdoor use.



Parkside Green

Available only before the discount deadline

For fast, easy ordering, visit us at freeman.com/find-show



Want to take your flooring to the next level?

Custom flooring options can be ordered for borders, patterns, logos and specific sizes. Contact your Freeman Sales Team member for more information about specialty and custom flooring selections.

Contact solutions@freeman.com



Freeman

Order before the discount deadline.

Ordering early gives you access to a wider selection of products at discounted prices, saving you time and money so you can rest at ease.

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Freemar

(888) 508-5054 Fax: (469) 621-5610 Place your order online at www.freeman.com/store

Submit order forms here.

NAME OF SHOW: AFCA Annual Convention 2023 / January 8 - 10, 2023

COMPANY NAME:

BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

Take advantage of the Online Price by ordering at www.freeman.com/store by DECEMBER 09, 2022.

FLOORING

• Orders received after the deadline date or without payment will be charged the Standard Price and are subject to availability.

• Products or colors with limited availability after the discount deadline are denoted with an asterisk *

- All utility lines must be installed before carpet installation. Utilities should be ordered in advance.
- Pricing includes delivery, material handling, installation and removal.
- All carpets, padding and plastic covering contain recycled content and are recyclable.

10' Classic Carpet, Padding & Plastic Covering

CHOOSE YOUR CARPET COLOR:

Qty	☐ Black ☐ Blue* ☐ Gray ☐ Midnight Blue ☐ Re Description	Online Price	Discount Price	Standard Price	Total
	10' x 10' Classic Carpet	\$ 235.00	\$ 258.50	\$ 329.00	
	10' x 20' Classic Carpet	\$ 470.00	\$ 517.00	\$ 658.00	
	10' x 30' Classic Carpet	\$ 705.00	\$ 775.50	\$ 987.00	
	10' x 10' Carpet Padding - Single Layer	\$ 145.00	\$ 159.50	\$ 203.00	
	10' x 20' Carpet Padding - Single Layer	\$ 290.00	\$ 319.00	\$ 406.00	
	10' x 30' Carpet Padding - Single Layer	\$ 435.00	\$ 478.50	\$ 609.00	
	10' x 10' Carpet Padding - Double Layer	\$ 290.00	\$ 319.00	\$ 406.00	
	10' x 20' Carpet Padding - Double Layer	\$ 580.00	\$ 638.00	\$ 812.00	
	10' x 30' Carpet Padding - Double Layer	\$ 870.00	\$ 957.00	\$ 1,218.00	
	Plastic Covering (price per saft)	\$.80	\$.90	\$ 1.10	

Custom Cut Classic Carpet

• Order Custom Cut Classic Carpeting by the sqft if your size is not listed on the standard size order form.

• Pricing includes plastic covering, delivery, material handling, installation and removal. CHOOSE YOUR CARPET COLOR:

	🗌 Black 🗌	Blue* 🗌 Gray	G	reen*	Latte*	Midnight	🗌 Re	d 🗌	Red p	pepper*] Tuxedo	
<u>16 oz.</u>	Carpet Rent	al - Price per so	qft (100	sqft m	iinimum)			Online Price		Discount Price	Standard Price	Total
Per so	qft	Booth Size:		×	_ =	sqft	\$	4.70	\$	5.15 \$	6.60	

Vinyl*

Pricing includes delivery, material handling, installation and removal.											
10 ft Expo Event Vinyl, choose your flooring color:											
	🗌 Ash 🗌	Birch	Dark Ma	ole 🗌 Light I	Maple	🗌 Sm	oke				
10 ft wide Vinyl	<u>-</u> Price per sqft (100 sq	ft minimum	ı)			Online Price		Discount Price		Standard Price	Total
Per sqft	Booth Size:	_ X	_ =	sqft	\$	7.10	\$	7.80	\$	9.95	
	12	ft Event F	lex Viny	l, choose yo	our floo	oring co	olor:			-	
	Barnwood	Black	wood	Dark Maple	Sil [•]	verwood		Whitewoo	bc		
12 ft wide Vinyl	_Price per sqft (100 sq	ft minimum	ı)			Online Price		Discount Price		Standard Price	Total
Per sqft	Booth Size:	Х	=	sqft	\$	8.90	\$	9.80	\$	12.45	

NAME OF SHOW:	AFCA Annual Cor	nvention	2023 / Janua	iry 8 - 10,	2023						
COMPANY NAME:				BOOTH #:							
CONTACT NAME :				PHONE #:							
E-MAIL ADDRESS :											
Upgraded Car	pet*										
Pricing include	es plastic covering, d		-								
			signer Plus Ca	• •	-						
🗌 Black 🔲 Grapl	hite* 🔲 Gray Pearl	lvory*	Lava Rock*	🗌 Navy*	🗌 Pa	aprika* [R	ed*	Ro	yal Blue*	Silky Bei
				Smoke*	Sw	ord*	_	/hite*		Standard	
30 oz. Carpet Re	ntal - Price per sq. ft.	(100 sqft r	minimum)			Online Price	I	Discount Price		Price	Total
l - 700 sqft	Booth Size:	_ ×	=	sqft	\$	5.60	\$	6.15	\$	7.85	
Over 700 sqft	Booth Size:	_ ×	=	sqft	\$	5.05	\$	5.55	\$	7.05	
			Supreme Carp								
🗌 Black* 🔲 Ch	narcoal* 🗌 Cream* [] Navy* [Red* Ret	flex Blue*∟	Silver						White*
5 oz. Carpet Rei	ntal - Price per sq. ft.					Online Price	I	Discount Price		Standard Price	Total
1 - 700 sqft	Booth Size:	×	=	sqft	\$	6.45	\$	7.10	\$	9.05	
Over 700 sqft	Booth Size:	_ ×	=	sqft	\$	5.75	\$	6.35	\$	8.05	
Carpet Paddin											
-	delivery, material ha	-									
Order padding b	by the sqft if your size	e is not lis	sted on the stan	dard size o	order fo	orm.					
Carpet Padding	⊨ Price per sqft (100 s	aqft minimu	ım)			Online		Discoun	t	Standard Price	Total
100 - 700 sqft	Booth Size:			sqft	\$	Price 1.45	\$	Price 1.60	\$		
Over 700 sqft					ŕ		ŕ				
	Booth Size:	×	=	sqft	\$	1.30	\$	1.45) Þ	1.80	
Double Comert	Dedding Drice server	aft (100 -	off minimum			Online		Discoun	nt	Standard	
-	Price per so Booth Size:			sqft	\$	Price 2.90	¢	Price 3.20		Price	Total
100 - 700 sqft							φ				
Over 700 sqft	Booth Size:	X	=	sqft	\$	2.60	\$	2.85	5 \$	3.65	
Vinul Flooring P	adding Driss per s	aft (100 a	off minimum)			Online		Discoun	t	Standard	T . 4 - 1
	Padding - Price per s			e aft	¢	Price	*	Price		Price	Total
Per sqft	Booth Size:	×		sqft	\$	4.25	\$	4.70	\$	5.95	
urf* • Pricing includes	delivery, material ha	ndlina. in	stallation and re	emoval.							
-	2.	•	viera Turf, cho		. coloi						
			🗌 Black 🗆	lvy Greei	n						
		:				Online	C	Discount	:	Standard	Tatal
Diviora Turf Dria	e per saft (100 saft mi									Price	Total
	ce per sqft (100 sqft mi	,	_	o c.4	¢	Price	¢	Price	÷	7 20	
	e per sqft (100 sqft mi Booth Size:	,	=	sqft	\$	Price 5.15	\$	5.65	\$	7.20	
		_ x	= arkside Turf, d			5.15	\$		\$	7.20 _	
		_ x	arkside Turf, o			5.15	\$		\$	7.20 _	
er sqft	Booth Size:	_ X	arkside Turf, o	choose yo	our co	5.15	·			Standard	Total
er sqft arkside Landsca	Booth Size:	X Pa	arkside Turf, o	choose yc Green	our co	5.15 lor:	D	5.65 iscount Price	s	Standard Price	Total
er sqft arkside Landsca	Booth Size:	X Pa	arkside Turf, o	choose yo	our co	5.15 lor:	D	5.65 iscount Price	s	Standard	Total
er sqft arkside Landsca	Booth Size:	X Pa sqft (100 so X	arkside Turf, d	choose yc Green	our co	5.15 lor:	D	5.65 iscount Price	s	Standard Price	Total
Per sqft	Booth Size:	X Pa sqft (100 so X Total	arkside Turf, c	choose yo Green sqft . COST	our co (\$ 1	5.15 lor: Dnline Price 0.70	D \$	5.65 iscount Price 11.75	s	Standard Price	Total

flooring

Freeman

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Fax: (469) 621-5610

Place your order online at <u>www.freeman.com/store</u>

Submit order forms here.

NAME OF SHOW: AFCA Annual Convention 2023 / January 8 - 10, 2023

NAME OF SHOW.	A OA Amaa	Convolution	LOLO / Galladiy	0 10, 2020
COMPANY NAME:				BOOTH #:

CONTACT NAME :

PHONE #:

E-MAIL ADDRESS :

CLEANING SERVICES

• Cleaning is an exclusive service. This includes all floor services and trash removal.

- Prices are based on total square footage of booth regardless of area to be cleaned.
- · Show Site Prices will apply to all cleaning orders placed at show site.

Qty (sqft)	Part #	# Description	Advance Price	Show Site Price	Total
 Includes 	emptying o	f your booth's wastebasket(s) at the time of vacuuming.			
	_ 610100	Booth Vacuuming - One Time	.73	1.00	
	_ 610200	Booth Vacuuming - 2 Days	1.46	2.05	
	_ 610300	Booth Vacuuming - 3 Days	2.19	3.05	
SHAMP	OOING	(per sqft - 100 sqft minimum)			
Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
	_ 630100	Shampoo Carpet - One Time	.94	1.30	
	_ 630200	Shampoo Carpet - 2 Days	1.88	2.65	
	_ 630300	Shampoo Carpet - 3 Days	2.82	3.95	
FLOOR	SURFACI	E CLEANING (per sqft - 100 sqft minimum)			
Qty (sqft)	Part #	Description	Advance Price	Show Site Price	Total
	690100				
	_030100	Floor Surface Cleaning - One Time	.68	.95	
	_690200	Floor Surface Cleaning - One Time Floor Surface Cleaning - 2 Days			
		C C	1.36	1.90	
PORTER	_690200	Floor Surface Cleaning - 2 Days Floor Surface Cleaning - 3 Days	1.36 2.04	1.90 2.85	
PORTER	_690200 _690300 R SERVIC	Floor Surface Cleaning - 2 Days Floor Surface Cleaning - 3 Days E (per day)	1.36 2.04	1.90	
Qty (# da	_690200 _690300 R SERVIC ys) Part	Floor Surface Cleaning - 2 Days Floor Surface Cleaning - 3 Days E (per day)	1.36 2.04 Advance Price	1.90 2.85 Show Site Price	Total
Qty (# da Includes	_690200 _690300 R SERVIC ys) Part	Floor Surface Cleaning - 2 Days Floor Surface Cleaning - 3 Days E (per day) # Description	1.36 2.04 Advance Price area at two-	1.90 2.85 Show Site Price	Total
Qty (# da Includes	_690200 _690300 R SERVIC ys) Part emptying o _ 620500	Floor Surface Cleaning - 2 Days Floor Surface Cleaning - 3 Days E (per day) # Description f your booth's wastebasket(s) and policing of your exhibit a	1.36 2.04 Advance Price area at two- 114.50	1.90 2.85 Show Site Price hour intervals 160.30	Total during show ho
Qty (# da Includes	_690200 _690300 R SERVIC ys) Part emptying o _ 620500 _ 6201500	Floor Surface Cleaning - 2 Days Floor Surface Cleaning - 3 Days E (per day) # Description f your booth's wastebasket(s) and policing of your exhibit a Exhibit Area / Under 500 sqft.	1.36 2.04 Advance Price area at two- 114.50 160.30	1.90 2.85 Show Site <u>Price</u> hour intervals 160.30 224.40	Total during show ho



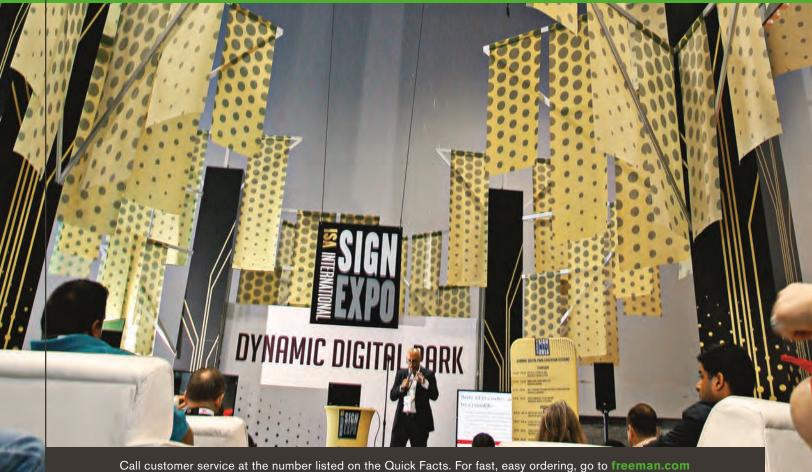
FREEMAN

EVENT GRAPHICS

SEEING IS BELIEVING

Quality graphics contribute significantly to the impact of your exhibit. With state-of-the-art design and printing capabilities, Freeman brings your banners, signage, and exhibit graphics to life in a larger-than-life way. Our graphics products redefine "high definition," which means your brand has never been seen like this before.

- Photo-quality / high-resolution printing on a variety of rigid and rolled material including honeycomb, foam, Polyfoam, PVC, acrylic, fabric, vinyl and mesh
- Grand Format printers provide highresolution digital printing of single and double-sided banners in virtually any size
- Electronic file transfer, in-house printing, and company-wide procedure standardization allow us to control quality, cost and scheduling on a nationwide basis
- Extensive resources ensure that last minute repairs and replacements are handled efficiently as needed, no matter where your event may be located



FREEMAN

EVENT GRAPHICS

CREATING VISUAL EXCITEMENT

Quality graphics contribute significantly to the impact of your exhibit. Vivid colors and sharp images attract attention, build traffic, and communicate messages more effectively. Freeman has invested in the latest printing technology and has the skills to provide you with the finest high-resolution digital graphic reproduction available.

STATE-OF-THE-ART CAPABILITIES

Freeman can provide four-color, photo-quality, high-resolution digital printing in virtually any size for banners, signage, exhibit graphics, and more. Each Freeman location has stand-alone printing capabilities, along with two additional graphic locations for additional support and for special requirements.

SUPERIOR QUALITY CONTROL

Electronic file transfer, in-house printing, and company-wide standardization of procedures allow us to control quality, cost and scheduling for our customers on a nationwide basis. Last minute repairs and replacements are handled efficiently through our nationwide resources.

DEPTH OF RESOURCES

- 5M UV roll printers provide grand format, four-color, high-resolution digital printing of single and double-sided banners up to 16' wide and virtually any size with seams.
- 3M Dye Sublimation printers provide 10' fabric graphics that work perfectly in our SmartWall panel system.
- UV flatbeds print directly to a variety of ridged materials and offer a 100% recyclable graphic when using a cardboard substrate.
- Freeman offers 100% recyclable substrates that can save you money and the environment.
- Large format Eco-Solvent printers produce high quality graphics for wall, carpet and window applications.
- 3M high speed digital cutters allow for precise cutting of multiple panel applications and also custom router graphic panels.
- Computer-aided graphic design & layout available for your assistance.

REPRODUCTION AND INSTALLATION

Suspended bannersLogo reproduction

- Accent graphic photo panelsBacklit displays and murals
- Large format signage and banners
- Four-color carpet image printing



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to freeman.com

Freeman	•
(888) 508-5054	
Fax: (469) 621-5610	

Submit order forms here.

	AFCA Annual	Convention	2023/	lanuary	8 - 10	2023
NAME OF SHOW.		001110111011	2020/	Junuary	0 - 10	

COMPANY NAME:	BOOTH #:
CONTACT NAME :	PHONE #:

E-MAIL ADDRESS :

Take advantage of the Discount Price by ordering at www.freeman.com/store by DECEMBER 09, 2022.

GRAPHICS

To order your graphics, complete this order form and attach your sign copy or electronic file. Please see artwork guidelines for electronic files on page 2 of this form.

DIGITAL GRAPHICS

Freeman has the capabilities to provide you with the finest digital graphic reproduction available. Capabilities include four-color, photo-quality, highresolution digital printing virtually any size for banners, signage, exhibit graphics and more.

	L X	W =	sqft
sqft		\$ 23.45 per sqft dis x or = \$	scount price

\$ 35.20 per sqft standard price Minimum order per graphic 9 sqft (1296 sqin)

· Double sqft for double-sided graphics

· Round sqft to next whole increment

· File conversion, retouching, cloning or color correcting may incur additional labor charges. (See reverse side for graphic guidelines.)

LARGE DIGITAL GRAPHICS

Please call an Exhibitor Sales Specialist for price quetes on graphics over 80 saft

File Information: Electronic File Name		for grap INDICATE Y * Please feel free to a
Application PMS Colors		
Backing Material: Freeman Foam (Foamcore) Freeman PVC	Masonite	
 └ (PVC) Freeman HD Foam ✓ (Gatorfoam) ✓ Freeman Polyfoam (Ultra Board) 	Freeman Honeycomb (Eco-Board) Other	Vertical
The product offered has recyc friendly attributes and is 100% the manufacturer's specification	recyclable according to	Background Co
Vertical Horizonta	Use Your Judgment For Sign Layout	Lettering Color:

STANDARD	SIZES			
CHOOSE YOU	IR SIZE: QTY.	Discount <u>Price</u>	Standard Price	TOTAL
7" x 11"		66.55	99.85 =	
7" x 22"		68.95	103.45 =	
7" x 44"		76.20	114.30 =	
9" x 44"		100.60	150.90 =	
11" x 14"		70.95	106.45 =	
14" x 22" –		100.60	150.90 =	
14" x 44"		114.30	171.45 =	
22" x 28"		120.20	180.30 =	
		182.00	273.00 =	
20" x 60" –		244.35	366.55 =	
		s.) COPY HE	RE:	
	Horizonta		Your Judgmei Sign Layout	nt
ackground Col	or:			

Total Cost = \$

TOTAL COST

Appicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but

Special Instructions

CUSTOMER GUIDELINES FOR SUBMITTING GRAPHICS ARTWORK

Our goal is to provide you with the best possible quality graphics for your event or exhibit. You can help us in that effort by providing digital art files using the following guidelines. If you are sending us completed, print-ready files, please pass the following information on to your graphics designer or art department. Artwork must be submitted in the proper resolution and/or file size to produce quality images. Please provide proper color matching information and proofs to ensure accurate color reproduction.

PLEASE PROVIDE THE FOLLOWING WHEN SUBMITTING ART

RASTER ART (photos, logos containing any continuous tone images):

- Art submitted at 1:1 (100%), resolution should be no less than 60 dpi (100 dpi preferred)
- Art submitted at 2:1 (50%), resolution should be no less than 120 dpi (200 dpi preferred)
- Art submitted at 4:1 (25%), resolution should be no less than 240 dpi (400 dpi preferred)

VECTOR ART:

•Logos should be vector and have outlined fonts(if provided as bitmap, please use high-res images) FONTS and LINKS

• Supply all fonts used in your design (zip Mac fonts). If unsure how to collect fonts, convert them to outlines

• Supply all links used in your document. Use packaging feature if available. If unsure how to collect links, embed them in the file when saving.

COLOR

• If PMS color matching is required, please use original Pantone + Solid Coated swatches in your artwork. Modifying Pantone names will result in printing default color (CMYK)

· CMYK artwork will be produced "As Is". Our color output is balanced and vibrant.

· Convert RGB art to CMYK if possible.

• If you are sending Certified Color Proofs (Gracol, Swop, Fogra), please provide ICC file information used to print your samples. Best option would be to include ICC chart on your prints.

ARTWORK IN THE STRUCTURE

• Please note that any panels going in the metal frame will hide 1/4" of your art all the way around. If you have a continuous wall where individual panels are divided by metal, use 1.25" spacing in between each panel to account for gaps and the natural flow of the graphics.

ACCEPTABLE FILE SOFTWARE

We are capable of working with both PC and MAC based software, and can accept art created with the ADOBE Creative Suite - Illustrator, InDesign, and Photoshop

Always provide the following:

- Native files with fonts and links (zipped)
- High-res PDF-X/4 exports of the files

ACCEPTABLE FILE TYPES and SUPPORT FILES

NATIVE FILES:

• AI CLOUD (CC) file with Packaged supporting links and fonts. You may keep images linked but Packaging feature must be used.

- AI (CS6, CS5, CS4...) file with embedded links and outlined fonts
- · EPS file with embedded links and outlined fonts
- · INDD file with Packaged supporting links and fonts

PRINT FILES:

•High-res PDF-X/4 (preferred)

- AI with PDF content (choose this option when saving file)
- · EPS files with embedded links and outlined fonts
- RASTER OR BITMAP ART:

•Photoshop EPS (preferred, use 8-bit preview, Max, Quality JPG compression)

- PSD (make sure font layers are rasterized)
- TIFF, JPG (quality 8 and higher)

Mac users: Use Zip or Stuffit programs when submitting fonts other than OTF (Open Type Fonts)

WAYS TO SEND ARTWORK

• When placing on order online, your order confirmation will include a link to our secure file sharing library so you may upload your graphic files. If your order is faxed in, or if you are working directly with a Freeman team member, a link will be emailed to you when your order is processed.

LABOR JURISDICTIONS North Carolina

LABOR:

Since North Carolina is a "right-to-work" state, exhibitor personnel may set up their own exhibits if so desired. Labor is available to assist in the erection and dismantling of exhibit booths. Exhibit labor, freight and rigging labor, electricians and plumbers can be arranged at established rates, using the enclosed order forms.

EXHIBIT LABOR JURISDICTION:

Local exhibit labor claims jurisdiction for the installation, dismantling, and first cleaning of prefabricated exhibits and displays when this work is done by persons other than company personnel. They may be employed by completion of labor forms enclosed in this manual. They are not required to place your products on your display: to open cartons containing your products; nor to perform testing, maintenance or repairs on your products. If, however, you hire any labor to assist you, it must be through the Official Contractor or a contractor which meets all of the regulations as an Exhibitor Appointed Contractor.

FREIGHT HANDLING JURISDICTION:

Freeman has the responsibility of receiving and handling all exhibit materials and empty crates. It is their responsibility to manage docks and schedule vehicles for the smooth and efficient move-in and moveout of the exhibition. Freeman will not be responsible, however, for any material they do not handle. Freeman will have complete control of the loading docks at all times.

Vehicles must not be left unattended at the loading areas. Any unattended vehicles will be towed at owner's expense.

The Fire Marshal absolutely prohibits the storage of empty containers in the exhibit hall. Arrangements have been made with Freeman to store empty crates. Please refer to the Freight brochure in this manual for information regarding the handling of empties, disposal of skids, etc.

GRATUITIES:

Tipping is expressly prohibited. This includes such practices as giving money, merchandise, or other special consideration for services rendered. Do not give coffee breaks other than mid-morning and mid-afternoon, when the labor crew has a 15 minute paid break. Meal breaks are one hour. Any attempt by an employee to solicit a gratuity for any service should be reported immediately to the Exhibit Manager and Freeman.

IN GENERAL:

Craftsmen at all levels must be instructed to refrain from expressing any grievances or directly challenging the practices of any exhibitor. All questions originated by labor are to be expressed only to Freeman and/or the Exhibit Manager. Exhibitors are asked to refrain from voicing labor complaints directly to craft personnel. Any questions regarding contract labor should be directed to the Exhibit Manager or Freeman.

SAFETY:

The safety of everyone working in the hall is of our utmost concern at all times. Standing on chairs, tables and other rental furniture is prohibited. This furniture is not engineered to support standing weight. Freeman cannot be responsible for injuries or falls caused by the improper use of our furniture. If assistance is required in assembling your booth, please order labor on the Display Labor order form and all necessary ladders and tools will be provided.

FREEMAN

LET US DO THE HEAVY LIFTING

Freeman specialists are ready to assist you with all of your exhibit requests, from beginning to end. And when it comes to installing and dismantling exhibits, we make no exceptions. Whether it's shipping and storage, emergency on-site repairs, basic installation and dismantling or support service coordination, including electrical, furnishings and more, Freeman has the resources and capabilities to ensure the most successful show experience possible.



INSTALLATION + DISMANTLE

Freeman installation & dismantling experts work closely with you to coordinate every phase of your trade show participation, including:

Pre-planning and budget consultation

FREEMAN

- Skilled labor coupled with support services coordination electrical, furnishings, floral, transportation, and audio visual
- On-site supervisors with dedicated floor managers
- · Full, in-house carpentry for emergency repairs and refurbishing
- Post-show evaluations focused on incremental improvement to meet rapidly changing market conditions based upon customer feedback
- · Post-show evaluations that help identify small changes that make big impacts

ON-SITE SUPERVISION

You may wish to supervise labor on your own, but if you need assistance, Freeman installation & dismantling experts will get the job done as an extension of your team.

If You Use Freeman Staff

Exhibits can be set up prior to your arrival under the direction of Freeman I&D supervisors.



Call customer service at the number listed on the Quick Facts. For fast, easy ordering, go to www.freeman.com

Freeman

(888) 508-5054 Fax: (469) 621-5610 Place your order online at <u>www.freeman.com/store</u>

Submit order forms here.

NAME OF SHOW:	AFCA Annual Convention 2023 / January 8 - 10, 2023
COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:
E-MAIL ADDRESS:	
	For fast, easy ordering, go to <u>www.freeman.com/store</u> .

INSTALLATION & DISMANTLE LABOR

Description	Advanc Price	e Show Site Price
Straight Time:	8:00 AM to 5:00 PM Monday through Friday\$114.50	\$160.50
Overtime:	5:00 PM to 12:00 AM Monday through Friday\$171.75 All day Saturday and Sunday	\$240.50
Double Time:	Midnight to 8:00 AM and recognized holidays\$229.00	\$320.75

• Show Site prices will apply to all labor orders placed at show site.

- Price is per person/per hour.
- Start time guaranteed only at start of working day.
- One hour minimum per person labor thereafter is charged in half (1/2) hour increments.
- · When scheduling dismantle labor, be sure to allow sufficient time for empty containers to be returned to your booth.
- Freeman supervised jobs will be completed at our discretion prior to show opening and before the hall must be cleared. <u>Please include</u> setup plan/photo, special instructions & inbound shipping information with this order.

INSTALLATION LABOR

Freeman Supervised Labor - Please complete the reverse side of this form.

- Installation of your exhibit will be completed at our discretion prior to show opening.
- The charge for this service is 30% of the total installation labor bill.

	Emergency contac	t:				Phone Number: _		
	Exhibitor Supervi Supervisor will be:	•	Supervisor must cł	neck in at the Freer	nan Service Center	to pick up labor) Phone Number:		
	Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate		Estimated Total Cost
_				x	=	x	= \$ _	
_				x	=	X	= \$	

Freeman Supervision (30%) = \$

Total Installation = \$

DISMANTLE LABOR

Freeman isThe charge	not responsible for this service	- Please complete the of or product or literature is 30% of the total dis	ure that is not proper smantle labor bill.	erly packed and lab	eled by exhibitor. Phone Number:		
Exhibitor Sup Supervisor will		Gupervisor must che	eck in at the Freem	an Service Center	to pick up labor) Phone Number: _		
Date	Start Time	No. of People	Approx. Hrs. per Person	Total Hrs.	Hourly Rate		Estimated Total Cost
		>	x	=	x	_ = \$	
		>	x	=	x	_ = \$	
				Freema	an Supervision (30%) = \$ _	
					Total Dismantl	e = \$	

Applicable taxes will be applied to your order and invoiced accordingly based on specific venue jurisdiction but may also be based on the jurisdiction of where services are performed or your headquarters.

COMPANY NAME: CONTACT NAME: E-MAIL ADDRESS: IN ORDER TO BETTER SERV and/or dismantled by Freema Freight will be shipped to: Warehouse Total No. of Pieces: Crates Setup Plan/Photo: Attached Carpet: With Exhibit	/E YOU - Please comple an I&D and you will not b INBOUND SHIPPING e Show Sit	be present to si & SET-UP INF	BOR g information if your disp upervise the installation	
E-MAIL ADDRESS: N ORDER TO BETTER SERV and/or dismantled by Freema Freight will be shipped to: Warehouse Fotal No. of Pieces: Crates Setup Plan/Photo: Attached	/E YOU - Please comple an I&D and you will not b INBOUND SHIPPING e Show Sit	PERVISED LAE ate the following be present to su & SET-UP INFO	BOR g information if your disp upervise the installation	lay is to be set-up
N ORDER TO BETTER SERV and/or dismantled by Freema Freight will be shipped to: Warehouse fotal No. of Pieces: Crates Setup Plan/Photo: Attached	/E YOU - Please comple an I&D and you will not b INBOUND SHIPPING e Show Sit	ete the following be present to su & SET-UP INFO	g information if your disp upervise the installation	
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reight will be shipped to: Warehouse otal No. of Pieces: Crates etup Plan/Photo: Attached	INBOUND SHIPPING	& SET-UP INF(-	and/or dismantle.
otal No. of Pieces: Crates etup Plan/Photo: Attached	e Show Sit		ORMATION	
otal No. of Pieces: Crates etup Plan/Photo: Attached		to		
etup Plan/Photo: Attached	Cortono	le	Date Shipped	
			Fiber Cases	
Carpet: With Exhibit				
lectrical Placement: Drawing Attach Comments:				
Graphics: With Exhibit				
Comments:				
Special Tools/Hardware Required:				
Select a Carrier: Freeman Exhibit Transportatio No need to schedule your o	butbound shipment.			
Charges will appear on you Freeman will make arrange		Carrier Phone: Arrangements fo	or pick-up by other carriers is the	e responsibility of the
Freeman Exhibit Transporta		exhibitor.		i J
Select Level of Service: 1 Day: Delivery next bus	iness dav	Standard Gro	und	
 2 Day: Delivery by 5:00 I 2 Day: Delivery by 5:00 I Deferred: Delivery within 	PM second business day		Pad wrapped, uncrated or truckle	bad
Freight Charges:				
Bill To:				
Bill To:	ıble)			
Bill To:	ıble)	Lift gate requi		
Bill To:	ıble)	□ Lift gate requi □ Air ride requir □ Residential		
HIP TO:				

carrier.

PLEASE NOTE: Freeman is not responsible for product or literature that is not properly packed and labeled by the exhibitor.



(888) 508-5054 Fax: (469) 621-5610 Place your order online at <u>www.freeman.com/store</u>

Submit order forms here.

NAME OF SHOW: AFCA Annual Convention 2023 / January 8 - 10, 2023

COMPANY NAME:	BOOTH #:
CONTACT NAME:	PHONE #:

E-MAIL ADDRESS:

For fast, easy ordering, go to www.freeman.com/store.

HANGING SIGN ASSEMBLY LABOR RATES (One Hour Minimum per Worker)

LABOR RATES TO ASSEMBLE SIGNS

- Standard prices will apply to all labor orders placed after the deadline date.
- Minimum crew consists of two people.
- One hour minimum per person labor thereafter is charged in half (1/2) hour increments
- · Freeman components (cable, clamps, etc) will be used to install all hanging signs and charged accordlingly.

Description	Discount Price	Standard Price
Sign Assembly (per hour) ST	\$ 114.50	\$ 160.50
Sign Assembly (per hour) OT	\$ 171.75	\$ 240.50
Sign Assembly (per hour) DT	\$ 229.00	\$ 320.75

- Freeman will begin to assemble the sign as soon as the hall is accessible as long as the order and the sign are received by the appropriate deadline dates.
- In the event the order and sign are not received by the deadline date, the Standard Price will apply and the sign will be assembled when the labor becomes available.

INSTRUCTIONS

- Standard prices will apply if the hanging sign is not received by the warehouse shipping deadline date.
- All ceiling rigging must conform to Show Management rules and regulations and facility limitations.
- All hanging signs must be assembled by FREEMAN. Exhibitors, display company and/or I&D representatives may supervise, but will not be allowed to assemble the hanging sign. Please complete the Hanging Sign Assembly Labor Order Form for labor to assemble your hanging sign.
- All hanging signs must be installed by Encore. Please order hanging sign services through Encore.
- · Set up instructions must be provided for signs needing assembly.
- Hanging anchor points must be pre-fabricated and ready for use.
- Overhead hanging signs are to be sent in separate containers directly to advance warehouse using the enclosed <u>Hanging Sign</u> <u>Labels</u>. This container MUST be received by the warehouse shipping deadline in order to receive Advance Price.
- Electrical signs must be in working order and in accordance with the National Electrical Code. Electrical service requirements
 must be ordered in advance on the enclosed Electrical Order Form.

SIGN DESCRIPTION, SIZE & WEIGHT	ESTIMATE LABOR
For signs other than banners, include blueprint or drawing with detailed information so hanging anchor points can be determined.	Installation Estimate Approx Hours Hourly Rate Total Estimated Cost @ =
Type: Cloth Banner Metal or Wood Other Shape: Square Triangle Rectangle Other Size: Height Length Width Weight of Sign:	Dismantle Estimate Approx Hours Hourly Rate Total Estimated Cost @ Special Instructions:
PLACEMENT	DIAGRAM

- Use diagram below to represent your booth space. Indicate how far in from each boundary you would like your sign placed.
- · The ceiling structure and relation to the support beams may require your sign to be moved from your specified location.

	Feet in from the back Aisle #	
Feet in		Feet in
from the		from the
Left Aisle #		Right Aisle #
	Feet in from the front Aisle #	-

Number of feet from floor to TOP of sign: ____



PLEASE INCLUDE THIS FORM WITH YOUR HANGING SIGN ORDER FORM

STRUCTURAL INTEGRITY STATEMENT THIS FORM MUST BE RETURNED FOR ALL SUSPENDED STRUCTURES

the contracted

exhibitor at the **AFCA Annual Convention 2023 / January 8 - 10, 2023** and (if applicable), the display house or builder for the aforementioned exhibitor, do hereby certify and guarantee that the stress points for the hanging structure have been properly engineered and tested. We further certify that the structure can be hung safely and has been constructed to meet all applicable regulations and safety measures.

We hereby release, indemnify and forever hold harmless the **ASSOCIATION**, **CHARLOTTE CONVENTION CENTER**, **FREEMAN**, and its subsidiaries, their directors, officers, employees, representatives, agents and contractors from and against any and all liability, claims, damage, loss, fines, or penalties arising from the installation, use or dismantling of this structure. All hang points supporting in excess of 200 lbs. may be verified (metered) on site at exhibitor's expense.

Exhibiting Company:	Booth #:
Authorized Signature:	
Printed Name:	Date:
E-Mail:	
Display House/Builder (if applicable):	
Authorized Signature:	
Printed Name:	Date:
E-Mail:	



CONVENTION CENTER

EXHIBITOR ORDERING GUIDE

YOUR ROADMAP TO A SUCCESSFUL EVENT



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A 印名 SmartCity.

Where TECHNOLOGY Meets HOSP ALITY

EXPERTISE WE HAVE DESIGNED & INSTALLED MORE NETWORKS FOR MAJOR TRADESHOWS THAN ANY OTHER ORGANIZATION

FIRST CLASS CUSTOMER SERVICE

Leading up to the start of your event, our **customer service team** will work with you to ensure all the required information needed to install services is collected prior to your arrival. These items include; verifying your order, providing all pertinent IP and wireless information, collecting a floor plan, advanced payment, and confirmation of all required signatures. We understand there are a lot of moving parts when planning to exhibit at a convention and our mission to make this process as easy as possible.

It's our goal to make our team as accessible as possible. All our events are staffed with local team members for you to utilize, helping ensure network reliability and the delivery of the services you need. During move-in and show days, our team is available to assist you with your ordered services.

KNOWLEDGEABLE TECHNICAL SUPPORT

Our experienced technicians are **readily available** to perform troubleshooting, installation of additional services, relocations and much more.

Our team will be available throughout the entire event to provide you with the show experience you've always envisioned.

REDUNDANCY OF EQUIPMENT

We always have spares on-hand and are network ready. Smart City always keeps network switches and wireless access points on-hand and connected to the network. If a piece of equipment fails, we can replace it immediately with **little to no downtime**.

24/7 NETWORK MONITORING

All ports on the Smart City network are **polled every minute for network stability**. Certified network engineers are on staff in our Network Operations Center during event hours and on call 24/7.





Order online at: https://orders.smartcitynetworks.com or call 888.446.6911

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Is the exclusive provider of the following services:









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Need just a **BASIC** CONNECTION?

Our **BASIC INTERNET SERVICE**, ideal for **LIGHT INTERNET USAGE** such as

web browsing and checking email via a wired connection.

SERVICE	INCENTIVE**	BASE	ON-SITE
Basic Internet	\$895	\$1,140	\$1,368
Additional Device	\$185	\$220	\$255
EQUIPMENT & LABOR	INCENTIVE**	BASE	ON-SITE
Switch Rental	\$157	\$ 191	\$230
Patch Cables	\$43	\$53	\$63
Labor (Floor Work)	\$106	\$106	\$106

* NOT FOR STREAMING ** ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

Basic Internet Includes:

- 1.54 Mbps burstable to 3 Mbps per device
- Routers are not permitted on this service and will not work
- Each device includes (1) Private IP Address
- Up to 4 additional IPs [devices] may be purchased separately
- Ethernet RJ45 Hardline drop and is DHCP (plug and play)

To connect multiple devices to this service a Switch Rental, Patch Cables and Floor Work are required. If more than 5 devices are needed, another main drop (Basic Internet w/1 Private IP) is required. An additional 4 devices can then be added to your order. A maximum of 10 devices in one location is permitted.



Order online at: https://orders.smartcitynetworks.com or call 888.446.6911



What if it's MISSION CRITICAL?

Our DEDICATED WIRED SERVICES are the FASTEST AND MOST RELIABLE way

to deliver high quality experiences at your event.

DEDICATED SERVICES		REAMIN		INCENTIVE*	BASE	ON-SITE
3 Mbps Dedicated	1	N/A	N/A	\$2,971	\$3,715	\$4,457
6 Mbps Dedicated	2	1	N/A	\$5,015	\$6,269	\$7,523
10 Mbps Dedicated	3	2	N/A	\$6,673	\$8,339	\$10,006
15 Mbps Dedicated	5	3	N/A	\$9,945	\$12,436	\$14,923
25 Mbps Dedicated	6	4	1	\$19,250	\$24,060	\$28,872

*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

Whether you are setting up your own booth Wi-Fi, Webcasting, HD Streaming, Gaming or require Point to Point connectivity, Dedicated Internet is the way to go!

Dedicated Services Include:

- Ethernet (1) RJ45 Hardline drop with VLAN
- Wireless and Hardline routers are permitted
- (5) Static Public IP addresses
- Speeds up to 1 Gbps available
- Additional Static IP addresses available for purchase





Order online at: https://orders.smartcitynetworks.com or call 888.446.6911 CHARIENTION CENTER

NEED WIRELESS CONNECTIVITY?

Our **STANDARD HOTSPOT** provides **SIMPLE & SECURE WIRELESS**

connectivity ideal for checking emails, browsing the web, processing payments, and light website demonstrations.

STANDARD HOTSPOT PROVIDES 1.5 Mbps PER DEVICE*							
DEVICE LIMIT	INCENTIVE**	BASE	ON-SITE				
5 Device Limit	\$2,339	\$2,807	\$3,368				
15 Device Limit	\$4,133	\$4,960	\$5,952				
30 Device Limit	\$6,762	\$8,114	\$9,737				
Additional Access Point Rental	\$750	\$750	\$750				

*<u>NOT</u> FOR STREAMING. **ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

All Hotspots broadcast on the **5 Ghz frequency only** and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point booth size may require additional Access Point rental





https://orders.smartcitynetworks.com/wifi-splash-page-design



Order online at: https://orders.smartcitynetworks.com or call 888.446.6911

WILL YOUR BOOTH DEMO BRING OUT THE MASSES?

Our PREMIUM HOTSPOT combines HIGH BANDWIDTH WIRELESS

with greater flexibility and customization options that generate smoother product demos, quicker remote connectivity and superior video streaming quality.

PREMIUM HOTSPOTS ARE NOT RATE LIMITED PER DEVICE STREAMING							
BANDWIDTH ALLOCATION	SD c	or HD o	r UHD	INCENTIVE*	BASE	ON-SITE	
10 Mbps	3	N/A	N/A	\$8,800	\$10,560	\$12,672	
20 Mbps	6	4	N/A	\$16,600	\$19,920	\$23,904	
30 Mbps	10	6	1	\$24,200	\$29,040	\$34,848	
40 Mbps	13	8	1	\$31,550	\$37,860	\$45,434	
50 Mbps	16	10	2	\$39,050	\$46,860	\$56,232	
Additional Access Point Rental	N/A	N/A	N/A	\$750	\$750	\$750	

*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

All Hotspots broadcast on the **5 Ghz frequency only** and include:

- (1) Custom network name or SSID
- (1) Password (8 character minimum)
- (1) Access Point booth size may require additional Access Point rental





Order online at: https://orders.smartcitynetworks.com or call 888.446.6911

https://orders.smartcitynetworks.com/wifi-splash-page-design

NEED TELEPHONE OR CONFERENCE SERVICES?

Our **TELEPHONE SERVICES** provide reliable **VOICE SERVICE** solutions for

Single Line, Multi Line, and Conference calls.

VOICE SERVICES	INCENTIVE*	BASE	ON-SITE
Single Line Telephone - With or Without Device	\$234	\$293	\$352
Multi Line Telephone	\$353	\$442	\$530
Polycom Speaker Phone	\$395	\$489	\$587

*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

We have specialized in telephone services for over 30 years. Smart City provides reliable phone services with crystal clear connections. Our telephone services can be used for reception check-in, conference calls in meeting rooms and for credit card processing machines.

Telephone Service Information:

- Multi Line telephones include (1) Main number and (1) rollover line
- Polycom speakerphones require power source, electrical services may need to be ordered separately
- Domestic Long Distance is included
- International calling is billed separately





Order online at: https://orders.smartcitynetworks.com or call 888.446.6911



READY TO POWER UP YOUR EXPERIENCE?

120 VOLT DUPLEX OUTLETS	INCENTIVE*	BASE
5 AMP Service (600 Watt)	\$87	\$118
10 AMP Service (1200 Watt)	\$112	\$147
20 AMP Service (2400 Watt)	\$140	\$196
208 VOLT SERVICES	INCENTIVE*	BASE
208 VAC, 20 AMP, Single Phase	\$218	\$325
208 VAC, 30 AMP, Single Phase	\$269	\$397
208 VAC, 50 AMP, Single Phase	\$364	\$532
208 VAC, 70 AMP, Single Phase	\$482	\$694
208 VAC, 100 AMP, Single Phase	\$588	\$840
208 VAC, 200 AMP, Single Phase	\$896	\$1,344
208 VAC, 400 AMP, Single Phase	\$1,915	\$2,643
208 VOLT SERVICES	INCENTIVE*	BASE
208 VAC, 20 AMP, Three Phase	\$308	\$426
208 VAC, 30 AMP, Three Phase	\$403	\$571
	+	\$ 07 1
208 VAC, 50 AMP, Three Phase	\$571	\$853
208 VAC, 50 AMP, Three Phase 208 VAC, 70 AMP, Three Phase		
	\$571	\$853
208 VAC, 70 AMP, Three Phase	\$571 \$728	\$853 \$1,092
208 VAC, 70 AMP, Three Phase 208 VAC, 100 AMP, Three Phase	\$571 \$728 \$1,002	\$853 \$1,092 \$1,355
208 VAC, 70 AMP, Three Phase 208 VAC, 100 AMP, Three Phase 208 VAC, 200 AMP, Three Phase	\$571 \$728 \$1,002 \$1,456	\$853 \$1,092 \$1,355 \$2,061
208 VAC, 70 AMP, Three Phase 208 VAC, 100 AMP, Three Phase 208 VAC, 200 AMP, Three Phase 208 VAC, 400 AMP, Three Phase	\$571 \$728 \$1,002 \$1,456 \$3,024	\$853 \$1,092 \$1,355 \$2,061 \$4,032
208 VAC, 70 AMP, Three Phase 208 VAC, 100 AMP, Three Phase 208 VAC, 200 AMP, Three Phase 208 VAC, 400 AMP, Three Phase 408 VOLT SERVICES	\$571 \$728 \$1,002 \$1,456 \$3,024 INCENTIVE*	\$853 \$1,092 \$1,355 \$2,061 \$4,032 BASE
208 VAC, 70 AMP, Three Phase 208 VAC, 100 AMP, Three Phase 208 VAC, 200 AMP, Three Phase 208 VAC, 400 AMP, Three Phase 408 VOLT SERVICES 480 VAC, 20 AMP, Three Phase	\$571 \$728 \$1,002 \$1,456 \$3,024 INCENTIVE* \$543	\$853 \$1,092 \$1,355 \$2,061 \$4,032 BASE \$801
208 VAC, 70 AMP, Three Phase 208 VAC, 100 AMP, Three Phase 208 VAC, 200 AMP, Three Phase 208 VAC, 400 AMP, Three Phase 408 VOLT SERVICES 480 VAC, 20 AMP, Three Phase 480 VAC, 30 AMP, Three Phase	\$571 \$728 \$1,002 \$1,456 \$3,024 INCENTIVE* \$543 \$728	\$853 \$1,092 \$1,355 \$2,061 \$4,032 BASE \$801 \$1,092

POWER REQUIREMENTS EXAMPLES ON DUPLEX/120 VOLT OUTLETS

Summer of

Blender	. 375 Watts
Cash Register	. 500 Watts
Coffee Pot, Standard	. 600-1000 Watts
Coffee Pot, Large	. 1500-2000 Watts
Computer, Laptop	. 300-500 Watts
Computer, Desktop	. 500-750 Watts
Computer Monitor, Reg	. 200 Watts
Computer Monitor, Flat	. 250-500 Watts
Crock Pot	. 1000-1500 Watts
Hotplate, Single Element	. 1000 Watts
Hotplate, Dual Element	. 2000 Watts
Lighting, Halogen	. 100-500 Watts, Per Bulb
Lighting, Conventional	. 60-250 Watts, Per Bulb
Popcorn Maker, Small	. 1000 Watts
Popcorn Maker, Large	. 1500-2000 Watts
Printer, Ink Jet	. 750-1000 Watts
Printer, Laser	. 1500-2000 Watts
Toaster	. 1500 Watts
TV, Standard	. 200-500 Watts
TV, LCD	. 500-1000 Watts
TV, Plasma	. 1000-1500 Watts

*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!

ORDER NOW (



Order online at: https://orders.smartcitynetworks.com or call 888.446.6911



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ARE PLUMBING SERVICES AVAILABLE?



Our **PLUMBING SERVICES** provide reliable **WATER SERVICES** for sinks, pools or spas.

WATER AND DRAINAGE	INCENTIVE*	BASE
1/2" Line, First Connection	\$186	\$230
1/2" Line, Additional Connection	\$138	\$168
DRAINAGE	INCENTIVE*	BASE
3/4" Drain Line, First Connection	\$144	\$179
3/4" Drain Line, Additional Connection	\$104	\$115
FILL AND DRAIN	INCENTIVE*	BASE
First 500 Gallon Unit	\$193	\$259
Each Additional, 500 Gallon Unit	\$161	\$207
Each Additional 500 Gallons	\$42	\$54
Fill and Drain one time only, labor	charges apply for additional fills	
RENTABLE ITEMS	INCENTIVE*	BASE
30 Gallon Water Heater	\$372	\$552
Single Utility Sink	\$374	\$542

*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!





Order online at: https://orders.smartcitynetworks.com or call 888.446.6911



DO WE OFFER COMPRESSED AIR?

Our **PLUMBING SERVICES** provide reliable **COMPRESSED AIR** for

Pneumatic Tools, Machinery and Robotics.

COMPRESSED AIR [90-100 PSI]	INCENTIVE*	BASE				
1/2" Compressed Air, First Connection	\$193	\$259				
1/2" Compressed Air, Additional Connection	\$144	\$179				
3/4" Compressed Air, First Connection	\$284	\$307				
3/4" Compressed Air, Additional Connection	\$270	\$299				
1" Compressed Air, First Connection	\$379	\$410				
1" Compressed Air, Additional Connection	\$316	\$339				
Special requirements, call f	Special requirements, call for quote.					

*ORDER 14 DAYS PRIOR TO FIRST DAY OF MOVE-IN TO GET THE INCENTIVE RATE!





Order online at: https://orders.smartcitynetworks.com or call 888.446.6911



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Frequently Asked Questions

DOES SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI?

Yes! Smart City Networks provides complimentary Wi-Fi in most designated public areas of the facility, such as the concourse lobbies and food courts. Check with your specific venue for locations. This service is made available to approximately 30 million guests, visitors, and attendees at our convention centers throughout the country. There is no requirement to purchase a Smart City Networks service in order to take advantage of the complimentary Wi-Fi.

WHY DOESN'T SMART CITY NETWORKS PROVIDE COMPLIMENTARY WI-FI IN THE EXHIBIT HALLS?

Exhibit halls are not public areas since this space is typically licensed to a company, government agency, or trade association for a private event. The space license agreement governs the availability of a range of services for the event and the license may or may not call for complimentary Wi-Fi services.

WILL MY PERSONAL HOTSPOT (MI-FI) WORK IN YOUR BUILDING?

Yes – however, the capability of your personal mobile hotspot is limited by your cellular carrier by the spectrum and Internet bandwidth capacity they have made available. Cellular carrier signals penetrate into a facility either from a nearby cellular tower or via an in-building Distributed Antenna System (DAS). It is important to remember that your personal mobile hotspot is obtaining a wireless signal from a shared cellular network, so service may be disrupted or become unreliable due to user density and demand on the carrier's network. In all cases, you have the option to take advantage of the complimentary Wi-Fi throughout the public areas, or if you choose, you can purchase an upgraded package based on your service requirements.

WHAT MUST BE IDENTIFIED ON MY FLOORPLANS?

Floor plans should include the surrounding booth numbers for orientation, measurements and easy identification of all required end location(s). Be sure to distinguish your main distribution line (MDL) and additional patch cables. Please reference Smart City's Communications Floorplan Worksheet.

TIP: Most of our venue's data jacks originate from a floor pocket. Be sure to submit a completed floorplan prior to the first day show move-in to avoid any additional labor charges.



Order online at: https://orders.smartcitynetworks.com or call 888.446.6911

DO YOU OFFER INCENTIVE RATES?

Yes! Orders received along with payment by the incentive deadline date will receive our early incentive pricing.

WHY ARE ROUTERS NOT ALLOWED ON A SHARED NETWORK?

Many times, Smart City has found that routers on a shared network are installed incorrectly, which can cause problems for other users of the network. Additionally, an accurate count of the number of devices on the network is required to determine the appropriate network size and bandwidth available to the network. For more information and to request the build-out of a special system to meet your needs, contact our team today for a quote.

CAN I PROVIDE MY OWN SWITCH AND/OR CABLING?

Yes, you can provide your own switch and patch cables for in booth cabling. Unless otherwise mandated by the venue.

Please Note: Connectivity can be guaranteed only to the point where Smart City Networks' services originate in the booth. Smart City Networks cannot guarantee service on customer/exhibitorprovided cable(s) and/or equipment. Any request for trouble diagnosis or problem resolution found not to be the fault of Smart City Networks (such as faulty equipment or damaged cable) may be billed to the exhibitor at the prevailing labor rate.

HOW MUCH BANDWIDTH DO I NEED?

To identify how much bandwidth you should require, please reach out to a technical representative in your organization, review your program specifications listed with any demonstrations or downloads you plan to run.

WHAT DOES SD, HD, AND UHD STAND FOR?

SD, HD, and UHD are the abbreviated names of three video streaming formats. The basic difference between each of the formats is the number of pixels comprising the video image. The greater the pixel count the sharper and more detailed your video will be.

FORMAT	RESOLUTION	BANDWIDTH REQUIRED
Standard Definition (SD)	720x480	3.0-5.0 Mbps
High Definition (HD)	1280x720 & 1920x1080	5.0-8.0 Mbps
Ultra High Definition (UHD)	3840x2160	25 Mbps

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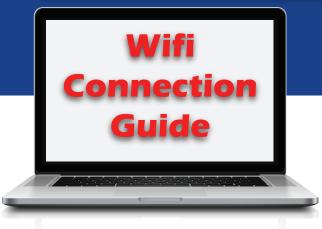
Our Promise $\star \star \star \star \star$

Smart City Networks is "Where Technology Meets Hospitality". By anticipating and responding to our clients' needs, we continue to lead the nation in providing quality advanced technology and telecommunication solutions to the trade show and event industry. We work to build personal relationships with our clients because excellent service requires an exceptional and long-lasting commitment.

"IN A HECTIC WORLD, WE PROVIDE PEACE OF MIND."



Smart City Wireless Services Charlotte Convention Center



CONNECT

Connect to the network name (i.e., Exhibitor Internet or Instant Internet) by following your computer's procedure for choosing available wireless networks.



OPEN BROWSER

Open your browser (Internet Explorer, Firefox, Safari, or other browser). You should see a page resembling the graphic shown below. If you do not see the graphic shown, please refresh your browser.



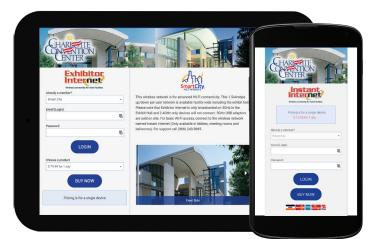
BUY NOW

If this is your initial purchase, enter your username (email address) and password, then click BUY NOW. Follow prompts to complete your purchase or log-in. Refer to service options and limitations shown to the right.



LOGIN

If you have already created an account and are returning for additional sessions, click LOGIN.



Wireless Options

Depending on where you are in the facility, you may see one or both of the following SSIDs (network names). Although you may see both Exhibitor and Instant Internet, they are not actually supported in all areas. These networks are supported only in the areas designated below. Choose the option which best suits your location and requirements.

Exhibitor Internet	Instant Internet
Available throughout the facility.	Available in public spaces and meeting rooms.
*Connectivity speeds up to 1.54Mbps up/1.54Mbps down	*Connectivity speeds up to 768k up/768k down
5 GHz wireless frequency only	1 day for \$12.95
1 day for \$79.99	Complimentary Internet
1 day for \$79.99 3 day for \$227.97 5% discount	A

* Each purchase is limited to one device. One account cannot be shared among multiple devices simultaneously.

Questions

For questions regarding wireless services or any other wired Internet and Telephone services we provide, please call Smart City at 888-446-6911 or visit us online at www.smartcitynetworks.com

*INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1 ST DAY OF SHOW MOVE-IN



INTERNET SERVICE CONTRACT CHARLOTTE CONVENTION CENTER



Exhibitor Company Name: Booth/Room#: Show Nat		Show Name:						
Billing Company Name:		Show Start Date: Show E			End Date:			
Billing Company Address:		INCENTIVE ORDER DEADLINE:						
3 · · · · · · · · · · · · · · · · · · ·		14 DAYS PRIOR TO 1 ST DAY OF SHOW MOVE-IN					VE-IN	
City, State, Zip:		Country:	On-site Authorized Contact:		On-sit	On-site Cell Number:		
Contact Name:	Phone Number:		Contact Emc	ail:		Cell N	lumber:	
BASIC INTERNET, NOT FOR	STREAMING		Q	TY	INCENTIVE*	BASE	ON-SITE	TOTAL
Includes: 1 Private IP Address, Router	s PROHIBITED and will	not work						
1.5 Mbps Burstable To 3 Mbp	os (DHCP), Intended for	light Internet usage			\$895	\$1,140	\$1,368	
Additional Device(s), Per Device Up to 4 [6 or more available online]				\$185	\$220	\$255		
DEDICATED INTERNET, FOR	STREAMING, GAN	NING & WEBCAS	ST Q	TΥ	INCENTIVE*	BASE	ON-SITE	TOTAL
Includes: 5 Private IP Addresses, Route	ers SUPPORTED							
Dedicated 3 Mbps					\$2,974	\$3,715	\$4,457	
Dedicated 6 Mbps					\$5,015	\$6,269	\$7,523	
Dedicated 10 Mbps					\$6,673	\$8,339	\$10,006	
Dedicated 15 Mbps					\$9,945	\$12,436	\$14,923	
Dedicated 20 Mbps					\$13 <i>,</i> 175	\$16,473	\$19,768	
Upgrade to 29 Public Static IP	Addresses				\$846	\$1,015	\$1,219	
Higher bandwidth services c	vailable for uhd stream	ning						
INTERNET EQUIPMENT & L	ABOR		Q	TΥ	INCENTIVE*	BASE	ON-SITE	TOTAL
Switch Rental – up to 24 ports					\$157	\$191	\$230	
Patch Cable (up to 100') – Cat	i5e				\$43	\$53	\$63	
Labor / Floor Work – four lines per hour					\$106	\$106	\$106	
Distance Fee for each Internet li	ine delivered outside the	e facility			\$500	\$500	\$500	
WIRELESS INTERNET, Full p	roducts catalog availa	ible online						
SPECIAL QUOTE, Attachment	t A or Statement of Wo	ork (if applicable)						
hereby acknowledge the above listed	on-site authorized conta	ct is permitted to mak	e on-site change	es			SUBTOTAL	
to my order. I also acknowledge any c charged. Upon execution of this docu	change to my order could	d result in the credit o	card on file bein	g		ESTIMATED 1	0% TAX/FEES	

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER

Printed Name:	Signature:	Date:
(X)	(X)	//

PAYMENT IN FULL IS REQUIRED PRIOR TO THE EVENT

When your order is processed, you will receive an email with a link to Smart City Networks payment portal where you can **pay via credit card.**

complete understanding of the Terms and Conditions.

provide services as requested herein, is authorized to request such services and acknowledges full and

Make checks payable to Send completed form(s) with payment to: SMART CITY NETWORKS 5795 W. Badura Avenue, Suite 110 Las Vegas, NV 89118

ORDER NOW (

GRAND TOTAL



Customer Number:

ESS PERFORMANCE AGREEM IRFI

Company Name:

Show:

Booth/Room #:

Customer / Ref #:

OVERVIEW

Smart City is the exclusive provider for wired and wireless services for the Facility and has in operation a comprehensive wireless 802.11 network. The actual maximum bandwidth available depends on how many users are accessing the network simultaneously at any given time dependent upon the type of service purchased. Router, Streaming Applications, VoIP, DHCP, NAT or Proxy Servers are not allowed with this connection. Smart City can engineer custom dedicated network(s) to achieve your company objectives. Please contact us at (888) 446-6911 to discuss your network design.

CUSTOM WIRELESS NETWORKS

If you require wireless 5 GHz access for application demonstrations, Smart City is able to build a custom 5 GHz wireless network in your booth. Please call Smart City at (888) 446-6911 for a custom wireless quote.

INTERNAL NETWORKS

Smart City is the exclusive provider of all voice, wired and wireless data services. Wireless Devices not authorized by Smart City are strictly prohibited. Smart City requires all Customers showcasing their wireless products to contact Smart City 21 days prior to the show move-in so that we may engineer a cohesive network operating without interference (all approvals will incur a Wireless Engineering Management Fee). Please provide Smart City with the make and model of your wireless router for network approval (wireless access points without adjustable power outputs cannot be authorized under any circumstances). Wireless devices need to be programmed on-site following Smart City guidelines.

CUSTOMER ACCEPTANCE

Wireless service is inherently vulnerable to interference from other devices that transmit similar radio frequency signals or that operate within the same frequency spectrum. Smart City does NOT recommend wireless service for mission critical services such as presentations or product demonstrations that can accept a wired connection. Per our Terms and Conditions listed on Smart City's Customer Contract, misuse of any wireless service may result in service interruption to yourself or other Customers and can lead to disconnection of the Customer's equipment. No service refunds will be given.

ALL WIRELESS ACCESS POINTS NOT AUTHORIZED BY SMART CITY ARE PROHIBITED.

I hereby attest that I understand the limitations and vulnerabilities of the wireless service provided by Smart City. I also understand that if I use this service for any reason including, but not limited to, demonstrating, showcasing or presenting my product(s), Smart City will not be responsible for possible interference that I may experience. Upon receipt of the completed Smart City Contract, Smart City Services will be activated / available for your use.

Printed Name:	Signature:	Date:
Title:	Email:	Phone #:



*INCENTIVE RATE APPLIES TO ORDERS RECEIVED WITH PAYMENT 14 DAYS PRIOR TO 1 ST DAY OF SHOW MOVE-IN

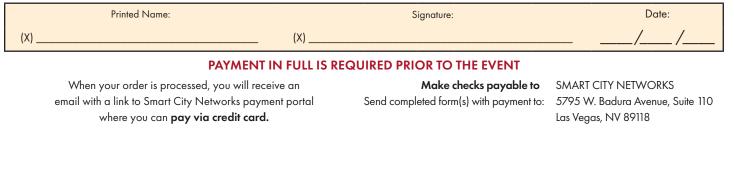


TELEPHONE SERVICE CONTRACT CHARLOTTE CONVENTION CENTER



Exhibitor Company Name: Booth/Room#: Show Nar		ie:						
Billing Company Name:		Show Start Date:		Show End Date:				
Billing Company Address:			INCENTIV	E ORDE	R DEADLINE:			
			14	4 DAYS	PRIOR TO 1ST	DAY OF	SHOW MOV	E-IN
City, State, Zip:		Country:	On-site Authorized Contact:		On-site Cell Number:			
Contact Name:	Phone Number:		Contact Em	nail:		Cell Nun	Cell Number:	
VOICE SERVICES, PBX Servic	e – Domestic Lo	ng Distance Inclu	Jded	QTY	INCENTIVE*	BASE	ON-SITE	Total
		Ŭ						
Single Line 🗖 Instrument 🗖 Non Dial 9 🗖 International Long Distance					\$234	\$293	\$352	
Multi Line Phone with (1) main number and (1) rollover line				\$353	\$442	\$530		
Speaker Phone Line with Polycom Instrument				\$395	\$489	\$587		
Distance Fee for each Telephone line delivered outside the facility					\$100	\$100	\$100	
SPECIAL QUOTE, Attachment A or Statement of Work (if applicable)								
I hereby acknowledge the above listed on-site authorized contact is permitted to make on-sit changes to my order. I also acknowledge any change to my order could result in the crea card on file being charged. Upon execution of this document the Customer hereby authorized Smart City Networks to provide services as requested herein, is authorized to request suc services and acknowledges full and complete understanding of the <u>Terms and Conditions.</u>						SUBTOTAL		
			horizes ESTIMATED 10% TAX/FEES		% TAX/FEES			
					GR	AND TOTAL		

ACCEPTANCE OF TERMS AND CONDITIONS AND AUTHORIZATION OF ORDER





Customer Number:

ORDER NOW (

"COMMUNICATIONS" FLOORPLAN WORKSHEE

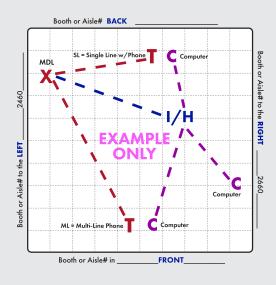
Customer / Ref #:

Company Name:

Show:

Booth/Room #:

Center: Charlotte Convention Center



Voice and Data communications cabling. Smart City is the exclusive installer of Voice and Data communications cabling. Smart City provides cabling to booths, within booths (under carpet and flooring) and from booth-to-booth. Fiber Optic, twisted pair (Category 3, 5 and 6) and all other data and telecommunication cable fall under Smart City's area of expertise.

IMPORTANT! Prior to installation of service, a complete Floorplan is required. Please utilize this grid should you not have your own Floorplan to send us. You may use a different Floorplan for each service group (Telephone, Internet, etc.) or combine all services on one Floorplan. For a Floorplan to be considered complete it must include all the information listed below (Main Distribution Location "MDL", designated location of items within the booth, surrounding booths, scale-length and width).

Booth Orientation: For Smart City to accurately install services a minimum of one surrounding Booth or Aisle # is required, two or more is best.

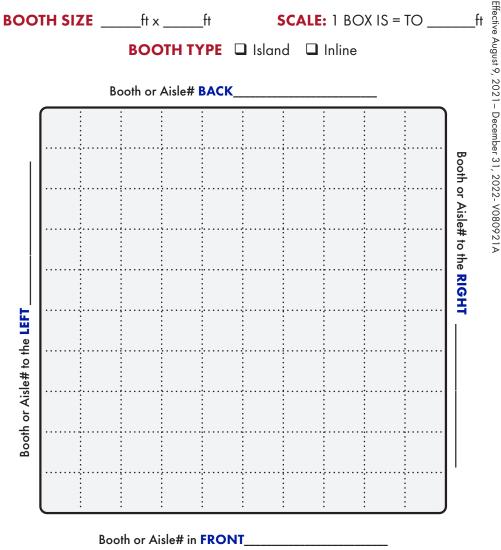
SPECIFY YOUR DESIRED LOCATION OF SERVICES

X = MAIN DISTRIBUTION LOCATION (MDL)

The originating line(s) for service, whether overhead, a floor pocket or a column, will be delivered to a **"MDL"** before booth distribution. Example: Storage area, back of booth, etc. Unless specified, the default for the "MDL" will be the back of the booth or where Smart City deems the most convenient. All distribution of services to their final destination within the booth will originate from the Main Distribution Location "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and/or installed.

T = TELEPHONE/FAX
I = INTERNET SERVICE
H = HUBS
PC = PATCH CABLES
C = COMPUTERS

Location of primary **Internet Service "I"**, **Hubs "H"**, **Patch Cables "PC" and / or Computers "C"**. For Smart City to perform your floor work, you will need to indicate the location of each item you want cabled. Make sure to order your floor work, hubs, and patch cables early and in advance of the show moving in.



よ SmartCity

You may reach us with questions at: Call (888) 446-6911 • Email: <u>customerservice@smartcitynetworks.com</u> Order online at: <u>https://orders.smartcitynetworks.com</u> • Or fax order to (702) 943-6001

ELECTRICAL SERVICES ORDER FORM

CHARIENTION CONVENTION CENTER

Effective January 1, 2022 - December 31, 2022

Electrical Rules & Regulations

- 01. Wall, column and permanent building utility outlets are not part of booth space and are not to be used by media organizations or the exposition services provider unless specified otherwise. Electrical panels or other equipment in column recesses may not be blocked at any time.
- 02. All equipment regardless of source of power must meet federal, state and local safety codes. The Convention Center reserves the right to refuse electrical connection of equipment based on safety.
- 03. Claims will not be considered unless filed by exhibitors prior to close of show.
- 04. Prices are based on current wage rates and are subject to change without notice.
- 05. All equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc. The Convention Center will not be responsible for power failure or voltage fluctuation.
- 06. All material and equipment furnished by the Convention Center for electrical service orders shall remain the Convention Center's property and shall be removed only by Convention Center personnel at the close of the show.
- 07. Convention Center electricians are authorized to cut floor coverings, to permit installation of service and to maintain floor pit systems. No exceptions will be made in this area. Failure to comply may result in loss of service order. Workspace layouts are prepared by convention management or media organizations, not the Convention Center.
- 08. All media-provided electrical cords must be of the three-wire grounding type, suitable for installation. "Zip" cord or Romex are not allowed. All exposed non-current carrying metal parts of fixed equipment, which may become energized, shall be grounded.
- 09. Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special wiring. All work performed within the booth will be charged on a time and material basis.
- 10. Advance orders must be received a minimum of 14 days prior to 1st day of show move-in date.
- Payment must accompany order. No exceptions please. Notice of cancellation must be received prior to scheduled move-in in order to receive credit. Credit will not be given for services installed and not used.
- 12. Lighting levels for move-in and move-out will be at 50 percent. Exhibit halls are not air conditioned during move-in and move-out.

- 13. Media organizations are not allowed access to floor pits at any time.
- 14. Floor rate prices apply to orders received after the due date (14 days prior to 1st day of show move-in date). The Convention Center does not guarantee service prior to show opening for late orders. All requirements exceeding the rate schedule must be priced and approved by the Convention Center prior to ordering.
- 15. Power will not be installed until payment is received. No expectations.
- 16. Motor and equipment prices are for ordered power sources only. Hook-ups are not included. No receptacles of any kind are provided by the Convention Center. Media organizations may supply their own receptacles. Labor for electrical work on equipment, including repairs, tracing malfunctions, fishing cable under carpet, and hook-ups provided by Convention Center electricians, will be charged at the prevailing rate (\$85.00 per hour, one hour minimum). If floor plans are received in advance (14 days prior to 1st day of show move-in date), every attempt will be made to work with the decorator to install cable under the carpet.
- 17. Exhibitor technicians are permitted to perform all electrical work inside booths, including hook-ups, to ordered power sources. All work must conform to national and local codes and is subject to inspection by Convention Center personnel.
- Labor rates are based on nine hour days, typically from
 7:30 a.m. to 5 p.m. Booth labor will be charged an overtime rate after 5 p.m. at the rate of 1.5 times the normal rate.
- Larger lights such as Leiko lights can be ordered from the Convention Center's preferred in-house audio visual production contractor. For information on services and pricing call 704.339.6180.
- 20. All power 100 amps and below are typically brought to booths through the floor pit system, located 30 feet on center throughout exhibit halls. Air and water lines are not directed from overhead.
- 21. The Convention Center's power is 120/208 or 277/480 volts, three phase, five wire wye. Other voltages are not available unless step-up or step-down transformers are provided by the licensee. Rates run the duration of the show. Power, air and water are available 24 hours.
- 22. Will you require a Convention Center electrician?



QUANTITY	DESCRIPTION	ADVANCED RATE	FLOOR RATE	TOTALS
	POWER STRIP (NO POWER)	-	\$35.00	
	EXTENSION CORD (NO POWER)	-	\$35.00	
	120 VOLT LIGHTIN	IG AND UTILITY (DUPLEX) OUT	LETS	
	5 AMP (600 WATT)	\$87.00	\$118.00	
	10 AMP (1200 WATT)	\$112.00	\$147.00	
	20 AMP (2400 WATT)	\$140.00	\$196.00	
	MOTOR A	ND EQUIPMENT SCHEDULE		
208 VOLT SINGLE PHASE*				
	0 TO 20 AMPS	\$218.00	\$325.00	
	21 TO 30 AMPS	\$269.00	\$397.00	
	31 TO 50 AMPS	\$364.00	\$532.00	
	51 TO 70 AMPS	\$482.00	\$694.00	
	71 TO 100 AMPS	\$588.00	\$840.00	
208 VOLT THREE PHASE*				
	0 TO 20 AMPS	\$308.00	\$426.00	
	21 TO 30 AMPS	\$403.00	\$571.00	
	31 TO 50 AMPS	\$571.00	\$853.00	
	51 TO 70 AMPS	\$728.00	\$1,092.00	
	71 TO 100 AMPS	\$1,002.00	\$1,355.00	
480 VOLT THREE PHASE*				
	0 TO 20 AMPS	\$543.00	\$801.00	
	21 TO 30 AMPS	\$728.00	\$1,092.00	
	31 TO 50 AMPS	\$1,131.00	\$1,658.00	
	51 TO 70 AMPS	\$1,540.00	\$2,296.00	
	71 TO 100 AMPS	\$1,960.00	\$2,867.00	
SERVICE DROPS				
	208 VOLT, 200 AMPS, SINGLE-PHASE	\$896.00	\$1,344.00	
	208 VOLT, 200 AMPS, THREE-PHASE	\$1,456.00	\$2,061.00	
	208 VOLT, 400 AMPS, SINGLE-PHASE	\$1,915.00	\$2,643.00	
	208 VOLT, 400 AMPS, THREE-PHASE	\$3,024.00	\$4,032.00	
* FOR DIRECT TIE IN ONLY. N	O RECEPTACLES PROVIDED.		SUBTOTAL	
			RENTALS	
	SED ON ESTIMATED NEEDS AT THE TIME OF OR \$5.00 WILL BE WRITTEN OFF AT THE CONCLUS		TOTAL CHARGES	

Please Print

Name of Event					
Event Date	Booth No				
Company Name				Backline	
Contact		Please use the			1
		diagram on the right to indicate the			
Fax		desired locations for	Left	BOOTH	Right
Email Address		utility service orders.			
Address		Maka aka ka navahia t			
City		Make checks payable t Charlotte Convention C	Center	Front Aisle	
State	Zip	c/o Smart City Network 5795 W. Badura Ave., S Las Vegas, NV 89118			
Authorized by					
Print Name		Order Verification: 888.446.6911			
Date					
		Technical Questions:	Online Orders:		
Charlotte Convention Center Exhibit	t Floor Service Desk during event: 704.339.6700	704.339.6700	orders.smartcit	zynetworks.com	
Orders must be received with pay	ment 14 days prior to 1st day of show	Fax orders:	Email Orders to	o:	

702-943-6001

NOTE: Before any additional work can be performed, a credit card number must be on file. Under no circumstances can power be resold by show management, production companies, show's general contractor or exhibitors.

move-in to be eligible for advanced rate.

When your order is processed, you will receive an email with a link to Smart City Networks payment portal.

customerservice@smartcitynetworks.com

CHARIENTION CONVENTION CENTER

Effective January 1, 2022 - December 31, 2022

Plumbing Rules & Regulations

- 01. Wall, column and permanent building utility outlets are not part of booth space and are not to be used by exhibitors or decorators unless specified otherwise. Equipment in column recesses may not be blocked at any time. Under no circumstances shall anyone other than "house personnel" make service connections or disconnects.
- 02. All equipment must meet federal, state and local safety codes. The Convention Center reserves the right to refuse plumbing connection of equipment based on safety. PVC is not an approved method of air distribution within this facility.
- 03. Claims will not be considered unless led by exhibitors prior to close of show.
- 04. Prices are based on current wage rates and are subject to change without notice.
- 05. All equipment must be properly tagged with complete information as to volume, size and PSI requirements.
- 06. All material and equipment furnished by the Convention Center for plumbing service orders shall remain the Convention Center's property (unless purchased as part of the service order) and shall be removed only by Convention Center personnel at the close of the show.
- 07. Compressed air will be turned on one hour prior to show opening time and turned off at show closing time daily, unless other arrangements are made in advance.
- 08. Convention Center plumbers are authorized to cut exhibitor or decorator floor coverings to permit installation of service and to maintain floor pit systems. No exceptions will be made in this area. Failure to comply may result in loss of service order. Booth layouts are prepared by show management or decorators, not the Convention Center.
- 09. Service outlet size will be determined by volume required.
- Rates quoted for all connections cover only the bringing of service to the booth in the most convenient manner and do not include connecting equipment or special work. All work performed within the booth will be charged on a time and material basis.
- 11. Advance orders must be received a minimum of 14 days prior to 1st day of show move-in date.
- 12. Payment must accompany order. No exceptions please. Notice of cancellation must be received prior to scheduled move-in in order to receive credit. Credit will not be given for services installed and not used.

- A separate connection fee will be paid for each piece of equipment using connected service, connected direct or otherwise.
- 14. It is recommended that exhibitors provide a filter separator or dryer for all equipment requiring airlines. The Convention Center will not be responsible for moisture or water in airlines.
- 15. If air and water pressure is critical, it is recommended that exhibitors supply a pressure regulator. The Convention Center does not guarantee minimum and maximum pressure.
- 16. Floor rate prices apply to orders received after the due date (14 days prior to 1st day of show move in-date). The Convention Center does not guarantee service prior to show opening for late orders. All requirements exceeding the rate schedule must be priced and approved by the Convention Center prior to ordering.
- 17. Plumbing will not be installed until payment is received. No exceptions.
- 18. Plumbing prices are for ordered air or water sources only. Hook-ups are not included. Labor for plumbing work on equipment, including repairs, tracing malfunctions, fishing air and water lines under carpet, and hook-ups provided by Convention Center plumbers, will be charged at the prevailing rate (\$85.00 per hour, one hour minimum). If floor plans are received in advance (14 days prior to 1st day of show move-in date) every attempt will be made to work with the decorator to install lines under carpet.
- Exhibitor technicians are permitted to perform all plumbing work inside booths, including hook-ups, to ordered plumbing sources. All work must conform to national and local codes, and is subject to inspection by Convention Center personnel.
- 20. Labor rates are based on nine (9) hour days, typically from 7:30 a.m. to 5 p.m. Booth labor will be charged an overtime rate after 5 p.m. at the rate of 1.5 times the normal rate.
- Please consult with the Convention Center on air and water layouts, as these lines are round and create a bulge in the carpet. In most cases they maybe routed around the perimeter of the booth line and out of high traffic areas.
- 22. Air and water lines are not directed from overhead.
- 23. Rates run the duration of the show. Power, air and water are available24 hours.
- 24. Will you require a Convention Center plumber?

QUANTITY	DESCRIPTION	ADVANCED RATE	FLOOR RATE	TOTALS
COMPRESSED AIR (90 - 100 PSI)				
	1 CONNECTION 1/2	\$193.00	\$259.00	
	EACH ADDITIONAL	\$144.00	\$179.00	
	1 CONNECTION 3/4	\$284.00	\$307.00	
	EACH ADDITIONAL	\$270.00	\$299.00	
	1 CONNECTION 1	\$379.00	\$410.00	
	EACH ADDITIONAL	\$316.00	\$339.00	
VATER AND DRAINAGE 1/2" LINE				
	1 CONNECTION	\$186.00	\$230.00	
	EACH ADDITIONAL	\$138.00	\$168.00	
RAINAGE 3/4" LINE				
	1 CONNECTION	\$144.00	\$179.00	
	EACH ADDITIONAL	\$104.00	\$115.00	
NE TIME FILL AND DRAIN WATER ONLY				
	FIRST 500 GALLON UNIT	\$193.00	\$259.00	
	EACH ADDITIONAL UNIT	\$161.00	\$207.00	
	EACH ADDITIONAL 500 GALLONS	\$42.00	\$54.00	
	30 GALLON WATER HEATER	\$372.00	\$552.00	
	SINGLE UTILITY SINK	\$374.00	\$542.00	
FOR DIRECT TIE IN ONLY. NO RECEPTAC	LES PROVIDED.		CONVENTION CENTER QUOTE	
	1ATED NEEDS AT THE TIME OF ORDER. OVE		SUBTOTAL	
	E WRITTEN OFF AT THE CONCLUSION OF T		TOTAL CHARGES	

NOTES: No chemicals of any kind are to be dumped into the Charlotte Convention Center's drainage system. Exhibitors and/or decorators are responsible for the removal of all liquids other than water. Water service must be ordered for coolants, which are mixed on the show floor, if not ordered as part of booth service. Please contact the Convention Center for pricing on any service not listed in the service order form. All materials used for the connection of an exhibitor's equipment are purchased by and become the property of the exhibitor. Exhibitors are responsible for air dryers and/or water separators for the protection of their equipment. The Convention Center does not guarantee that airlines do not contain moisture or water.

Please Print

Name of Event					
Event Date	Booth No				
Company Name				Backline	
Contact		Please use the			
Telephone		diagram on the right to indicate the			
Fax		desired locations for	Left	воотн	Right
Email Address		utility service orders.			
Address		Make checks payable to			
City	Charlotte Convention Center Eropt Aisle				
State	Zip	c/o Smart City Networks 5795 W. Badura Ave., Suite #110 Las Vegas, NV 89118			
Authorized by					
Print Name		Order Verification: 888.446.6911			
Date		Technical Questions:	Online Orders		
Charlotte Convention Center Exhibit Floor Service De	sk during event: 704.339.6700	704.339.6700		tynetworks.com	
Orders must be received with payment 14 days pri- move-in to be eligible for advanced rate.	or to 1st day of show	Fax orders: 702-943-6001	Email Orders t customerservi	:o: ce@smartcitynetworks.com	

NOTE: Before any additional work can be performed, a credit card number must be on file. Under no circumstances can power be resold by show management, production companies, show's general contractor or exhibitors.

When your order is processed, you will receive an email with a link to Smart City Networks payment portal.

TIES" FLOORPLAN WORKSH

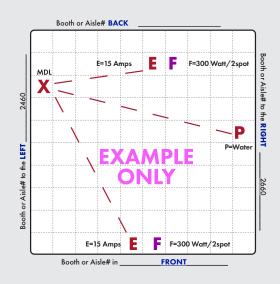
Company Name:

Show:

Customer / Ref #:

Booth/Room #:

Center: Charlotte Convention Center



SPECIFY YOUR DESIRED LOCATION OF SERVICES

X = MAIN DISTRIBUTION LOCATION (MDL)

The originating line(s) for service, whether overhead, a floor pocket or a column, will be delivered to a "MDL" before booth distribution. Example: Storage area, back of booth, etc. Unless specified, the default for the "MDL" will be the back of the booth or where Smart City deems the most convenient. All distribution of services to their final destination within the booth will originate from the Main Distribution Location "MDL". A per line move fee will apply to relocate services within your booth after they have been engineered and/or installed.

E = ELECTRICAL POWER

Example: "E-10 Amps"

F = FLOOD LIGHTS Example: "F-300 Watt/2 Spot"

P = PLUMBING Example: "P-Water", "P-Compressed Air"

For Smart City to perform your floor work, you will need to indicate the location of each item you want installed. Make sure and order your floor work, flood lights and materials early and in advance of the show moving in.

IMPORTANT! Prior to installation of service, a complete Floorplan is required. Please utilize this grid should you not have your own Floorplan to send us. Submit a Floorplan for each service group (Electrical, Plumbing, etc) or combine all on one Floorplan. For a Floorplan to be considered complete it must include all the information listed below (Main drop "MDL", designated location of items within the booth, surrounding booths, scale-length and width). Smart City is the exclusive installer of Electrical, Plumbing, etc.

Rates include bringing services to the rear of standard booth or to the nearest floor port inside an island booth. Specific location requests and services greater than 100 Amps will incur additional charges. All work performed within booth to place services in other locations will be charged on a time and material basis. A connect and disconnect fee will be incurred for all connected services, whether connected direct or otherwise.

Booth Orientation: For Smart City to accurately install services a minimum of one surrounding Booth or Aisle # is required, two or more is best.

BOOTH SIZE ____ft x ___ft SCALE: 1 BOX IS = TO **BOOTH TYPE** Island Inline Booth or Aisle# **BACK** Booth or Aisle# to the **RIGHT** sooth or Aisle# to the **LEFT**

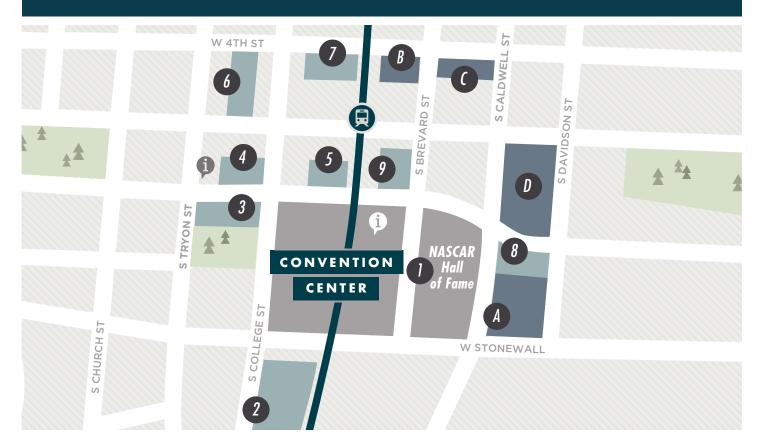
Booth or Aisle# in **FRONT**



You may reach us with questions at: Call (888) 446-6911 • Email: customerservice@smartcitynetworks.com Order online at: https://orders.smartcitynetworks.com Or fax order to (702) 943-6001

Charlotte Convention Center

PARKING



COVERED PARKING

1	NASCAR Hall of Fame 401 S. Brevard St.	6	BB&T Center 200 S. College St.
2	The Westin Charlotte 601 S. College St.	7	Charlotte Plaza 200 E. 4th St.
3	The Green 425 S. Tryon St.	8	Hilton Garden Inn Charlotte Uptown/Hampton Inn Charlotte Uptown
4	Two Wells Fargo Center 175 E. Martin Luther King Jr. Blvd.	9	508 E. Martin Luther King Jr. Blvd. Wells Fargo
5	One Wells Fargo Center 200 E. Martin Luther King Blvd.		300 S. Brevard St.

FLAT SURFACE PARKING



CHARL®TTE



OVERSIZED VEHICLE **PARKING**

UPTOWN

CHARLOTTE

charlottemeetings.com



705 W. Fourth St. PREFERRED PARKING

elizabethh@preferredparking.com 704.375.1560



1201 S. Mint St. PREFERRED PARKING elizabethh@preferredparking.com 704.375.1560



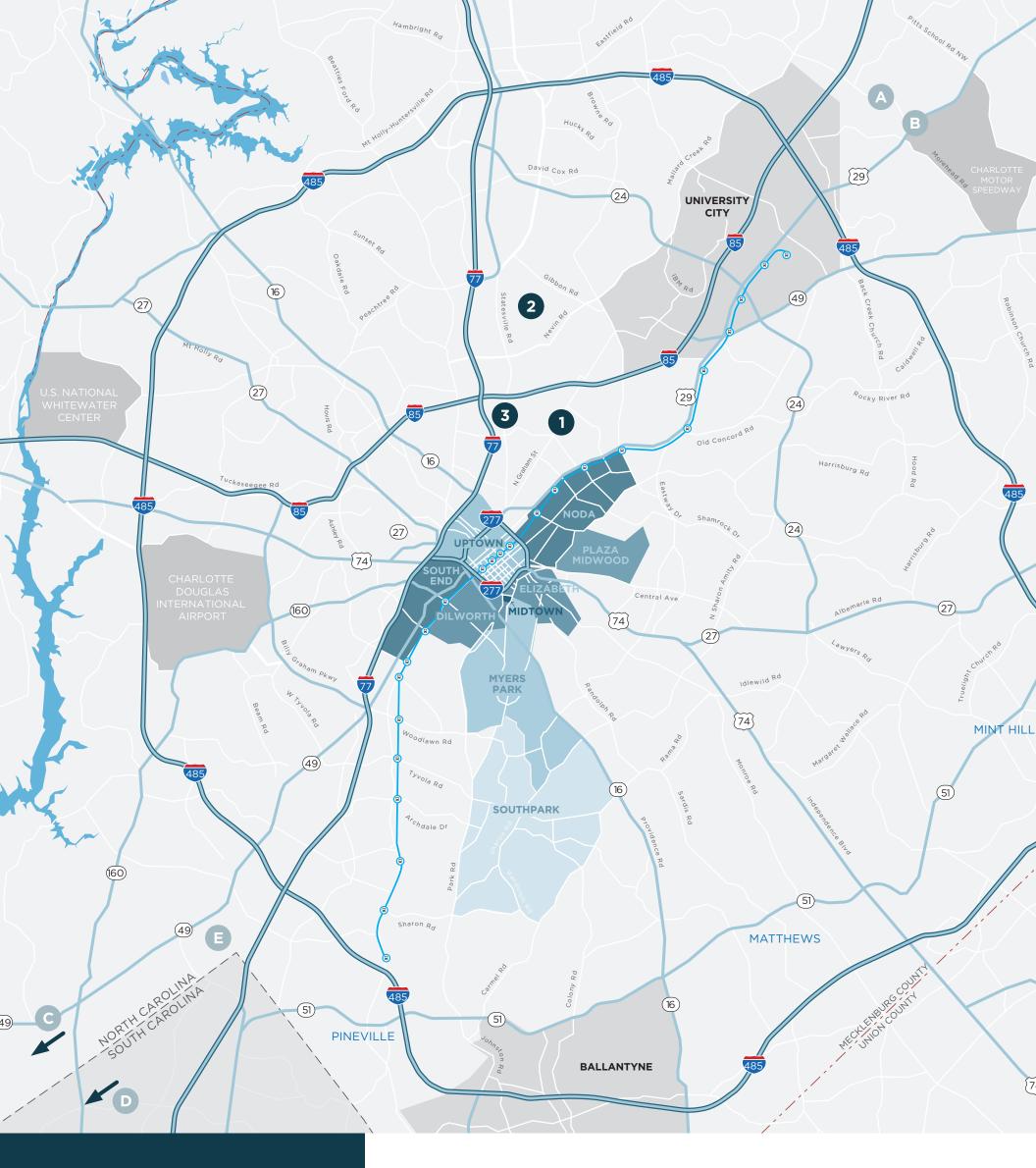
555 S. McDowell St.

LE MERIDIEN CHARLOTTE/SHERATON CHARLOTTE HOTEL btodorov@pmsinc.com 404.200.8329



501 S. Caldwell St.

NASCAR HALL OF FAME kristi.floyd@nascarhall.com 704.654.4471 Weekdays based on availability; overnight parking preferred



В

С

OVERSIZED VEHICLE PARKING



3901 N. Graham St.

Right Solution Trucks rightsolutiontruck@outlook.com 704.502.6282



3663 Trailer Dr. Store My Truck, Truck Stop smtrabbab@gmail.com 678.631.7275



3807 Statesville Ave. Pilot Travel Center #275 704.358.1006

RV CAMPING



6600 Bruton Smith Blvd., Concord

Camping World Racing Resort camping1@charlottemotorspeedway.com 704.455.4445

15222 South York Rd.

McDowell Nature Preserve & Center Park-admin@mecklenburgcountync.gov 980.314.1128



4490 Boatshore Park, Rock Hill

Ebenezer Park ebenezer.park@yorkcounty.gov 803.366.6620 Offers boating & RV parking



14609 Best Day Blvd.

Carowinds - Camp Wilderness carowinds.com/resorts 704.588.2600, Option #4

